

# **Meridian CUSD #223 School Board**

## **Agenda and Board Packet**

### **Regular Meeting**

**February 9, 2009**

**Meridian Junior High Board Room**

**7:00 p.m.**



*“Our mission is to educate students to be self-directed learners,  
collaborative workers, complex thinkers, quality producers and community  
contributors”*



## **Mission**

*Our mission is to educate students to be self-directed learners, collaborative workers, complex thinkers, quality producers and community contributors.*

## **Long Range Vision**

*As an exemplary School District we continually strive to:*

- Engage in highly effective communication to Community, School Board, Administration, Faculty, Support Staff and Students.
- Achieve organizational trust through integrity, collaboration, reliability, accountability, transparency, fairness and loyalty.
- Utilize an aligned, well- rounded and comprehensive curriculum that focuses on life- long learning skills.
- Promote high learning expectations for all students.
- Practice visionary district leadership to create and implement district goals.
- Value and maintain a safe environment for Students, Staff and Community.
- Provide educational facilities that support and enhance the students' educational experience.
- Make decisions using research and best practice that incorporates fiscal responsibility, collaboration and impact on the Community, School Board, Staff and Students.

**MERIDIAN C.U.S.D. #223**  
**BOARD AGENDA**  
**Thursday, April 9, 2009**  
**Meridian Jr. High Board Room**  
**7:00 P.M.**

- 1. Call to Order**
- 2. Roll call**
- 3. Pledge of Allegiance**
- 4. Review/approve consent agenda** *(Items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of the items unless a board member or citizen requests, in which event the item will be removed from the consent agenda and considered individually.)*
  - 4.1 Approve minutes of March 19, 2009 regular board meeting**
  - 4.2 Approve the payroll of April 17, 2009**
  - 4.3 Approve accounts payable for April 2009 per review by Mr. Ron Steenken**
  - 4.4 Approve Stillman High School membership to IHSA for 2009-2010**
- 5. Report of the Superintendent**
  - 5.1 Review 2009 School Board Election Results and reminder for Organizational Meeting to be held at the regular April 23, 2009 meeting. (Policy 2:210)
  - 5.2 Review Byron Pre-annexation hearing held on April 8, 2009 for property in Meridian CUSD #223 School District
- 6. Notices and communications**
- 7. Community Input:** *(This is the time when visitors may request to address the Board of Education on any item relating to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)*
- 8. Old Business:**
  - 8.1 Review Community Focus Group Session to be held on April 13, 2009 (Policy 8:10)
  - 8.2 Review/approve bid for drivers' education car (Policy 2:20, #4)
  - 8.3 Review 2009-2010 Fee Schedule (Policy 2:20, #4)
- 9. New Business:**
  - 9.1 None
- 10. Board Comments**
- 11. Adjourn to Closed Session to discuss: The appointment, employment, compensation, discipline, or dismissal of specific employees of the District**
- 12. Reconvene in open session**
- 13. Approve the minutes of the March 19, 2009 Closed Session**
- 14. Action items from Closed Session**
- 15. Adjourn**

## **Meridian Community Board Minutes**

### **Minutes of a Regular Board Meeting of March 19, 2009**

#### **Call to Order**

A regular meeting of the Board of Education of Meridian Community Unit School District #223 was called to order by President Ron Steenken at 7:00 p.m. in the Meridian District Board of Education Room located in the Meridian Junior High. Members present: Bonne, Jagielski, King, and Reeverts. Superintendent Prusator, Director of Business/HR Porter, Principal Mandzen, and Director of Transportation Sherman were also present. The Pledge of Allegiance followed.

President Steenken spoke for a few minutes to recognize the loss of one of the District's former teachers, Larry Wesley. He expressed condolences on behalf of the Board.

Mr. Glendenning arrived at 7:03 p.m.

#### **Consent Agenda**

A motion was made by Reeverts, seconded by Bonne, to approve the consent agenda including the minutes of the February 26, 2009 board meeting and March 5, 2009 special board meeting; payroll of March 20, 2009 and April 3, 2009; accounts payable for March 2009 in the amount of \$338,012.67 per review by Reeverts; 2009-2010 district calendar; course of study for MJH social studies department; Meridian Junior High School textbook adoption for Social Studies and SVHS textbook adoption for Biology. Ayes: Bonne, Glendenning, Jagielski, King, Reeverts and Steenken. Motion carried unanimously.

#### **Superintendent's Report**

Mr. Prusator reviewed that most of the names are in for the focus group. He reminded board members to get their names in so invitation letters could go out.

Mr. Larson arrived at 7:04 p.m.

#### **Notices and Communications**

There were no Notices and Communications.

#### **Community Input**

There was no Community Input.

#### **Old Business**

##### **8.1 Review/approve SVHS Geometry Textbook recommendation**

Eric Swenson gave a power point presentation on the selection recommendation for the SVHS Geometry textbook. He explained the criteria that determined the selection. The geometry textbooks had been on display since the February 26, 2009 meeting.

#### **Motion:**

A motion was made by Larson, seconded by Jagielski, to approve the SVHS Geometry Textbook recommendation as presented. Ayes: Glendenning, Jagielski, King, Larson, Reeverts, Bonne and Steenken. Motion carried unanimously.

**8.2 Establish date for School Board Organizational Meeting**

Mr. Prusator reviewed that per policy, the board is required to establish a date at the March meeting for the organizational meeting that will be held following the April 7, 2009 school board election. Ogle and Winnebago counties are unable to complete the canvassing of the election results by April 9<sup>th</sup>. Therefore, the organizational meeting will be held on April 23, 2009 to seat new board members and elect officers.

**Motion**

A motion was made by Steenken, seconded by King, to set the School Board organizational meeting for April 23, 2009. Ayes: Jagielski, King, Larson, Reeverts, Bonne, Glendenning and Steenken. Motion carried unanimously.

**8.3 Approve Meridian CUSD#223 Dashboard**

Mr. Prusator gave a power point presentation on the sample drafts of the Meridian Dashboard which will provide the Board with a tool to monitor the District's progress.

**8.4 Review Updated Demographic and Student Growth Projections to 2020**

Mr. Prusator reviewed an Updated Demographic and Student Growth Projections to 2020 Report prepared by Joel Cowen. The School Board continues to track student enrollment and facility needs for the District. Mr. Prusator and the administrative team will begin developing facility options for the Board to consider.

**8.5 Review Student Bus Ride Time**

Transportation Director Sherman reviewed a report which provided additional information on the amount of time students are riding the buses, including shuttles. The routes and bus ride times will continue to be reviewed by the transportation department. The Board asked Director Sherman to make a recommendation for policy that might lead to decreasing student ride time.

**8.6 Review Policy Customization Process**

Mr. Prusator reviewed that the draft policy has been completed. The Board will now establish a process and timeline for scheduling editing sessions with the consultant from the Illinois Association of School Boards. A committee has been established to work through the editing process. The committee consists of Kevin Glendenning, Tim King, and Mr. Prusator.

**New Business**

**9.1 Review Meridian CUSD #223 Maintenance Contract Renewal Process**

Director of Buildings and Grounds Mickle reviewed the maintenance agreement with Honeywell. He also reviewed some recommended changes to the contract. Ms. Porter stated she would bring a recommendation for the contract to the board in May.

**9.2 Review suggested changes to Policy 5:150 (Personnel Records)**

Mr. Prusator reviewed that there was a concern about giving every employees' personal information to Gatekeeper, the District's third party administrator for the 403b plan, when employees had not chosen to participate. Randy Fruin spoke regarding this issue and made suggestions for changes to Policy 5:150 (Personnel Records) which included written notification to every employee before their personal information would be given out to any third party.

### **Board Comments**

There were no Board Comments.

### **Adjourn to Closed Session**

A motion was made by Larson, seconded by Bonne, to adjourn to closed session to discuss the employment, compensation, performance, and evaluation of specific employees of the District; and individual student discipline cases. Ayes: King, Larson, Reeverts, Bonne, Glendenning, Jagielski and Steenken. Motion carried unanimously. Time: 9:28 p.m.

### **Reconvene in Open Session**

A motion was made by Jagielski, seconded by Reeverts, to return to open session. Motion carried unanimously. Time: 10:12 p.m.

### **Board Action from Executive Session**

#### **Approve the minutes of the February 26, 2009 and March 5, 2009 executive sessions**

A motion was made by Larson, seconded by Bonne, to approve the minutes of the February 26, 2009 and March 5, 2009 executive sessions. Motion carried unanimously.

#### **Personnel Report**

A motion was made by King, seconded by Reeverts, to approve the Personnel Report including the employment of Cynthia Brown, noon hour aide (MC-replaces T. Pierson); Karen Hall, permanent district substitute (District-replaces K. Sturtevant); Dawn Kruger, kindergarten teacher leader for the 2008-2009 school year (MC-new position); Val Slack, noon hour aide (MC-replaces C. Winter). The Personnel Report included the medical leaves of Janet Hake, effective March 16, 2009 until approximately March 28, 2009 (Highland-cook); Sue Miller, effective February 25, 2009 until approximately March 25, 2009 (Transportation-bus driver); and Tamara Wood, effective March 5, 2009 until approximately April 20, 2009 (SVHS-math teacher). The Personnel Report also included the retirements of Cindy Lewis, effective end of 2012-1013 school year (MC-reading teacher); Linda Kahle-Langston, effective end of 2012-2013 school year (MJH-physical education); Nina Lorbinenko, effective end of 2012-2013 school year (SVHS-French teacher); and Carla Miller, effective end of 2012-2013 school year (MJH-Guidance Counselor). Motion carried unanimously.

#### **Adjourn**

A motion was made by Reeverts, seconded by Steenken, to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,  
Donna Fruin, Secretary

**Consent Agenda Items: 4.1; 4.2, 4.3**

Consent agenda items 4.1, 4.2 and 4.3, include approving the minutes of the regularly scheduled March 19, 2009 meeting; the April 17, 2009 payroll; and approving accounts payable for April (per review by Mr. Ron Steenken).

**Consent Agenda Item: 4.4: Stillman Valley High School Membership to IHSA**

**Information/Background:**

This item is on the consent agenda for the purpose of renewing Stillman Valley High School's membership to the Illinois High School Association (IHSA). Each year the Meridian School Board is asked to renew the membership of Stillman Valley High School to the Illinois High School Association. In renewing membership, the School Board is certifying that Stillman Valley High School is recognized by the Illinois State Board of Education (ISBE). The School Board is also agreeing to abide by the IHSA Constitution, By-Laws, and Administrative Procedures, Guidelines and Policies. The IHSA regulates interscholastic competition in 13 sports for boys and 13 sports for girls, as well as 7 non-athletic activities. The IHSA stages state final events in all of these sports and activities except music. There is no membership renewal fee.

**Recommendation:**

The superintendent recommends that the School Board renew membership to the IHSA for the 2009-2010 school year.



The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience.

March 16, 2009

To the Principal/IHSA Official Representative Addressed:

It's time again for your school to renew its membership in the Illinois High School Association. **For the 2009-10-school term, IHSA membership will not require payment of membership dues or state series entry fees per action of the IHSA Board of Directors.**

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/governing board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association for the 2009-10 school term.

Your 2009-10-membership renewal is due by June 15, 2009. Please do not delay. Obtain your Board of Education's action on the membership resolution and return it **so it reaches our office no later than June 15**. Mail the signed renewal resolution to: IHSA, P.O. Box 2715, Bloomington, IL 61702-2715.

Sincerely,

Martin Hickman, ED.D.  
Executive Director

**THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY.  
DO NOT DETACH**

TO: IHSA Executive Director

We certify that Stillman Valley High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur it is our responsibility to immediately notify the Association of this change in status.

We further certify our Board of Education/Governing Board, at its meeting held on \_\_\_\_\_, 2009, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2009, through June 30, 2010.

\_\_\_\_\_  
Signature of Principal/IHSA Official Representative

\_\_\_\_\_  
Signature of President or Secretary of Board

Steve Stewart 815-645-2291  
Please Type or Print Name and Phone Number

Ronald Steenken 815-645-2606  
Please Type or Print Name and Phone Number

Stillman Valley High School Stillman Valley, Illinois

**Consent Agenda Item 8.1: Community Focus Group Session held on April 13, 2009**

**Information/Background**

This item is placed on the agenda in order to provide an opportunity for School Board members to make final preparations for the focus group session scheduled for Monday, April 13 at Stillman Valley High School. This will be the Board's third community focus group session.

**Recommendation:**

No Board action is required.

## **Agenda Item 8.2: Review/approve bid for drivers' education car**

### **Information/Background:**

This item is included on the agenda so the Board can consider approving a bid for one new drivers' education car.

Bid specifications to replace a drivers' education car were developed by the high school. The invitation to bid was mailed to several vendors. The legal notice for the advertisement of Bid was published in The Tempo on March 12, 2009. The bids were publicly opened and read aloud on March 31, 2009 at 10:00 a.m. prevailing time.

The bid results are attached. Administration is recommending awarding the bid to Brian Bemis Auto Mall for a 2008 Pontiac G6 Sedan. Bemis's bid price is \$17,470.30.

Administration did not expect to bid for a new drivers' education car. One of our 2008 Pontiac G6's was involved in an accident. The other party was at fault and the insurance company has deemed the vehicle as a total loss. The amount that the district received from the insurance company for the loss is \$12,790.00. Therefore, with Brian Bemis' bid price of \$17,470.30, less the claim check for the totaled vehicle, the net cost to the district is \$4,680.30.

### **RECOMMENDATION**

The Superintendent recommends awarding the bid as indicated above.

### **SUGGESTED MOTION**

Move to award the bid for one new drivers' education car to Brian Bemis Auto Mall for a total purchase price of \$17,470.30.



### **Agenda Item 8.3: Review 2009-2010 Fee Schedule**

#### **Information/Background**

This item is on the agenda for the purpose of reviewing the fee schedule for 2009-2010. The current recommendation is to maintain the current fee schedule. The final fee recommendation will be made at the second meeting in April, scheduled for Thursday, April 23, 2009.

#### **Recommendation**

This is a discussion topic only. No Board action is required.

**MERIDIAN COMMUNITY UNIT SCHOOL DISTRICT 223**  
**2009-2010 Student Fee Schedule**

<b>KINDERGARTEN</b>	
Registration Fee	\$ 35.00
<b>GRADES 1 - 5</b>	
Registration Fee	\$ 40.00
Student Planner	\$ 5.00
<b>GRADES 6 - 8</b>	
Registration Fee	\$ 45.00
Student Planner	\$ 8.00
<b>GRADES 9 - 12</b>	
<b><u>Registration Fee</u></b>	
Freshman	\$ 50.00
Sophomore	\$ 55.00
Junior & Senior	\$ 60.00
<b><u>Special Fees:</u></b>	
Art Kit	\$ 20.00
Principles of Technology Kit	\$ 15.00
Driver Education	\$ 50.00
Participation Fee per year	\$ 25.00
Student Parking Sticker	\$ 3.00
Student Planner	\$ 8.00