

Meridian CUSD #223 School Board

Agenda and Board Packet

Regular Meeting

June 24, 2010

Meridian Junior High Board Room

7:00 p.m.



*“Our mission is to educate students to be self-directed learners,
collaborative workers, complex thinkers, quality producers and community
contributors”*



Mission

Our mission is to educate students to be self-directed learners, collaborative workers, complex thinkers, quality producers and community contributors.

Long Range Vision

As an exemplary School District we continually strive to:

- Engage in highly effective communication to Community, School Board, Administration, Faculty, Support Staff and Students.
- Achieve organizational trust through integrity, collaboration, reliability, accountability, transparency, fairness and loyalty.
- Utilize an aligned, well- rounded and comprehensive curriculum that focuses on life- long learning skills.
- Promote high learning expectations for all students.
- Practice visionary district leadership to create and implement district goals.
- Value and maintain a safe environment for Students, Staff and Community.
- Provide educational facilities that support and enhance the students' educational experience.
- Make decisions using research and best practice that incorporates fiscal responsibility, collaboration and impact on the Community, School Board, Staff and Students.

MERIDIAN C.U.S.D. #223
BOARD AGENDA
Thursday, June 24, 2010
Meridian Junior High Board Room

Interfund Transfer Resolution hearing: 7:00 PM, MJH Board Room

1. **Call to Order**
2. **Roll call**
3. **Hearing for Interfund Transfer Resolution**
4. **Adjourn**

REGULAR BOARD MEETING (follows hearing)

1. **Call to Order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Review/Approve Consent Agenda** (*Items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of the items unless a board member or citizen requests, in which event the item will be removed from the consent agenda and considered individually.*)
 - 4.1 Approve minutes of June 10, 2010 Board Meeting
 - 4.2 Approve payroll of June 25, 2010 and July 9, 2010.
 - 4.3 Approve accounts payable for June 2010 by Mr. Ron Steenken
 - 4.4 Approve Interfund Loan Resolution from Working Cash Fund to Transportation Fund
 - 4.5 Approve Interfund transfer of \$50,239 from Transportation Fund to Operations and Maintenance Fund as per FY 10 budget for Environmental Protection Agency (EPA) issue.
 - 4.6 Consider / authorize transferring accumulated interest plus June interest from the Working Cash Fund to the Operations and Maintenance Fund (specific amount available at meeting)
 - 4.7 Consider / authorize transfer of appropriate Education Fund expenses into the Tort Fund risk management expenses (specific amount available at meeting)
 - 4.8 Consider / authorize the transfer of appropriate O & M Fund expenses into the Tort Fund Risk Management expenses (specific amount available at meeting)
 - 4.9 Close district books for FY10 at the end of the business day on June 30, 2010
 - 4.10 Establish, effective July 1, 2010, for FY11, a Meridian C.U.S.D. #223 Revolving Fund: \$4,000; at Monroe Center School Revolving Fund: \$100; Stillman Valley High School Petty Cash: \$100; Meridian Junior High Petty Cash: \$100; Highland Elementary School Petty Cash: \$100 and a Meridian C.U.S.D. #223 Petty Cash Fund: \$100
 - 4.11 Adopt "Prevailing Wage" resolution for Fiscal Year 2011
 - 4.12 Approve board meeting schedule for 2010-2011

5. Report of the Superintendent

6. Notices and communications

- 6.1 IASB Annual Conference

7. Community Input: (*This is the time when visitors may request to address the Board of Education on any item relating to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.*)

8. Old Business

- 8.1 Review/approve 2010-2011 Catastrophic insurance coverage
- 8.2 Review/approve school lunch prices for 2010-2011

9. New Business:

- 9.1 Review changes to Meridian Junior High Handbook
- 9.2 Review status of Meridian Transportation Department vehicle replacement schedule

10. Board Comments

- 11. Adjourn to Executive Session to Discuss: the appointment, compensation, discipline, performance of specific employees of the District; deliberations concerning salary schedules for one or more classes of employees**
- 12. Reconvene in open session**
- 13. Approve the minutes of the June 10, 2010 Executive Session**
- 14. Motion on the Executive Session minutes from December 2009 through June 10, 2010**
- 15. Action Items**
- 16. Adjourn**

Meridian Community Board Minutes

Regular School Board Meeting of June 10, 2010

Call to Order

A regular meeting of the Board of Education of Meridian Community Unit School District #223 was called to order by President Ron Steenken at 7:00 p.m. in the MJH Board Room. Members present: Jagielski, Larson, Mellon, Pierce. Superintendent Prusator and District Administrator for Business & HR Porter were also present. The Pledge of Allegiance followed.

Consent Agenda

Motion:

A motion was made by Tim Jagielski, seconded by Bob Mellon, to pull item 4.3, approve market adjustment for 2010-2011 lunch prices and item 4.4, approve catastrophic student insurance renewal for 2010-2011 from the consent agenda. Motion carried unanimously.

Discussion followed regarding consent agenda item 4.4 (catastrophic insurance). The administration will provide information clarifying the way in which this catastrophic policy fits into the district's existing insurance program and whether the policy is necessary.

Motion:

A motion was made by Bob Mellon, seconded by Bruce Larson, to approve the consent agenda including 4.1 the minutes of the May 27, 2010 regular board meeting; and 4.2 payroll of June 11, 2010. Ayes: Larson, Mellon, Pierce, Jagielski and Steenken. Motion carried unanimously.

Superintendent's Report

5.1 Annual Library Report (Dana Brooks)

Dana Brooks presented the annual Library Report. She highlighted the programs held at each of the schools this year. Mrs. Brooks praised the library staff for all of their hard work. Mrs. Brooks thanked the board for their support of the libraries, particularly for the enhancement of technology.

5.2 SVHS Schedule Modifications for 2010-2011

SVHS principal Michael Mandzen and Division Leader Ed Liegl presented on the modified schedule the high school will implement to provide additional intervention time and support for students. The schedule provided for a 30 minute intervention period to support student learning. Board members asked several questions.

5.3. Follow up on Mr. Randy Oberembt (New Trier Athletic Director) presentation from May 27, 2010 board meeting

Mr. Prusator relayed that Mr. Oberembt is scheduled to be in the district to work with students, parents and coaches on Monday and Tuesday, June 14 and 15.

Notices and Communications

Mr. Prusator read thank you notes to the School Board from retired teachers Jean Welker and Diane Griffith for the retirement dinner and gifts provided in their honor on May 27, 2010.

Adjourn

A motion was made by Bob Mellon, seconded by Steve Pierce, to adjourn the meeting. Motion carried unanimously. Time: 11:44 p.m.

Respectfully submitted,

Bob Pmsater

RESOLUTION
OF THE BOARD OF EDUCATION OF
MERIDIAN COMMUNITY UNIT SCHOOL DISTRICT NO. 223
OGLE COUNTY, ILLINOIS

AUTHORIZING AN INTERFUND LOAN

WHEREAS, The Board of Education of Meridian Community Unit School District No. 223, Ogle County, Illinois (hereinafter referred to as the "Board of Education"), has available balances in the Working Cash Fund. (hereinafter referred to as the "Designated Fund"); and

WHEREAS, monies from the Designated Fund may be transferred to the Transportation Fund of Meridian Community Unit School District No. 223 (hereinafter referred to as the "School District"), in anticipation of the collection of state transportation funds lawfully claimed; and

WHEREAS, upon receipt by the School District of any transportation funds claimed, if monies have been transferred to the Transportation Fund from the Designated Fund, the Designated Fund shall be reimbursed up to and including the full amount transferred; and

WHEREAS, the entire amount of claim extended, or which the Board of Education estimates will be extended or received, in anticipation of the collection of transportation funds claimed, are as follows:

Transportation - Regular	\$224,377
Transportation-Special Education	\$24,902

WHEREAS, the aggregate amount of warrants or notes issued in anticipation of the collection of such taxes, together with the amount of interest accrued thereon, is Zero Dollars (\$0); and

WHEREAS, the aggregate amount of monies transferred, as needed, from the Designated Fund to the Transportation Fund, in anticipation of the collection of such transportation funds claimed, will not exceed \$249,279.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Education of the Meridian Community Unit School District No. 223, Ogle County, Illinois as follows:

1. The Treasurer of the School District is hereby directed to transfer monies, not to exceed \$249,279 as needed, from the Designated Fund to the Transportation Fund, in anticipation of the collection of transportation funds claimed for the fiscal year 2010.

2. Upon receipt of anticipated transportation funds claimed, the Treasurer is authorized to reimburse such monies to the Designated Fund until the full amount has been reimbursed.
3. This Resolution shall be in full force and effect immediately upon its passage.

ADOPTED this 24th day of June 2010, by the following roll call vote:

Ayes: _____

Nays: _____

Absent: _____

BOARD OF EDUCATION OF MERIDIAN COMMUNITY
UNIT SCHOOL DISTRICT NO. 223 OGLE COUNTY,
ILLINOIS

By _____
President, Board of Education

ATTEST:

Secretary, Board of Education

RESOLUTION
OF THE BOARD OF EDUCATION OF
MERIDIAN COMMUNITY UNIT SCHOOL DISTRICT NO. 223
OGLE COUNTY, ILLINOIS

AUTHORIZING AN INTERFUND TRANSFER

WHEREAS, pursuant to Section 17-2A of the *School Code* (105 ILCS 5/17-2A), the Board of Education ("Board") of the Meridian Community Unit School District No. 223, Ogle County, Illinois ("School District"), by proper resolution, may authorize the Treasurer of the School District to make interfund transfers between the Education, Operations and Maintenance, and Transportation Funds; and

WHEREAS, the adoption of such resolution must follow a public hearing set by the Board or Board President; and

WHEREAS, the public hearing was required to be preceded by at least one published notice occurring at least seven (7) days and not more than thirty (30) days prior to the hearing in a newspaper of general circulation within the School District, and a notice posted at least forty-eight (48) hours before the hearing, at Meridian Community Unit School District No. 223's District Office with both notices setting forth the time, date, place and subject matter of the hearing.

WHEREAS, such hearing was held on June 24, 2010 at 7:00 p.m., at the Meridian Community Unit School District No. 223 Board Room, pursuant to the notice published on June 10, 2010 in the Byron Tempo and the notice posted on June 21, 2010 at the Meridian Community Unit School District No. 223's District Office; and

WHEREAS, the Board has determined that it is in the best interests of the School District to transfer money currently in the Transportation Fund to the Operations & Maintenance Fund.

NOW, THEREFORE, It Is Hereby Resolved by the Board of Education of Meridian Community Unit School District No. 223 as follows:

Section 1. The Board has determined that it is in the best interests of the School District to transfer the following amounts between the following funds:

<u>Amount</u>	<u>Transfer From</u>	<u>Transfer To</u>
\$50,239	Transportation Fund	Operations & Maintenance Fund

Section 2. The Treasurer is authorized to transfer said amount and record the transfer on the books of the School District.

Section 3. This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 24th day of June, 2010, by the following roll call vote:

AYE:

NAY:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

Interfund Fund Resolution Hearing

Consent Agenda Items: 4.1; 4.2; and 4.3

Consent agenda items 4.1 and 4.2 include approving the minutes of the regularly scheduled June 10, 2010 Regular Board meeting; approving the June 19 and July 9, 2010 payrolls; and approving the final June 2010 accounts payable.

Consent Agenda Item 4.4 : Approve Interfund Loan Resolution

Background/Information

The Illinois School Code provides Districts the flexibility to loan funds between Board designated Funds. In order to make the transfer, Districts must pass a resolution allowing the Treasurer to transfer funds. The District needs a loan from Working Cash to cover shortfall due to a delay in state payments. The District anticipates a payment to be made by June 30, 2010 to repay loan to Working Cash.

Consent Agenda Item 4.5 : Approve Interfund transfer of \$50,239 from Transportation Fund to Operations and Maintenance Fund per the FY 10 budget to resolve EPA issue at bus garage

Background/Information

The Illinois School Code provided Districts the flexibility to transfer funds between the Education, Operations and Maintenance and Transportation Funds. In order to make the transfer, Districts must hold a hearing prior to the School Board passing a resolution. The hearing was conducted earlier in the meeting. The superintendent recommends that the School Board approve the resolution authorizing the transfer of funds.

Consent Agenda Items 4.6 through 4.10

Background/Information

This consent agenda item includes typical end of the year activities relating to the district's finances for the end of the Fiscal Year 2010 year, which concludes on June 30, 2008. Below is a summary of the consent agenda items 4.6 through 4.

Consent Agenda Summary for End of Year Financial Recommendations

Consider / authorize transferring accumulated interest from the Working Cash Fund to the Operations and Maintenance Fund: Each year the \$800,000+ in our Working Cash Fund earns interest. Statute allows us to transfer the earned interest into any other fund. The recommendation is to transfer interest from Working Cash to O & M. The specific amount will be available at the meeting. The O&M fund is in greater need of the additional interest.

Consider / authorize transfer of appropriate Education Fund expenses into the Tort Fund risk management expenses: Statute allows us to pay a portion of our salaries out of our Tort Fund (Fund 80) for risk management: For the past ten years, we've taken interest and principal from our Insurance Reserve Fund Bond to help pay for salaries of staff who assess risk factors in our schools and grounds. By doing it this way, we haven't had to use operating funds to pay for risk management or levy in the tort fund.

Consider / authorize the transfer of appropriate O & M Fund expenses into the Tort Fund Risk Management expenses: This is the same recommendation as above for the O & M Fund. We're able to pay for a portion of our custodial salaries out of our Tort Fund.

Close district books for FY10 at the end of the business day on June 30, 2010: Annual housekeeping motion to officially close the books for Fiscal Year 2009.

Establish, effective July 1, 2009, for FY11, a Meridian C.U.S.D. #223 Revolving Fund: \$4,000; at Monroe Center School Revolving Fund: \$100; Stillman Valley High School Petty Cash: \$100; Meridian Junior High Petty Cash: \$100; Highland Elementary School Petty Cash: \$100 and a Meridian C.U.S.D. #223 Petty Cash Fund: \$100: Annual motion to pay for stamps and other needs until tax money is deposited.

Recommendation

The superintendent recommends the School Board approve the items 4.6 through 4.10 as identified in the consent agenda summary.

Suggested Motion

The items are included in the suggested motion for Consent Agenda

Consent Agenda Item 4.11: Adopt Prevailing Wage Resolution

Background/Information

The Prevailing Wage Act requires that public bodies adopt a resolution on prevailing wages from which any contractor desiring to bid any repair, remodeling, or new construction can verify that the salary being paid meets the established amount. A new resolution must be passed each year during the month of June. Contractors need not be union, but must pay the prevailing wages. Attached is the prevailing wages for Ogle County, which is now published through the Lee/Ogle Regional office of Education. Once adopted by the Board of Education, the resolution must be published as a legal notice and certified copies mailed to the Illinois Office of the Secretary of State and the Illinois Department of Labor.

Recommendation

The superintendent recommends the School Board adopt the prevailing wage resolution for 2008-2009.

Suggested motion

This item is included in the suggested motion for Consent Agenda

Meridian C.U.S.D. #223

**RESOLUTION
ESTABLISHING PREVAILING WAGE**

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, codified, 820 ILCS 130/1 et seq. (1993), formally Ill. Rev. Stat., Ch, 48, par. 39s-1 et seq. and

WHEREAS, the aforesaid Act requires that the School Board of Meridian C.U.S.D. #223, Ogle County, Illinois, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Meridian C.U.S.D. #223, employed in performing construction of public works, for said School Board.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Education of Meridian C.U.S.D. #223, Ogle County, Illinois as follows:

Section 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, County, city or any other public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of the School Board is hereby ascertained to be the same as the prevailing rate of wages for construction work in Ogle county areas as determined by the Department of Labor of the State of Illinois as of June of the current year a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the department of Labor of the State of Illinois shall supersede the Department's June determination and apply to

any and all public works construction undertaken by the Board of Education of Meridian C.U.S.D. #223, Ogle county, Illinois. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

Section 2: Nothing herein contained shall be construed to apply said prevailing rate of wages as herein ascertained any work or employment except public works construction of the School Board to the extent required by the aforesaid Act.

Section 3: The School Board Secretary shall publicly post or keep available for inspection by any interested party in the main office of Meridian C.U.S.D. #223 located at 207 West Main Street, Stillman Valley, IL, 61084 this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

Section 4: The School Board Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wage will be affected by such rates.

Section 5: The School Board Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

Section 6: The School Board Secretary shall cause to be published in the TEMPO, a local newspaper of general circulation within the area, a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

ADOPTED this 24th day of June, 2010 by the following roll call vote:

AYE:

NAY:

ABSENT:

President, Board of Education #223

Secretary, Board of Education #223

Ogle County Prevailing Wage for July 2010

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		BLD		29.200	30.200	1.5	1.5	2.0	7.590	11.29	0.000	0.800
ASBESTOS ABT-MEC		BLD		18.950	0.000	1.5	1.5	2.0	2.700	3.350	0.000	0.000
BOILERMAKER		BLD		34.170	37.170	2.0	2.0	2.0	6.820	8.550	0.000	0.350
BRICK MASON		BLD		35.000	37.750	1.5	1.5	2.0	6.900	11.58	0.000	0.540
CARPENTER		HWY		31.430	33.180	1.5	1.5	2.0	7.100	9.990	0.000	0.490
CARPENTER	N	BLD		34.010	37.750	1.5	1.5	2.0	6.550	10.50	0.000	0.600
CARPENTER	S	BLD		31.270	34.710	1.5	1.5	2.0	7.100	10.87	0.000	0.600
CEMENT MASON		ALL		32.500	35.250	1.5	1.5	2.0	6.550	11.83	0.000	0.150
CERAMIC TILE FNSHER		BLD		30.530	0.000	1.5	1.5	2.0	6.900	4.840	0.000	0.470
COMMUNICATION TECH		BLD		34.000	37.400	1.5	1.5	2.0	9.740	10.60	0.000	0.680
ELECTRIC PWR EQMT OP		ALL		33.140	42.570	1.5	1.5	2.0	4.750	10.27	0.000	0.250
ELECTRIC PWR GRNDMAN		ALL		25.680	42.570	1.5	1.5	2.0	4.750	7.960	0.000	0.190
ELECTRIC PWR LINEMAN		ALL		39.420	42.570	1.5	1.5	2.0	4.750	12.22	0.000	0.300
ELECTRIC PWR TRK DRV		ALL		26.520	42.570	1.5	1.5	2.0	4.750	8.230	0.000	0.200
ELECTRICIAN		BLD		40.000	44.000	1.5	1.5	2.0	9.740	15.83	0.000	0.800
ELEVATOR CONSTRUCTOR		BLD		42.540	47.860	2.0	2.0	2.0	10.03	9.460	2.550	0.000
GLAZIER		BLD		31.080	32.080	1.5	1.5	2.0	8.100	8.200	0.000	1.000
HT/FROST INSULATOR		BLD		33.280	35.770	1.5	1.5	2.0	7.450	14.32	0.000	0.000
IRON WORKER		ALL		35.000	36.750	2.0	2.0	2.0	8.000	19.34	0.000	1.200
LABORER		BLD		29.200	30.200	1.5	1.5	2.0	7.590	11.29	0.000	0.800
LABORER		HWY		28.800	29.550	1.5	1.5	2.0	7.590	11.29	0.000	0.800
LABORER, SKILLED		HWY		30.800	31.550	1.5	1.5	2.0	7.590	11.29	0.000	0.800
LATHER	N	BLD		34.010	37.750	1.5	1.5	2.0	6.550	10.50	0.000	0.600
LATHER	S	BLD		31.270	34.710	1.5	1.5	2.0	7.100	10.87	0.000	0.600
MACHINIST		BLD		42.770	44.770	1.5	1.5	2.0	7.750	8.690	0.650	0.000
MARBLE FINISHERS		BLD		30.530	0.000	1.5	1.5	2.0	6.900	4.840	0.000	0.470
MARBLE MASON		BLD		33.380	33.630	1.5	1.5	2.0	6.900	6.980	0.000	0.500
MATERIAL TESTER I		ALL		21.550	0.000	1.5	1.5	2.0	7.460	4.840	0.000	0.170
MATERIALS TESTER II		ALL		26.550	0.000	1.5	1.5	2.0	7.460	4.840	0.000	0.170
MILLWRIGHT		BLD		33.970	37.370	1.5	1.5	2.0	6.550	12.35	0.000	0.500
OPERATING ENGINEER		BLD 1		40.350	44.350	2.0	2.0	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		BLD 2		39.650	44.350	2.0	2.0	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		BLD 3		37.200	44.350	2.0	2.0	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		BLD 4		35.200	44.350	2.0	2.0	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		BLD 5		44.100	44.350	2.0	2.0	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		BLD 6		43.350	44.350	2.0	2.0	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		BLD 7		40.350	44.350	2.0	2.0	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		HWY 1		40.200	44.200	1.5	1.5	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		HWY 2		39.650	44.200	1.5	1.5	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		HWY 3		38.350	44.200	1.5	1.5	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		HWY 4		36.900	44.200	1.5	1.5	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		HWY 5		35.450	44.200	1.5	1.5	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		HWY 6		43.200	44.200	1.5	1.5	2.0	13.05	8.800	2.350	1.300
OPERATING ENGINEER		HWY 7		41.200	44.200	1.5	1.5	2.0	13.05	8.800	2.350	1.300
PAINTER		ALL		34.500	36.500	1.5	1.5	1.5	8.100	8.200	0.000	1.000
PILEDRIIVER		HWY		31.430	33.180	1.5	1.5	2.0	7.100	9.990	0.000	0.490
PILEDRIIVER	N	BLD		35.010	38.860	1.5	1.5	2.0	6.550	10.50	0.000	0.600
PILEDRIIVER	S	BLD		32.270	35.820	1.5	1.5	2.0	7.100	10.87	0.000	0.600
PIPEFITTER		BLD		37.500	40.130	1.5	1.5	2.0	7.890	10.38	0.000	0.900
PLASTERER		BLD		32.540	35.790	2.0	2.0	2.0	6.550	10.70	0.000	0.150
PLUMBER		BLD		37.500	40.130	1.5	1.5	2.0	7.890	10.38	0.000	0.900
ROOFER		BLD		37.650	40.650	1.5	1.5	2.0	7.750	6.570	0.000	0.430
SHEETMETAL WORKER		BLD		35.190	37.120	1.5	1.5	2.0	5.250	14.43	0.520	0.290
SPRINKLER FITTER		BLD		36.140	38.890	1.5	1.5	2.0	8.200	6.550	0.000	0.250
STONE MASON		BLD		35.000	37.750	1.5	1.5	2.0	6.900	11.58	0.000	0.540
TERRAZZO FINISHER		BLD		30.530	0.000	1.5	1.5	2.0	6.900	4.840	0.000	0.470
TERRAZZO MASON		BLD		33.380	33.630	1.5	1.5	2.0	6.900	6.980	0.000	0.500
TILE LAYER	N	BLD		34.010	37.750	1.5	1.5	2.0	6.550	10.50	0.000	0.600
TILE LAYER #1	S	BLD		31.270	34.710	1.5	1.5	2.0	7.100	10.87	0.000	0.600
TILE MASON		BLD		33.380	33.630	1.5	1.5	2.0	6.900	6.980	0.000	0.500

TRUCK DRIVER	O&C	1	22.790	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250	
TRUCK DRIVER	O&C	2	23.110	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250	
TRUCK DRIVER	O&C	3	23.270	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250	
TRUCK DRIVER	O&C	4	23.470	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250	
TRUCK DRIVER	O&C	5	24.070	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250	
TRUCK DRIVER	E	ALL	1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	E	ALL	2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	E	ALL	3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	E	ALL	4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	N	ALL	1	25.880	26.430	1.5	1.5	2.0	5.150	6.500	0.000	0.000
TRUCK DRIVER	N	ALL	2	26.030	26.430	1.5	1.5	2.0	5.150	6.500	0.000	0.000
TRUCK DRIVER	N	ALL	3	26.230	26.430	1.5	1.5	2.0	5.150	6.500	0.000	0.000
TRUCK DRIVER	N	ALL	4	26.430	26.430	1.5	1.5	2.0	5.150	6.500	0.000	0.000
TRUCK DRIVER	S	ALL	1	28.475	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250
TRUCK DRIVER	S	ALL	2	28.887	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250
TRUCK DRIVER	S	ALL	3	29.087	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250
TRUCK DRIVER	S	ALL	4	29.337	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250
TRUCK DRIVER	S	ALL	5	30.087	0.000	1.5	1.5	2.0	9.050	4.062	0.000	0.250
TUCKPOINTER	BLD		35.000	37.750	1.5	1.5	2.0	6.900	11.58	0.000	0.540	

Legend:

- M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)
- OSA (Overtime is required for every hour worked on Saturday)
- OSH (Overtime is required for every hour worked on Sunday and Holidays)
- H/W (Health & Welfare Insurance)
- Pensn (Pension)
- Vac (Vacation)
- Trng (Training)

Explanations

OGLE COUNTY

CARPENTER, LATHER, MILLWRIGHT, PILEDRIIVER AND TILE LAYER (NORTH) - That part of Ogle County East from the Winnebago County western boundary and North of an imaginary line running east and west located 4 miles north of the City of Oregon.

- TRUCK DRIVER (EAST) - That part of the county East of Rt. 251, including all portions of the city of Rochelle, and South of Rt. 72.
- TRUCK DRIVER (SOUTH) - That part of the county West of Rt. 251 and South of Rt. 72.
- TRUCK DRIVER (NORTH) - That part of the county North of Route 72.

The following list is considered as those days for which holiday rates of wages for work performed apply:

New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATIONS TECHNICIAN

Installing, manufacturing, assembling and maintaining sound and intercom, protection alarm (security), fire alarm, master antenna television, closed circuit television, low voltage control for computers and/or door monitoring, school communications systems, telephones and servicing of nurse and emergency calls, and the installation and maintenance of transmit and receive antennas, transmitters, receivers, and associated apparatus which operates in conjunction with above systems. All work associated with these system installations will be included EXCEPT the installation of protective metallic conduit in new construction projects (excluding less than ten-foot runs strictly for protection of cable) and 120 volt AC (or higher) power wiring and associated hardware.

LABORER, SKILLED - HIGHWAY

Individuals engaged in the following types of work, irrespective of the site of the work: asbestos abatement worker, handling of any materials with any foreign matter harmful to skin or clothing, track laborer, cement handlers, chloride handlers, the unloading and loading with steel workers and re-bars, concrete workers wet, tunnel helpers in free air, batch dumpers, mason tenders, kettle and tar men, tank cleaners, plastic installers, scaffold workers, motorized buggies or motorized unit used for wet concrete or handling of building materials, laborers with de-watering systems, sewer workers plus depth, rod and chainmen with technical engineers, rod and chainmen with land surveyors, rod and chainmen with surveyors, vibrator operators, cement silica, clay, fly ash, lime and plasters, handlers (bulk or bag), cofferdam workers plus depth, on concrete paving, placing, cutting and tying of reinforcing, deck hand, dredge hand, and shore laborers, bankmen on floating plant, grade checker, power tools, front end man on chip spreaders, cession workers plus depth, gunnite nozzle men, lead man on sewer work, welders, cutters, burners and torchmen, chainsaw operators, jackhammer and drill operators, layout man and/or drainage tile layer, steel form setter - street and highway, air tamping hammermen, signal man on crane, concrete saw operator, screedman on asphalt pavers, laborers tending masons with hot material or where foreign materials are used, mortar mixer operators, multiple concrete duct - leadsman, lumen, asphalt raker, curb asphalt machine operator, ready mix scalemen (permanent, portable or temporary plant), laborers handling masterplate or similar materials, laser beam operator, concrete burning machine operator, coring machine operator, plaster tender, underpinning and shoring of buildings, pump men, manhole and catch basin, dirt and stone tamper,

hose men on concrete pumps, hazardous waste worker, lead base paint abatement worker, lining of pipe, refusing machine, assisting on direct boring machine, the work of laying watermain, fire hydrants, all mechanical joints to watermain work, sewer worker, and tapping water service and forced lift station mechanical worker.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEERS - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver (over 27E cu. ft.): Concrete Paver (27 cu. ft. and under); Concrete Placer; Concrete Pump (Truck Mounted); Concrete Conveyor (Truck Mounted); Concrete Tower; Cranes, All; GCI and similar types (required two operators only); Cranes, Hammerhead; Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, one, two and three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Locomotives, All; Lubrication Technician; Manipulators; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Raised and Blind Hole Drill; Rock Drill (self-propelled); Rock Drill - Truck Mounted; Roto Mill Grinder; Scoops - Tractor Drawn; Slipform Paver; Scrapers Prime Movers; Straddle Buggies; Tie Back Machine; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Bobcat (over 3/4 cu. yd.); Boilers; Brick Forklift; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Asphalt Spreader; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat Manual Controlled); Hydraulic Power Units (Pile Driving and Extracting); Pumps, Over 3" (1 to 3 not to exceed total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches; Bobcat (up to and including 3/4 cu. yd.).

Class 4. Elevator push button with automatic doors; Hoists, Inside; Oilers; Brick Forklift.

Class 5. Assistant Craft Foreman

Class 6. Mechanics

Class 7. Gradall

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Silo Tender; Asphalt Spreader; Autograder; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Backhoe w/shear attachments; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower of all types; Creter Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Directional Boring Machine over 12"; Dredges; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; GCI Crane; Hydraulic Telescoping Form (Tunnel); Tie Back Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader with attached pusher; Tractor with Boom; Tractaire with Attachments; Traffic Barrier Conveyor Machine; Raised or Blind Hole Drills; Trenching Machine (over 12"); Truck Mounted Concrete Pump with Boom; Truck Mounted Concrete Conveyor; Underground Boring and/or Mining Machines; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Conveyor Muck Cars (Haglund or Similar Type); Drills, all; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro Blaster; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) / 2 ton capacity or more; Non-Self Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper - Form - Motor Driven.

Class 4. Air Compressor - Small and Large; Asphalt Spreader, Backend Man; Bobcat (Skid Steer) all; Brick Forklift; Combination - Small Equipment Operator; Directional Boring Machine up to 12"; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster; Light Plants, All (1 through 5); Pumps, over 3" (15 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tractaire; Trencher 12" and under; Welding Machines (2 through 5);

Winches, 4 Small Electric Drill Winches.

Class 5. Oilers and Directional Boring Machine Locator.

Class 6. Field Mechanics and Field Welders

Class 7. Gradall and machines of like nature.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - SOUTH

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST AND NORTH

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. ~~16~~our axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or

Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnpulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Consent Agenda Item 4.12: Approve School Board Meeting Dates for 2010-2011

Background/information

At its regularly scheduled meeting on June 10, the Meridian School Board reviewed potential meeting dates for Fiscal Year 2011. Typically, the school board meets on the second and fourth Thursdays of the months, excluding July, November, December and March. Because of conflicts with building events, the recommendation is being made to move two meetings from Thursday to Wednesday (8/25/10 and 10/13/10).

**MERIDIAN C.U.S.D. #223
BOARD MEETING SCHEDULE
2010-2011**

7:00 PM Meridian Junior High Board Room (unless otherwise noted)

DAY, DATE

PLACE, TIME

*Thursday, July 22, 2010	MJH Board Room, 7:00 PM
Thursday, August 12, 2010	MJH Board Room, 7:00 PM
*Wednesday, August 25, 2010	MJH Board Room, 7:00 PM
Thursday, September 9, 2010	MONROE CENTER Gym, 7:00 PM
Thursday, September 23, 2010	MJH Board Room, 7:00 PM
*Wednesday, October 13, 2010	MJH Board Room, 7:00 PM
Thursday, October 28, 2010	MJH Board Room, 7:00 PM
*Wednesday, November 10, 2010	MJH Board Room, 7:00 PM
*Thursday, December 16, 2010	HIGHLAND SCHOOL, (6:45 p.m. tax levy hearing)
Thursday, January 13, 2011	MJH Board Room, 7:00 PM
Thursday, January 27, 2011	MJH Board Room, 7:00 PM
Thursday, February 10, 2011	MJH Board Room, 7:00 PM
Thursday, February 24, 2011	MJH Board Room, 7:00 PM
*Thursday, March 17, 2011	MJH Board Room, 7:00 PM
Thursday, April 14, 2011	MJH Board Room, 7:00 PM
Thursday, April 28, 2010	MJH Board Room, 7:00 PM
Thursday, May 12, 2011	MONROE CENTER GYM, 7:00 PM
Thursday, May 26, 2011	retirement dinner SVHS Multi-Purpose Room
Thursday, June 9, 2011	MJH Board Room, 7:00 PM
Thursday, June 23, 2011	MJH Board Room, 7:00 PM

Recommendation

The superintendent recommends the School Board adopt the 2010-2011 meeting schedule.

Suggested Motion

This item is included in the suggested motion for Consent Agenda.

APPLICATION FOR POLICY

Application to GUARANTEE TRUST LIFE INSURANCE COMPANY, Glenview, Illinois
for CATASTROPHIC ACCIDENT INSURANCE PROGRAM

NAME OF APPLICANT: Meridian Cmty. Unit School District #223 POLICY #: 124-156-117-D

Please list school buildings and grades to be covered on the back of this application

ADDRESS: 207 West Main Street TELEPHONE: 815 645-2606

CITY: Stillman Valley STATE: IL ZIP: 61084

BENEFITS

ACCIDENT MEDICAL EXPENSE Includes Accidental Death of \$10,000 and Accidental Dismemberment schedule.

Maximum

\$1,000,000 (Lifetime Benefit Period)

Deductible

\$25,000

COVERED ACTIVITIES

INTERSCHOLASTIC ATHLETIC ACTIVITIES ONLY

Coverage for student-athletes and school-authorized, non-playing student team personnel

Number of Athletes 803 X Rate per Athlete \$3.35 = Accident Medical Premium \$2690.05

STUDENT COVERAGE

School-sponsored activities coverage for all student accidents other than interscholastic athletic activities

Number of Students 1960 X Rate per Student \$1.15 = Accident Medical Premium \$2,254

TOTAL PREMIUM \$4944.05

It is hereby understood that the effective dates of coverage under this program are 08/01/10 to 08/01/11 or the date the application and required premium are received at the home office of Guarantee Trust Life Insurance Company or its general agent, whichever date is later. In no event will coverage become effective prior to payment of premium.

Signature of authorized representative Jennifer Porter

Date District Administrator for Bus+HLC

Fax or Mail to: First Agency, Inc. 5071 West H Avenue Kalamazoo, MI 49009-8501 Phone: 269-381-6630 or Fax: 269-341-4614

Agenda Item 5: Report of the Superintendent

Agenda Item 8.1: Review/approve Student Catastrophic Insurance for 2010-2011

Background/information

This agenda item was discussed at the regularly scheduled June 10, 2010 meeting. Board members asked questions about the necessity of the coverage and the extent to which it fit into the District's comprehensive insurance program. Below is a brief summary of the history/rationale for purchasing the coverage and information gathered after meeting with the District's insurance consultant.

The Illinois High School Association (IHSA) used to provide catastrophic coverage for students participating in IHSA activities. Ten years ago, they stopped providing that coverage. At that time, the district began picking up similar coverage for all of our students. The rationale was that the coverage would help meet the needs of any student and family who had the unfortunate experience of having a catastrophic accident. Often times, communities will provide various fund raisers to attempt to help a family with the expenses. Also, with the amount of litigation present, this coverage diminishes the likelihood that we would get involved in that process. There is a \$25,000 deductible for \$1,000,000 coverage. The family is responsible for the deductible. The policy would then pick up expenses to \$1,000,000. The premium would probably be in around \$5,000 and is an appropriate tort expense. The policy is attached.

Ms. Porter and Mr. Prusator met with the District's insurance consultant to review this policy in the context of the District's total insurance programs. Our current insurance program does not include the type of coverage contained in the catastrophic coverage. This policy provides coverage to families for accident where the District is not responsible or negligence. While the coverage is not required by School Code or the District's policy, the District's exposure to a lawsuit is mitigated with the coverage. The District's insurance consultant also shared that a majority of Districts they represent have the catastrophic coverage and that more districts are initiating the policy to reduce exposure because of the number of families losing insurance coverage. Our consultant recommends we continue with the policy.

Recommendation

The superintendent recommends the approval for the catastrophic accident insurance for 2010-2011 school year.

Suggested Motion

Motion to approve the catastrophic insurance policy renewal for the 2010-2011 school year.

APPLICATION FOR POLICY

Application to GUARANTEE TRUST LIFE INSURANCE COMPANY, Glenview, Illinois
for CATASTROPHIC ACCIDENT INSURANCE PROGRAM

NAME OF APPLICANT: Meridian Cmty. Unit School District #223 POLICY #: 124-156-117-D

Please list school buildings and grades to be covered on the back of this application

ADDRESS: 207 West Main Street TELEPHONE: 815 645-2606

CITY: Stillman Valley STATE: IL ZIP: 61084

BENEFITS

ACCIDENT MEDICAL EXPENSE Includes Accidental Death of \$10,000 and Accidental Dismemberment schedule.

Maximum

\$1,000,000 (Lifetime Benefit Period)

Deductible

\$25,000

COVERED ACTIVITIES

INTERSCHOLASTIC ATHLETIC ACTIVITIES ONLY

Coverage for student-athletes and school-authorized, non-playing student team personnel

Number of Athletes Rate per Athlete Premium
803 X \$3.35 = Accident Medical \$ 2690.05

STUDENT COVERAGE

School-sponsored activities coverage for all student accidents other than interscholastic athletic activities

Number of Students Rate per Student Premium
1960 X \$1.15 = Accident Medical \$ 2,254

TOTAL PREMIUM \$ 4944.05

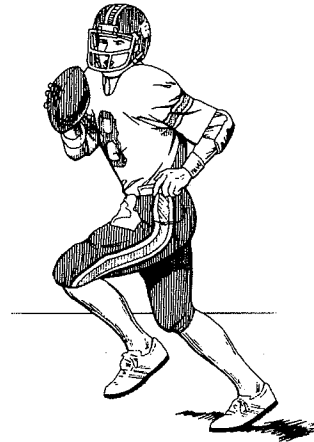
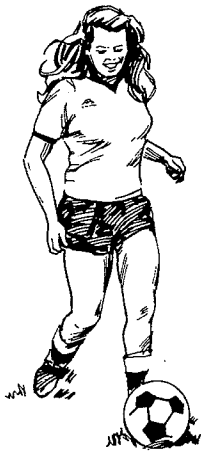
It is hereby understood that the effective dates of coverage under this program are 08/01/10 to 08/01/11 or the date the application and required premium are received at the home office of Guarantee Trust Life Insurance Company or its general agent, whichever date is later. In no event will coverage become effective prior to payment of premium.

Jennifer Porter
Signature of authorized representative
Jennifer Porter
Authorized representative of applicant (Please Print)

Date
District Administrator for
Title
Bus+HLC

Fax or Mail to:
First Agency, Inc.
5071 West H Avenue
Kalamazoo, MI 49009-8501
Phone: 269-381-6630 or Fax: 269-341-4614

CATASTROPHIC STUDENT ACCIDENT MEDICAL INSURANCE PROGRAM



*First Agency, Inc.
5071 West H Avenue
Kalamazoo, MI 49009-8501
Phone: (269) 381-6630
Fax: (269) 341-4614
www.1stagency.com*



G•T•L

Guarantee Trust Life Insurance Company
A Mutual Company
Glenview, Illinois 60025

*Contacts: David Turley
John Griesbach
Michael Fitzpatrick
Bryan Cronen
Joe Block
Lyndon Cronen*

*dturley@1stagency.com
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mfitzpatrick@1stagency.com
bcronen@1stagency.com
jblock@1stagency.com*

CATASTROPHIC STUDENT ACCIDENT MEDICAL INSURANCE PROGRAM

INTERSCHOLASTIC ATHLETICS

COVERED PARTICIPANT: All students who suffer a catastrophic Injury while participating as a team member in a Covered Event of a participating school. Students include student athletes, student managers, student trainers, cheerleaders or other activity participants, if applicable.

COVERED EVENT: An interscholastic athletic competition which is officially authorized, sanctioned and scheduled by the Insured person's participating school and governed by the rules and regulations of the state high school athletic/activities association. This includes related pre-competition activities and practice sessions, which are authorized, organized and supervised by the Insured person's participating school.

STUDENT COVERAGE (School-sponsored activities)

A participating school may cover students participating in all school-sponsored activities other than interscholastic athletic competition (i.e., school-sponsored activities not governed by the rules and regulations of the appropriate state high school athletic/activities association). These activities might include the following:

1. Intramural sports
 2. Physical education classes
 3. Regular school sessions
 4. Off-campus group activities that are school-sponsored and supervised
 5. On-campus group activities that are school-sponsored and supervised
 6. Travel directly to and from the above activities in a school vehicle operated by a licensed driver or as a group in a private vehicle if designated as school transportation by the authority of the school and operated by a validly licensed adult driver
-
-

GENERAL DESCRIPTION OF COVERAGE:

ACCIDENT MEDICAL

(Includes Accidental Death of \$10,000 and Accidental Dismemberment Schedule)

Coverage is provided for a Covered Injury to a Covered Person:

1. While participating in a Covered Event or performing directly assigned duties in connection with a Covered Event;
2. During covered travel to and from the location of a Covered Event; or
3. During a temporary stay at the location of a Covered Event held away from the location of the participating school or while the Covered Person is engaged in an activity or sponsored and supervised travel authorized by the participating school.

After the Deductible is satisfied, benefits will be payable for the Reasonable and Customary charges incurred for Injuries sustained in a Covered Accident. The Covered Person must be under the care of a duly licensed Doctor. Accident Medical Benefits are payable up to the Maximum Benefit Amount for each Covered Person per Covered Accident. The first Eligible Expense must be incurred within 26 weeks of the Covered Accident. The Deductible must be incurred within 2 years after the date of the Covered Accident.

The basis of benefit payments will be made on a Full Excess basis which means We will pay the Eligible Expenses incurred that are in excess of Expenses payable by any other Health Care Plan, regardless of any Coordination of Benefits provision contained in such Health Care Plan.

EXCLUSIONS AND LIMITATIONS:

This Policy does not cover, and the Covered Accident Deductible may not be satisfied by, any Covered Loss or death arising out of bodily Injury caused or contributed to, by, or resulting from:

- a. Self-destruction, or attempted self-destruction, while sane or insane, or intentional self-inflicted Injury;
- b. The Insured's commission of, or attempted commission of, a criminal or felonious act; EXCEPT, this exclusion does not apply to bodily Injury which occurs at the facility in which a Covered Event is being held and as a result of the Insured's participation in that Covered Event;
- c. The Insured being intoxicated, or being under the influence of drugs or narcotics unless used as prescribed by a Doctor for a medical condition other than drug addiction;

An Insured shall be presumed to be intoxicated if the level of alcohol in his or her blood is determined to exceed the level above which a person is held, under the law of the location at which the Covered Accident occurs, to be intoxicated if operating a motor vehicle, regardless of whether the Insured is in fact operating a motor vehicle when the Covered Accident occurs.

- d. War, declared or undeclared; riot, civil commotion, or insurrection; nuclear incident, and/or non-detonating weapons of mass destruction;
 - e. Disease or Illness, EXCEPT:
 1. As provided in the Ancillary Illness or Injury provision of the Policy; or
 2. When treatment is rendered Medically Necessary by bodily Injury caused by a Covered Accident; or
 3. In the event of a cardiovascular accident or stroke or other similar traumatic event caused by exertion while participating in a Covered Event; or
 4. In the event of the aggravation of a condition, such as tendinitis, strains, sprains and other similar conditions, caused by exertion while participating in a Covered Event.
-

Please see reverse side for enrollment instructions

ENROLLMENT

Schools or school districts may enroll in the CATASTROPHIC STUDENT ACCIDENT MEDICAL INSURANCE PROGRAM by completing the Application Form as follows:

1. Select persons to be covered (interscholastic athletes only, students only, or both combined).
2. Enter number of athletes and/or students to be covered.
3. Complete, sign and date the Application Form.
4. If there is more than one school building to be covered, note these on the back of the Application Form with appropriate grades.
5. Attach payment for the premium payable to Guarantee Trust Life Insurance Company.

SEND TO:

First Agency, Inc.
5071 West H Avenue
Kalamazoo, MI 49009-8501
Phone: 269-381-6630
Fax: 269-341-4614
www.1stagency.com



NOTE: This Policy terminates on *August 1st* following the effective date of enrollment.

This program is underwritten by *Guarantee Trust Life Insurance Company* of Glenview, Illinois.

The above is a general description of benefits provided by the Catastrophic Accident Insurance. For a complete explanation of all provisions of the Policy or specific benefits, refer to the Policy.

Agenda Item 8.2: Review/approve school lunch prices for 2010-2011

Information/Background

This item is on the agenda for the purpose of having the School Board review and approves lunch prices for the 2010-2011 school year. Lunch prices have not been increased in several years and the recommendation is to establish pricing that are in line with the increased costs of food supplies and also including healthier foods which tend to be more expensive.

Recommendation

The superintendent recommends that the School Board approve the increase in school lunch prices as presented.

MERIDIAN COMMUNITY UNIT SCHOOL DISTRICT 223
2010-11 Food Services Fee Schedule
 Draft

Grades Pre-K - 5		2010	2011
Lunch			
Full Price		\$ 1.35	\$ 1.60
Reduced Price		\$ 0.40	\$ 0.40
Milk		\$ 0.25	\$ 0.40
Grades 6 - 12			
Lunch			
Full Price		\$ 1.50	\$ 1.75
Reduced Price		\$ 0.40	\$ 0.40
Milk		\$ 0.25	\$ 0.40
Adults			
Lunch		\$ 2.00	\$ 2.25
Milk		\$ 0.25	\$ 0.40

Note: A carton of milk is included with the student lunch.
 Above milk prices are for the purchase of milk as a separate item.

Agenda Item 9.1: Review changes to Meridian Junior High Student-Parent Handbook

Information/Background

This item is on the school board agenda for the purpose of having the School Board review changes to the Meridian Junior High Student handbook for 2010-2011.

Recommendation

This is an informational item only. No Board action is required for this meeting. It is anticipated that a recommendation on the handbook will be made at the July School Board meeting.

Book returned after replacement ordered = No Refund

Damaged Books:

\$3 repair fine, otherwise refer to Lost Books

Pg. 15—Delete—“Lost and Found”

Pg. 16—Delete – “Lunchroom” – Covered in PBIS with Cool Tool

Pg. 17—Delete – “Notes Required” – Covered in attendance

Pg. 17—Move – “Office/Teacher Conferences” – to under teacher e-mail addresses

Pg. 17—Delete – “Pop Vending Machine” – Only Water now

Pg. 17—Delete – “Public Display of Affection” – Covered in PBIS

Pg. 18—Delete – “School Fees” – Covered in Registration

Pg. 18—Delete – “Student Supplies” – Covered in Registration

Pg. 19—Delete – “Study Hall Regulations” – Covered with PBIS Cool Tool

Pg. 19—Delete – “School Fees” – Covered in Registration

Pg. 19—Delete – “Suspensions” – Covered in PBIS

Pg. 21—Delete – “Cardinal Code” – Covered in PBIS

Pg. 21—Delete – “Meridian Junior High Behavior Policy” – Covered in PBIS

Meridian Junior High School



STUDENT HANDBOOK 2010-2011

Mr. William Davidson, Principal
Mrs. Leslie Showers, Assistant Principal

207 W. Main Street
Stillman Valley, IL 61084
(815)645-2277
(815)645-8181 Fax

This agenda belongs to:

Name _____
Address _____
Phone _____
Homeroom teacher _____

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MERIDIAN JUNIOR HIGH SCHOOL
LEARNING AND WORKING TOGETHER

As a Meridian Junior High School student, it is my responsibility:

- to attend school every day and be on time to all classes
- to come to school prepared with books, paper, pencil, and any materials and assignments as directed by teachers.
- to obey the directions of all staff members
- to maintain a positive attitude toward learning and believe in my ability to succeed
- to respect myself and the rights and property of others
- to carry my assignment notebook with me at all times during the school day.

The staff of Meridian Jr. High accepts the responsibility:

- to provide a quality instructional program in an integrated setting for each student
- to provide an orderly classroom and safe school environment
- to develop programs and activities which will respond to the social, emotional, personal, and physical developmental needs of each student
- to assist parents in helping their children develop self-discipline, self-respect, and self-confidence to participate in school as a responsible member

As the parent of a Meridian student, it is my responsibility:

- to send my child to school each day on time, prepared with all necessary materials, well rested, and properly dressed.
- to regularly check my child's grades, and homework using Skyward Family Access (please contact the school for login and password)
- to provide my child with suitable study conditions at home--desk or table, lights, books, and supplies
- to communicate with my child's teachers when I am concerned about my child's learning or health

GREETING FROM THE PRINCIPAL

Hello and welcome to Meridian Junior High School.

It is a pleasure to greet new and former pupils. Our hope is that this year may be one of your best school years.

Everyone on the faculty and staff is ready to help you enjoy a worthwhile school experience. You have many fine qualities and talents to develop and to share in making Meridian Junior High School a great school. Your smiles and friendly greetings are always appreciated. They help to bring about the friendly, courteous spirit, which we enjoy in our school.

The Parent-Student Handbook has been designed to help you become familiar with the building, get acquainted with various staff members, and learn the policies of the school.

We hope that if you have any questions or problems during the year, you will contact us. We are proud of the junior high school and are expecting you to make it even finer.

Good wishes for a happy and profitable school year!



Principal
Meridian Junior High School

MERIDIAN JR. HIGH SCHOOL

PREAMBLE

This handbook is provided to the students and their families to acquaint them with the rules, regulations, procedures and other relevant information necessary for the orderly functioning of the school. It has been structured to help promote student progress as well as an interest of modeling appropriate school operations. In addition, this handbook provides for the psychological and physical safety for the students through appropriate rules and regulations.

When breeches of school disciplinary rules and regulations occur, it is the responsibility of the involved teachers and administrators to work with the student, his/her parents, and other support personnel to help the student correct his/her behavior. All disciplinary actions shall be directed toward protection of the welfare of the school community as well as helping the student develop self-discipline. When determining the response for a specific breach of discipline, school personnel will consider the nature of the act, the student's previous history, his/her age and maturation, any mitigating circumstances and the effect his/her action on the welfare of the school community. Disciplinary responses may include, but are not limited to the actions described in this handbook.

Additionally, this handbook is not intended to create a contractual relationship with the student: rather it is intended to describe the school, its current practices, procedures, rules, and regulations. Membership or participation in a school-sanctioned activity is a privilege and not a property right.

School Day

8th Grade

1 st hour	2 nd hour	3 rd hour	4 th hour	5 th hour	6 th hour	Lunch	8 th hour	9 th hour	Homeroom
7:48-8:28	8:31-9:11	9:14-9:54	9:57-10:37	10:40-11:20	11:23-12:03	12:06-12:36	12:39-1:19	1:22-2:02	2:05-2:20

7th Grade

1 st hour	2 nd hour	3 rd hour	4 th hour	5 th hour	Lunch	7 th hour	8 th hour	9 th hour	Homeroom
7:48-8:28	8:31-9:11	9:14-9:54	9:57-10:37	10:40-11:20	11:23-11:53	11:56-12:36	12:39-1:19	1:22-2:02	2:05-2:20

6th Grade

1 st hour	2 nd hour	3 rd hour	4 th hour	Lunch	6 th hour	7 th hour	8 th hour	9 th hour	Homeroom
7:48-8:28	8:31-9:11	9:14-9:54	9:57-10:37	10:40-11:10	11:13-12:53	11:56-12:36	12:39-1:19	1:22-2:02	2:05-2:20

SCHOOL CANCELLATION / EARLY DISMISSAL

As a general rule, Meridian C.U.S.D. #223 believes it is best to transport students to and from school at the regular times because area drivers are accustomed to our buses on the roads at these times, and statistics prove less bus / traffic problems occur at these times. Under unusual circumstances, approaching winter storm advisories, we will make the decision to close schools early. We plan to make this decision by noon and notify the below listed media. Early dismissal means the junior high and high school will be dismissed one hour early (1:20 PM) and the elementary schools will also be dismissed one hour early (2:20 PM).

The decision to cancel school because of weather / other emergency is planned to be made by 6:00 AM and communicated using the mass phone call broadcast system and posting to local TV stations. . Every attempt will be made to follow this 6:00 AM time line. The decision to cancel school is made in consultation with national / state weather radar, township road commissioners, and school district personnel. The philosophy of the district is to cancel school rather than transport students to school and have to send them home. While this is the general rule, occasionally storms develop during the day and an early dismissal is warranted. We only have 175 days of school each year. If the weather is questionable, we would rather cancel school than take any unnecessary chances. Making up missed school days is done in the spring when weather is not an issue.

General weather guidelines for cancellation / early dismissal due to weather: A Heat Index of approximately 100 degrees for an extended number of days will generally warrant early dismissal. A Wind Chill Index of approximately -35 degrees will generally warrant school cancellation. While these are the general guidelines used by the district, we understand parents are the final authority for their children; therefore, parents should feel comfortable in determining whether or not their children should attend school due to weather conditions. If you determine your children should not attend school due to weather, please call the school and notify the office of your child's absence as early as possible.

Media notified: School Cancellation / Early Dismissal

WREX-13

WIRF-23

WTVO-17

If you have any questions about our policy related to school cancellation or early dismissal, please feel free to contact your building principal or Mr. Robert Prusator, Superintendent.

MERIDIAN JUNIOR HIGH PERSONNEL

BOARD OF EDUCATION: Mr. Ron Steenken, President Mr. Barb Reeverts, Vice-President
 Mr. Bruce Larson Mr. Kevin Glendenning
 Mr. Tim Jagielski Mr. Steve Pierece
 Mr. Bob Mellon

SUPERINTENDENT: Mr. Robert Prusator
PRINCIPAL: Mr. William Davidson
ASST. PRINCIPAL: Mrs. Leslie Showers
SECRETARY: Mrs. Pat McCracken
 Mrs. Rhonda Rose
NURSE: Mrs. Dayle Burgess
HEAD LIBRAIRIAN: Mrs. Dana Brooks
LIBRAIRY AIDE: Ms. Faith Pauling
JANITORS: Mr. Steve Lakanen
 Mr. Juan Vargas
 Mr. Dale Silberhorn
 Mrs. Fezije Asani
COOKS: Mrs. Jackie Acton
 Mrs. Shu Chu Carlson
LUNCH ROOM Mrs. Charlene Wiley
AIDES:

<u>TEACHING STAFF</u>	<u>SUBJECT</u>	<u>E-MAIL ADDRESS</u>
Mrs. Heather Alderks	6 th Physical Education	HAlderks@mail.meridian223.org
Mrs. Rebecca Barton	7 th Science	RBarton@mail.meridian223.org
Mrs. Malinda Bonnell	8 th Special Education	MBonnell@mail.meridian223.org
Mrs. Anna Dominguez	ESL	ADominguez@mail.meridian223.org
Mr. Matt Eaton	6 th , 7 th & 8 th Band	MEaton@mail.meridian223.org
Mrs. Michelle Eyster	7 th English	MEyster@mail.meridian223.org
Mrs. Kelly Gale	6 th , 7 th & 8 th Computers	KGale@mail.meridian223.org
Mr. Brent Hall	7 th Physical Education	Bhall@mail.meridian223.org
Mrs. Janet Hall	7 th Special Education	JHall@mail.meridian223.org
Mrs. Jennifer Hall	8 th Science	JenHall@mail.meridian223.org
Mrs. Shari Halsmer	8 th English	SHalsmer@mail.meridian223.org
Ms. Kim Hofmeister	8 th Language Arts	KHofmeister@mail.meridian223.org
Mrs. Tina Isaacs	7 th Language Arts	TIsaacs@mail.meridian223.org
Mrs. Dana Brooks	Librarian	DBrooks@mail.meridian223.org
Mr. Michael Lalor	8 th History	MLalor@mail.meridian223.org
Mrs. Kahle-Langston	8 th Physical Education	Lkahle-Langston@mail.meridian223.org
Mrs. Kristi Lundine	6 th Math	KLundine@mail.meridian223.org
Mrs. Melanie Mays	6 th Special Education	MMays@mail.meridian223.org
Mr. Jamie McCarty	6 th , 7 th & 8 th Art	JMcCarty@mail.meridian223.org
Mr. Ryan McDevitt	6 th History	RMcdevitt@mail.meridian223.org
Mrs. Carla Miller	Counselor	CMiller@mail.meridian223.org
Mrs. Kathy Owen	6 th , 7 th & 8 th Chorus	KOwen@mail.meridian223.org
Mrs. Aimee Stewart	6 th Language Arts	AStewart@mail.meridian223.org
Mrs. Carolyn Timm	7 th Math	CTimm@mail.meridian223.org
Mr. Gary Viel	8 th Math	GViel@mail.meridian223.org
Mr. Joel Vogel	6 th English	JVogel@mail.meridian223.org
Mr. Scott Wilhite	7 th Geography	SWilhite@mail.meridian223.org
Mrs. Joyce Wills	Speech	JWills@mail.meridian223.org
Mrs. Leslie Zoet	6 th Science	LZoet@mail.meridian223.org

Parents are encouraged to contact teachers and get acquainted with the teacher and classroom procedures and to become partners in the academic development of their child. If parents have any questions or concerns about their child, they should contact

the teacher **FIRST**. As a courtesy we request that you e-mail the teacher or, call and make an appointment that will be convenient for both you and the teacher.

Meridian Junior High School

2010—2011

AUGUST 2010

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26	X	X	X	X	X	

JANUARY 2011

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27	28	29	30	31		

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MAY 2011

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JUNE 2011

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JULY 2011

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24	25	26	27	28	29	30
31						

August

Teachers' Institute Mon. 16 & Tues. 17

6th Grade & New Student Orientation Tues. 17

First Full Day Tues. 18

7th & 8th Grade Orientation Tues. 18

September

Early Release Fri. 3

Labor Day (No School) Mon. 6

Picture Day Thurs. 9

October

Early Release Fri. 1

Teachers' Institute Fri. 8

Columbus Day (No School) Mon. 11

Band Concert (Junior High Large Gym) Tues. 12

Picture Re-take Day Wed. 13

Chorus Concert (High School Aux Gym) Thurs. 14

End of 1st Quarter Fri. 15

Parent/Teacher Conferences 5:00 PM-8:00 PM Tues. 26

November

Parent/Teacher Conferences 5:00 PM-8:00 PM Mon. 1

Early Release Fri. 5

Veterans' Day (No School) Thur. 11

Thanksgiving Break Wed. 24 – Fri. 26

December

Winter Chorus Concert (High School Aux. Gym) Thurs. 9

Winter Band Concert (Junior High Large Gym) Mon. 13

End of 1st Semester Fri. 17

Legend Information

ER Early Release

PBIS

Meridian Junior High School

What is it?

The purpose of this page is to inform our families and community partners with information to help our students excel academically and socially by making good choices. PBIS stands for Positive Behavior Intervention and Support. At MJHS we are committed to organizing staff and students to create a learning environment that will encourage positive behavior and interactions, while discouraging problem behaviors. This approach is based on directly teaching students the behaviors we expect to see, reminding them to use those behaviors, acknowledging them when they do, correcting them when they do not, and celebrating their successes.

PBIS is in its second year at MJHS for the 2010-2011 school year. The goal of PBIS is to create a positive school culture by reducing problem behavior and providing maximum academic time for students and staff. We ask for parents to support their children and the school in guiding students to make good choices.

CELEBRATIONS

Students will be awarded Bird Bucks when noticed doing the right thing. Staff will acknowledge the student by stating what correct choice has been made. Bird Bucks may be put in the weekly drawing whenever the student chooses to enter. Drawings for prizes will be done weekly and quarterly with winners from each grade level. There will be one winner for the entire school at the end of each semester.

School wide PBIS assemblies will be held at the end of each quarter to do the drawings and celebrate the school's successes.

Students who have followed the Cardinal Code earning no behavior detentions, suspensions, Saturday schools, or unpaid fines will be eligible to attend school dances and rec nights.

INTERVENTIONS

Interventions are necessary when the Cardinal Code is not followed. Examples of minor behavior offenses that staff will document include, but not limited to, dress code, attitude, horseplay, gum, and unprepared for class. Parents will not be called after the first minor offense unless a detention is assigned. After the second minor offense parents will be notified; the third will be an automatic detention with parent notification, and the fourth a Saturday school in any one quarter. Minors start over every quarter.

More serious offenses are considered majors. These are dealt with immediately by the administration and will result in a Saturday school, or an in-school or out-of-school suspension. Examples of major offenses include, but not limited to, fighting, vandalism, cell phones, bullying, and discriminatory/inflammatory/inappropriate language. Parents will be contacted.

Parents are asked to support the Cardinal Code and any disciplinary actions taken at school.

Major and Minor Offenses

MINOR

Classroom Maged Behaviors

Preparedness
Throwing small objects
Noncompliance
Touching (Minor)
Inappropriate comments or gestures
Inappropriate hallway behavior (minor)
Minor Disruptions
Minor physical contact
Cheating
Put downs
Calling out
Refusing to work
Minor dishonesty
Attitude/tone
Disrespect
Sleeping
Dress code
Gum

MAJOR

Office Managed Behaviors

Fighting
Verbal threats
Major dishonesty
Tobacco
Alcohol
Walking out of class
Cutting Class
Weapons
Aggressive physical attack
Inappropriate language
Chronic minor infractions
Harassment of students or teachers
Truancy/tardies
Inappropriate hallway behavior (Major)
Vandalism
Drugs
Dress Code (Chronic)
Severe insubordination
Major disruption

Discriminatory/inflammatory language

Cell phones

This is just a guide, not a complete list. Other infractions against the 'Cardinal Code' not listed may fall as either a major or minor.

“BIRD BUCKS”

1. What are “Bird Bucks”?

Bird Bucks are reward tickets for doing the right thing above and beyond the regular expectations.

2. How to earn a “Bird Buck”?

Bird Bucks are earned when a teacher/staff member spots someone going out of their way to do something good as listed on the ‘Cardinal Code’ matrix.

3. What do students do with “Bird Bucks”?

Students may turn in Bird Bucks for weekly drawings in the appropriate labeled box for 6th, 7th, and 8th grade in the office.

4. What do students get for “Bird Bucks”?

If a student’s name is drawn for a weekly prize he/she may choose from several minor prizes such as free athletic admission tickets, free dance tickets, pencils, first in lunch line passes, etc. Three students per week per grade level will be chosen for weekly prizes. All students who put their name in a weekly drawing within a quarter will be eligible for a quarterly prize such as a movie gift card, t-shirt, free passes, etc. Only 1 prize winner will be chosen for a quarterly reward.

5. Why are we doing this?

MJHS teachers/staff would like to recognize students who are working hard to do what is right. The hope is that doing the right thing will be contagious to others.

6. Where do I get my “Bird Bucks”?

All teachers/staff members at MJHS will have Bird Bucks to hand out to students in various settings as stated on the ‘Cardinal Code’

**MJHS MINOR BEHAVIOR
DOCUMENTATION SHEET**

Student's Name _____

MINOR BEHAVIORS	INTERVENTIONS ATTEMPTED
1) preparedness	1) non verbal (name on board, eye contact, proximity)
2) throwing small objects	2) verbal correction
3) noncompliance	3) brief hall conference with student
4) touching (minor)	4) disruptive items removed from students
5) inappropriate comments or gestures	5) exclusion from classroom activity
6) inappropriate hallway behavior (minor)	6) seating change
7) minor disruptions	7) parental contact
8) minor physical contact	8) assigned lunch detention
9) cheating	9) sent to counselor
10) put downs	10) student conference with teacher, parent, counselor, or administration
11) calling out	11) behavior management plan
12) refusing to do work	12) referral written
13) minor dishonesty	13) assigned after school detention
14) attitude/tone	14) time out
15) disrespect	15) other:
16) gum	16) other:
17) dress code	17) other:

Please turn in the following documentation of minor behaviors with your office referral (major):

REQUIRED STEPS	DATE	BEHAVIOR	INTERVENTION	TEACHER NOTES
1) warning –using one of the above interventions (does not require parent contact unless giving a detention)				
2) parent contact (phone, email, letter, personal) DOCUMENT ON LOG SHEET				
3) after school detention REQUIRED PARENT CONTACT DOCUMENT ON LOG SHEET				
4) office referral - (becomes a major) FILL OUT REFERRAL FORM				

****When minors become a major, the minimum consequence is a Saturday School.

****All minor behavior sheets restart at the beginning of each quarter.

MERIDIAN JUNIOR HIGH HANDBOOK

A junior high school program is designed to ease the transition of students from the self-contained elementary school to the departmentalized, elective senior high school. To accomplish this goal, we have adapted the daily schedule to the unique characteristics of students in grades six through eight. These adaptations include shorter length class periods, the use of a variety of classroom materials, a more directed type of study situation, an expanded curriculum, and individualized instruction.

The key to this program is the concept of individualized and cooperative instruction. Each course that we offer is centered around a basic core of content that must be mastered. Individualization is simply allowing a student to meet or to exceed this core of requirements with a variety of materials and assignments. The decision as to what is used and how it is used depends upon the characteristics of the individual student and the resources we have on hand.

INSTRUCTIONAL PROGRAM

<u>6TH GRADE CURRICULUM - REQUIRED</u>	<u>ELECTIVES</u>
English-Grammar, Composition, Spelling	Band
Literature/Language Arts	Chorus
Social Studies	Art
Math or Advanced Math	Computers
Science	Study Hall
Physical Education	
<u>7TH GRADE CURRICULUM - REQUIRED</u>	<u>ELECTIVES</u>
English-Grammar, Composition, Spelling	Band
Literature/Language Arts	Chorus
Social Studies - Geography	Art
Math or Pre-Algebra	Computers
Science	Study Hall
Physical Education	
<u>8TH GRADE CURRICULUM - REQUIRED</u>	<u>ELECTIVES</u>
English-Grammar, Composition, Spelling & Career Education	Band
Literature/Language Arts	Chorus
Social Studies - U.S. History	Art
Pre-Algebra or Algebra	Computers
Science	Study Hall
Physical Education/Health	

OTHER EDUCATIONAL PROGRAMS EXTRA-CURRICULAR ACTIVITIES

Remedial Reading – Speech	Chorus – Concert & Contest
Developmental Classes	Band - Concert & Contest
Resource Study Hall	Boys Athletics - Basketball, Wrestling, & Track
	Girls Athletics - Volleyball, Basketball, & Track
	Cheerleading
	Academic Team
	Student Council
	Spring Play
	Assistant Principal's Student Advisory Board

STUDENT APPEARANCE

Student dress and grooming must not disrupt the educational process; interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency.

The School Board believes it is the parent's responsibility to have their children dress in an acceptable manner for school. Any form of dress that is deemed to be a distraction or disruption to the serious business of the educational process is unacceptable, such as:

1. Clothing must be non-transparent (undergarments cannot be seen), and size appropriate. Clothing may not have holes above the knee.
2. Shirts, blouses, and dresses must completely cover the abdomen, back and shoulders and the article of clothing **must have sleeves**. Shirts, blouses, and tops that are not tucked in must be long enough to cover the midsection when the student is standing or sitting so that no undergarments or boxers will show.
3. Pants or shorts must be worn as designed. Skirts, dresses, and shorts must be beyond fingertip length when standing and mid-thigh while sitting.
4. Students will wear safe and appropriate footwear at all times. House or bedroom slippers are inappropriate indoor academic attire.
5. Biking shorts or any cut-offs are not acceptable dress for school.
6. Sunglasses hats, bandanas, and sweatbands are not acceptable dress for school.
7. Sagging or baggy pants not worn at the waistline are not acceptable dress for school.
8. Chains on wallets or any items that could be construed as a possible weapon are not acceptable.
9. No clothing or jewelry displaying language or symbols promoting violence, vandalism, sex, suggestive material, Satanism, use of drugs, alcohol or tobacco, or containing language/symbols degrading any gender, cultural, religious or ethnic values are acceptable dress for school.
10. Coats shall be left in the student's locker.

The above list is only a guideline and should not be considered all-inclusive. When dress is identified as inappropriate, the student will be immediately referred to the building principal for appropriate action, which may

include:

1. A request to remove or cover up the unacceptable clothing, jewelry, etc.
2. Parental contact to bring in acceptable clothing.
3. Student sent to in-school suspension if nothing can be done to either cover-up, remove or replace the inappropriate dress.
4. Any other incident of inappropriate dress may result in an out of school suspension for insubordination.

If you debate whether the clothing you're wearing may be inappropriate - it probably is.

Meridian Junior High School is committed to providing the best educational climate possible. Student dress is part of that climate. Although there are very few restrictions on dress in the Meridian School District, we expect all students to respect and observe the stated dress code and guidelines.

Dances:

Dances sponsored by the student council are usually theme centered and students who attend are recommended to dress according to that theme. If there is no theme for the dance, casual dress is expected. Tickets for dances will be in the morning as well as at the door. It is cheaper to buy in the morning than at the door. Doors will close at 7:20 PM. Once a student arrives, he/she will remain at the dance until 9:00 PM. **School dress code will apply at all dances.**

The 8th grade dance at the end of the year will be for 8th grade students who have successfully passed all subjects and are being promoted to the High School.

MERIDIAN JUNIOR HIGH PHYSICAL EDUCATION GOALS

Students will learn the value of lifelong physical activity. Physical activities can and should be fun, so the students are more likely to remain active throughout their lives.

- ◆ Students will be provided with the tools and knowledge to develop personal fitness plans to reach their individual fitness goals.
- ◆ Teachers will teach according to national and state standards for quality physical education, thus helping the students feel confident in their ability to lead an active life and be in control of their own health.

Uniform and Dress Policy for P.E.

Regulation Dress:

- * Regulation Shirt and Shorts
- * Athletic Socks
- * Tennis Shoes
- * Some type of Red, Black, or Grey Sweats (recommended for use on days with cold weather)

Students must have a parent note to be excused from physical activity. Students requiring more than three days from P.E. are required to bring a note from a doctor.

SCHOOL HEALTH PROGRAM

Required Physicals:

According to Illinois State law, **all** students entering K (first entrance), 6th, and 9th grades are required to present evidence of a physical examination, completed within the last year, with a complete immunization record, and the recommended dental exam. Students who do not fulfill these requirements will not be allowed to enroll. In case of transfer from another school or state, the student will be given 30 days to comply with any health record requirement. A “sports” physical does **NOT** satisfy this requirement.

Sports Physicals:

Student athletic participation in junior high requires an annual physical examination.

Administration of Medications:

Parent(s)/guardian(s) are responsible for administering medication to their children. Administering medication during school hours or during school related activities is discouraged unless it is necessary for the critical health and well being of the student. Teachers and other non-administrative school employees, except registered nurses, shall not be required to administer medication to students. If a circumstance exists where medication is necessary during school hours, a “MEDICATION AUTHORIZATION” form **must be** signed by the parent and the physician and kept on file in the nurse’s office. This authorization is required to be **renewed EACH school year**. The medication must be in the original prescription bottle or over the counter container and stored in the main office unless otherwise directed by the physician and parent. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in the Administration of Medications policy and its implementing procedures. A student **MAY** possess **emergency** medication (i.e. Epipens, inhalers) provided a “Medication Authorization” form has been completed by the physician AND the parents/guardians. During school field trips, all medication must be sent with the supervising teacher.

An **occasional** acetaminophen may be taken by a student during school hours, in the absence of written doctor’s orders, **ONLY** after evaluation AND direct telephone contact has been made with the parent/guardian for verbal consent. Documentation of this administration will be kept by the school nurse.

Screenings:

Vision and hearing tests are conducted by the school nurse. Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months. Parents of those students who do not pass these screenings are urged to comply with the recommendations made by the nurse.

Head Lice (Pediculosis)

Meridian District has a “**no-nit**” policy. A student sent home and treated for head lice **MUST** be seen by the school nurse, or designee, **before returning to the classroom** to assure there is no evidence of lice/nits.

Emergency Information:

Injury: If a student incurs serious injury requiring medical attention, parents will be notified immediately. Parents are asked to supply the **name and phone number** of a responsible adult to be notified when the parent cannot be reached. In the event that the parent or emergency contact cannot be reached, the student will be transported to the hospital for emergency treatment.

Allergies:

If your student has a severe to life threatening allergy to any food, environmental agent or insect bite please contact the School Nurse IMMEDIATELY so special arraignments can be made for the safety of you student.

Illness:

In the event a student becomes ill at school, parent will be notified concerning action to be taken. Students will not be sent home unless a parent is there to care for them.

WHEN SHOULD I KEEP MY CHILD HOME FROM SCHOOL

Parents and school staff know the importance of school attendance and do everything possible to insure that students are in school. Yet there are times when it is necessary for a child to miss school. It is not in the child's best interests, and places other students and staff at risk to send a child to school ill.

Parents should keep their child home from school until they are symptom free for a full 24 hours if they notice any of the following symptoms:

- ◆ Illness that keeps the child from participating comfortably in daily activities
- ◆ Fever above 101 degrees
- ◆ Lethargy, irritability, persistent crying and difficulty breathing
- ◆ Vomiting twice or more in 24 hours
- ◆ Diarrhea
- ◆ Mouth sores accompanied by drooling
- ◆ Pink eye and/or a white or yellow discharge from the eye
- ◆ Impetigo, a skin infection marked by weepy, scaly, or crusty rash, until 24 hours after treatment
- ◆ Strep throat, until 24 hours after treatment
- ◆ Head lice, until the child's hair is free of nits
- ◆ Chicken pox, until five to six days after the rash appears, or until all lesions have dried and crusted.

Illinois Principal's Association Newsletter

Mandated School Exams

All Illinois children in kindergarten, second and sixth grades will be required to have an oral health examination. Examination must be performed by a licensed dentist and he/she shall sign the report form. The report form will be uniform for statewide use effective July 1, 2005. This includes all public, private, or parochial schools. Each child shall present proof of examination by a dentist prior to May 15th, of the school year. If a child in second or sixth grade fails to present proof by May 15th, the school may hold child's report card until: Child presents proof of dental examination or child presents proof that dental examination will take place within 60 days after May 15th.

Each school must give notice of the dental examination requirement to the parents or guardians of the children at least 60 days prior to May 15th of each school year. The Illinois Department of Public Health shall establish, by rule a waiver for children who

show undue burden or lack of access to a dentist (rules for waivers and compliance requirements will be developed by IDPH within the next year prior to the effective date of July 1, 2005)

GENERAL GUIDELINES

Address Changes

It is important that we have at all times, your current address and telephone number. This information is especially important in cases of emergency. Please notify the school secretary immediately upon changing your address or telephone number.

After School

The building is to be cleared by 2:45 p.m. Students waiting for a late bus must wait in the hall at the east end of the building. Only those who have supervised activities may remain in the building after 2:45 p.m.

At School

You become the school's responsibility when you enter the bus in the morning and until you leave the bus at night. **No child will be allowed to leave the school grounds without the permission of the principal.** In the event that parents must remove a child from school before the close of day, they should send a note to that effect and bring it to the office.

Problems arise each year because children bring articles to school, which are hazards to the safety of others or interfere in some way with school procedures. Such items, toy guns, radios, tape recorders, electronic games, C.D. players, walkmans, skateboards, game cards, etc., if brought to school as playthings, are undesirable and will be confiscated.

Athletic Events

Admission for athletic events is \$1.00 for students and \$2.00 for adults. School is dismissed at 2:20 p.m. and most home athletic events begin at 4:00. Students wishing to stay for games must leave the building and return at 3:30 p.m. Participants remaining in school must wait in the gym after the last bus leaves and until the visiting team arrives. Students will not be allowed to loiter in the halls or outside the building.

Book Refund Policy

Any student entering Meridian Junior High School during the first semester shall pay the full year's cost for books. A student entering during the second semester will pay one-half the full year's cost for books. One-half the full year's cost will be refunded to anyone leaving during the first semester. A student leaving second semester will get no refund for books. All partially used books will be returned to the office so that they may be used for new students entering school. Textbooks are assigned to and are the responsibility of the student. The student is liable for all damages and/or lost texts. If a student loses a text, he/she will need to purchase a new text immediately. **TEXTBOOKS WILL BE LOANED TO THE STUDENT BY THE TEACHER FOR THAT CLASS PERIOD ONLY.** If the text is found, and the newly purchased text is returned undamaged, the purchase price will be returned to the student.

Cell Phones

Cell phones may be brought to school for after school use only. They must be turned off and locked in lockers during school hours. If seen during school hours, they will be confiscated and taken to the principal to be held until a parent comes to retrieve them. The student will also be assigned a 2-hour Saturday School.

Field Trips

Field trips are correlated with the educational program and are used to either introduce or climax a unit. Field trips are

considered to be an extension of the classroom. Field trips are planned teaching of those things which can best be taught outside the classroom. Children should not be kept home because a field trip has been scheduled. It is also used as a part of the enrichment program. This is concrete learning rather than abstract. Adequate preparation in the subject area and definite objectives are made before each trip. Evaluation and review of material seen on the field trip is made after the trip has been completed. No child is allowed to go on a trip without a signed permit from his parent. Safety rules are strictly enforced on these trips, and children not conforming to the rules may be barred from participating in future trips.

Internet Access

Meridian Junior High School is fortunate to have extensive access to the Internet. In order to have access to the Internet, students and parents must sign a Meridian C.U.S.D. #223 acceptable use policy. This policy requires students to abide by appropriate protocol while on the net. Failure to abide by the policy may result in the student being permanently denied access to the Internet. Students are prohibited from e-mailing from the school, unless it is authorized by a teacher/administrator and part of the school's instructional program. Students are also prohibited from entering and participating into online "chat rooms." Violations will result in disciplinary measures up to and including expulsion.

Library

The library has a wide variety of materials for individual reports and research. By arrangement with the librarian the day before, students may use the library for studying before or after school. The library is open during the noon hours by arrangement with the librarian only.

Library Lost/Damaged Books

Lost Books:	Fine = Replacement cost plus \$3 processing fee
Lost/Found/Returned Books:	Book returned before replacement ordered = accumulated only Book returned after replacement ordered = No Refund
Damaged Books:	\$3 repair fine, otherwise refer to Lost Books

Lockers

On the opening day of school a locker will be assigned to each student. All students are to use the lockers assigned to them. Students are not allowed to share lockers. If for any good reason a locker cannot be used, report the trouble to the office. **Keep your locker locked at all times.** The school cannot assume responsibility for lost articles. Valuable property, such as money, iPods, cell phones, etc. should not be brought to school. In case a sum of money must be brought to school, it should be deposited with the office staff for safekeeping and never in your locker. Lockers should be clean and tidy. Students will be held responsible for any damages done to their locker. There will be a \$5.00 charge for all lost locks.

Lunch Program

Checks for payment of lunch fees should be made payable to the MERIDIAN COMMUNITY UNIT #223. Students must deposit money into their family account. Students will have a five digit code that they must punch for payment. If an account goes more than \$5.00 in debt, the student will not be allowed to purchase regular lunch items. Students will be notified as to the status of their account. The student will be able to purchase a peanut butter sandwich and a carton of milk.

Parking Areas

Please do not park on the east side of the building at morning arrival or evening dismissal times. The busses take up a large segment of the available space, and these busses will be given priority on parking space. There are parking spaces on the west, north, and south sides of the building.

School Arrival

1. When you arrive in the morning, the main door at the front of the school will be open. Students must use only these doors to enter the building, unless arriving by bus. School opens when the first bus arrives around 7:20 a.m. **Students are not allowed in the school prior to this time.**
2. When arriving at school in the a.m., 6th and 7th grade students must go to the small gym, 8th grade students must go to the large gym and talk quietly until the first bell. **Students are not to be in the hallways without permission.** Students' needing admits or having office business should go to the office before going to the small/large gym.
3. All other areas are closed to students.
4. Students cannot go to their lockers before the first bell rings without a pass from the office or a teacher.
5. No student may go downtown without a note from home and a pass from the office.

School Buses

The same conduct rules that apply on the campus of Meridian Junior High School also apply on bus routes. Bus drivers are responsible for conduct on their bus and will report serious misconduct to the principal. Gross disobedience or misconduct will result in the suspension of bus riding privileges and possible suspension from school. Examples of misconduct include, but are not limited to the following:

1. Willful injury or threat of injury to a bus driver or to another rider.
2. Willful and/or repeated defacement of the bus.
3. Repeated use of profanity.
4. Repeated willful disobedience of the bus driver's directives.
5. Such other behavior as the administration deems to threaten the safe operation of the bus and/or its occupants.

For the safety of your child and all the children on the bus, please stress the importance of obeying the rules established by the bus driver. Students who are not regular passengers on the bus are not allowed to ride for any reason. Regular bus students must ride the bus unless a note from the parent is given to the office, or they are attending a scheduled school activity.

Tardiness

If you arrive late to school, you must secure a pass from the office to enter class. You will be asked to explain the reason for your tardiness. During the school day, there are THREE (3) minutes given between class periods. You are expected to be in your seat when the bell sounds. If you are not in your seat by this time, you will be required to explain to the teacher why you were detained. Being on time is one of the first things an employer inquires about when checking on a student. Now is the time to begin forming a lifelong habit of being on time.

If a student is tardy 3 times in a 9-week period, he/she will serve a ½ hour detention after school on either Tuesday or Thursday the following week. If he/she is tardy 3 more times, he/she will serve another after school detention. If a student accumulates 9 tardies in a nine-week period, he/she will serve a 4-hour Saturday school detention. For every 3 beyond 9 tardies there will be another Saturday school assigned.

Telephone

IN CALLS: The school recognizes that there are times when parents need to communicate with their children during the school day. However, the school would appreciate those situations to be kept to a minimum. Only under extreme emergencies at the request of a parent will a student be taken out of a class or study hall to take a phone call. The office will attempt to get phone messages from parents to students during the school day.

OUT CALLS: Students finding it necessary to make local telephone calls may do so after school only. No calls are to be made during the time school is in session, **including lunch**, unless approved by a faculty member or the office.

CALLS TO TEACHERS: Teachers and staff will NOT be taken out of class for phone calls. **PHONE MESSAGES WILL BE PLACED IN TEACHERS' MAILBOXES OR VOICE MAIL AND THEY WILL RESPOND TO THE MESSAGES AT THEIR EARLIEST CONVENIENCE.** Please be aware that messages may not always reach them before dismissal time.

Students are requested not to use the school phones except in cases of emergency. The school will not allow personal phone calls.

Transfers

When a child is to be transferred from Meridian Junior High to another district, please notify the school office at least one week in advance. This will enable the teacher to complete necessary records. A transfer slip will be prepared which the parent or child may pick up the last day of the child's attendance. School records will be forwarded upon request by the other school.

Visitors

1. All visitors must first report to the main office to receive a visitor's pass
2. Parents are always welcome at Meridian Junior High School. All appointments must be made in advance to see a teacher or to visit a classroom.
3. The school policy is to accept only those visitors who have legitimate business at the school.
4. Small children should not be brought to school.
5. Visitors will not be issued a pass unless they are known to one of the administrators.
6. Students may not bring other students to class or school to visit.
7. Any person found on the school ground without permission is trespassing and is subject to arrest by the police.

Waiver of Fees

This is to advise you that you may be eligible for a waiver of student fees if you receive public aid; if your gross household income is under that set out in federal guidelines for free lunches; or if you are otherwise able to establish that you cannot afford to pay these fees. Applications requesting waiver of fees should be submitted to the office. Forms for submission of such requests are available in each building office. The use of false information to obtain such waiver is a felony under Illinois law. Any inquiries should be directed to the principal of the building in which your child is enrolled

ATHLETIC PROGRAM

It is hoped that every boy and girl physically capable will choose to participate in one or more of the four sports offered at Meridian Junior High School. If you are willing to work hard you can contribute to the team success. Success in athletics is not automatic; however, with hard work and determination individuals will gradually improve and experience success. **Junior High**

Athletic Eligibility

1. A student must receive passing grades in all of his/her subjects.
2. Your grades must remain in good standing and each week, eligibility will be sent around to all teachers. A grade of “F” will make you ineligible for one week. Eligibility will start the first day of practice.
 - a. 1st Ineligibility—Athlete may participate at practice but will not be allowed to participate in any games that week.
 - b. 2nd Ineligibility—Athlete may not participate at practice and will not be allowed to participate in any games that week. Athlete must attend the games dressed in school attire.
 - c. 3rd Ineligibility—Athlete must turn in his/her uniform and will be dropped from the team.

These three ineligibilities do not have to be consecutive weeks and do not have to be from the same class.
3. Eligibility will be handed in every Thursday. Students failing one or more classes will be ineligible to play the following Monday through Saturday.
4. A physical examination is required before a student can participate in an athletic event. Physical examinations expire after one (1) year.
5. Students must have a physical, a signed parent permission sheet, and an insurance form turned into the office before they will be allowed to practice.

Fall Sport:	Girls Volleyball (6 th , 7 th & 8th grades)
Winter Sports:	Boys & Girls Basketball (6 th , 7 th & 8th grades) Boys Wrestling (6 th , 7 th , & 8th grades)
Spring Sports:	Boys & Girls Track (6 th , 7 th & 8th grades)

Rules of Athletic Participation Conduct

The conduct of MJHS athletes should be proper at all times, while playing or while on the bench, or while watching as a spectator, your conduct must be excellent. Losing your temper adds nothing to the game and may result in your removal from the game. At school you should be prompt, display excellent behavior, be polite, etc. While representing the community and school on team trips, your conduct must be proper. This includes good sportsmanship and respect for property. At all times you must stay out of trouble with state and local authorities.

Misconduct of the above rules is grounds for possible elimination from the squad for the season.

Band and Chorus: Once a student has made the commitment to participate in band and/or chorus, that student must complete a semester before withdrawing.

STUDENT RIGHTS AND RESPONSIBILITIES

Students are entitled to enjoy the rights protected by the Federal and State Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students, who violate the rights of others, violate District policies, or MJHS rules will be subject to disciplinary measures.

Due Process

The Board of Education and Administration intend to protect students' rights. A brief summary of Due Process for students follows:

1. A student has the right to hear the charges/evidence against him/her.
2. A student has the right to tell his/her side of the story.
3. A student has a right to be informed of the decision.
4. A student and the student's parents have a right to a hearing with:
 - 1st - Principal
 - 2nd - Superintendent
 - 3rd - Board of Education

Contact information:

Principal:	William J. Davidson	Superintendent:	Mr. Robert Prusator
	207 West Main St.		207 West Main St.
	Stillman Valley, IL		Stillman Valley, IL
	Phone: 645-2277		Phone: 645-2297

Search and Seizure

For the safety and supervision of students in the absence of parent(s)/guardian(s), to maintain discipline and order in schools, and to provide for the health, safety and welfare of students and staff, school authorities are authorized to conduct searches of students and their personal effects, as well as Meridian CUSD #223 property.

Certified employees and school administrators may search a student and/or a student's personal effects (e.g., purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there are reasonable grounds for suspecting that the search will produce evidence that a student has violated or is violating either the law or MJHS conduct rules.

School property, including, but not limited to, desks, lockers, and parking lot is owned and controlled by the Meridian CUSD #223 and may be searched by school authorities at any time. School authorities are authorized to conduct area-wide, general administrative inspections of school property (e.g., searches of all student lockers) without notice to or consent of the student and without a search warrant.

If a search produces evidence that the student has violated or is violating either the law or Meridian CUSD #223 policy or MJHS rules, such evidence may be seized and impounded by school authorities and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Use of Police

It is the philosophy and belief of the administration at Meridian Junior High School that the responsibility of dealing with student discipline violations rests with the school. Thus, we will make every effort to handle such problems in-house, according to the policies and procedures established by the district and the school. However, when violations of state and/or municipal ordinances occur, or when students and/or parents refuse to work within the established policies of the district and school, or where security of person or property appears to be in jeopardy, we will not hesitate to call the police and initiate arrest and prosecution proceedings.

Additionally, at the school's request, the police may be asked to assist in investigating possible violations of student conduct, state and/or municipal ordinances.

STUDENT DISCIPLINE

Disciplinary Measures

If a student chooses to engage in behavior or conduct that inhibits the teaching learning process or violates the policies of Meridian CUSD #223 or rules of Meridian Junior High School, the following disciplinary measures include but are not limited to the following:

1. Personal counseling.
2. Removal from classroom.
3. Notification of parent/guardian.
4. Withholding of privileges.
5. Seizure of contraband.
6. Detentions.
7. Saturday morning detentions.
8. Suspension of bus riding privileges.
9. Parent shadowing.
10. Suspension from school and all school-sponsored events.
11. Notification of juvenile authorities whenever the conduct involves illegal drugs (controlled substances), look-alike, alcohol, or weapons.
12. Expulsion from school and all school sponsored events.

Prohibited Student Conduct

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including, but not limited to, the following: In incidents of gross misconduct involving possession and/or use of tobacco, alcohol, drugs and weapons, the following conditions apply. It should be noted that the underlying philosophy in regard to the consequences on initial incidents involving tobacco, drugs, and alcohol is to provide students and parents with the opportunity to assess potential addictions to these substances and recommend education and interventions.

1) Using, possessing, distributing, purchasing or selling tobacco or look alike substances.

First violation:

*Option 1- one day out of school suspension if the student along with the parents and/or guardian's approval agrees to be evaluated and assessed through the Student Assistance Program (SAP) from Lutheran Social Services in Oregon, Illinois, or any professional agency with an assessment process and follow its recommendations. See conditions at end of section.

Option 2: five day out of school suspension.

Second violation:

Option 1: 5 - 7 day out of school suspension if the student along with the parent's or guardian's approval agrees to be evaluated and assessed through the Student Assistance Program (SAP) from Lutheran Social Services in Oregon, Illinois, or any professional agency with an assessment process and follow its recommendations. See conditions at the end of section for Option 1.

Option 2: 10 day out of school suspension

Third violation: 10 day out of school suspension and possible expulsion hearing.

- 2) Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.**

First violation:

*Option 1: One day out of school suspension if the student along with the parent's or guardian's approval agrees to be evaluated and assessed through the Student Assistance Program (SAP) from Lutheran Social Services in Oregon, Illinois, or any professional agency with an assessment process and to complete the educational component of the intervention program. See conditions at end of section for Option 1.

Option 2: 5 day out of school suspension.

Second violation:

*Option 1: 5 -7 day out of school suspension if the student along with the parent's or guardian's approval agrees to be evaluated and assessed through the Student Assistance Program (SAP) from Lutheran Social Services in Oregon, Illinois, or any professional agency with an assessment process and to complete the educational component of the intervention program. See conditions at end of section for Option 1.

Option 2: 10 day out of school suspension.

Third violation: 10 day out of school suspension and possible expulsion hearing.

- 3) Purchasing, using and/or possessing, illegal drugs or controlled substances, look-alike drugs and drug paraphernalia. Students who are under the influence are not permitted to attend school or school functions and are treated as though they had drugs in their possession.**

First violation:

*Option 1: 5 day out of school suspension if the student along with the parent's or guardian's approval agrees to be evaluated and assessed through the Student Assistance Program (SAP) from Lutheran Social Services in Oregon, Illinois, or any professional agency with an assessment process and to complete the educational component of the intervention program. See conditions at end of section for Option 1.

Option 2: 10 day out of school suspension.

Second violation: 10 day out of school suspension and possible expulsion hearing.

- 4) Selling or distributing illegal drugs or controlled substances, look-alike drugs and drug paraphernalia.**

First violation: 10 day out of school suspension and possible expulsion hearing.

- 5) **Using, possessing, controlling, or transferring a weapon.** A “weapon” means possession, use, control, or transfer of any object, which may be used to cause bodily harm, including, but not limited to, brass knuckles, and billy clubs, or “look-alikes” of these objects. Such items as baseball bats, pipes, bottles, locks, sticks, pencils, and pens may be considered weapons if used or attempted to be used to cause bodily harm.

First violation: 1-10 day out of school suspension and possible expulsion

Second violation: 10 day out of school suspension and expulsion hearing.

- a. **Using, possessing, distributing, purchasing or selling explosives or firearms.**

First violation: 10 day out of school suspension and expulsion for up to 2 years.

The consequences for incidents involving tobacco, alcohol, drugs and weapons are for a student's entire Jr. High school career. For example, if there is an incident during a student's sixth grade year and then another one during the eighth grade year, the eighth grade year incident would be considered the second violation.

Violations for any of the above incidents may be reported to police authorities.

The following are the conditions for option 1 as indicated in violations #1, #2, #3.

There is no cost to the student or parents for the SAP program through Lutheran Social Services. If a student would prefer to be assessed through a different professional agency other than the Lutheran Social Services, the principal, student, and parents would meet and agree on a program similar in scope with the SAP program from Lutheran Social Services. The parents will pay for the difference in cost if it is not done by Lutheran Social Services. If the evaluation and assessment process indicates additional educational intervention programs are needed, the student will be required to complete the program. If he/she fails to complete the educational and intervention program at any time, option 2 consequences will be administered. The parents/guardians and student must decide on an option in writing within 3 days of being notified of the violation. If no option is chosen, option 2 consequences will be administered.

- 6) **Using or possessing electronic signaling and cellular radio-telecommunication devices, unless authorized by the principal. Electronic signaling devices include pocket and all similar paging devices.**

First violation: 2 hour Saturday School, confiscation and parental contact.

Second violation: 1-3 day suspension.

Third violation: 4-10 day suspension and possible expulsion hearing.

- 7) **Disobeying directives from staff members or school officials and/or rules and regulations governing student conduct. (Insubordination/disrespect)**

First violation: 1-10 day suspension and possible expulsion hearing.

Second violation: 1-10 day suspension and possible expulsion hearing.

Third violation: 10-day suspension and possible recommended expulsion.

- 8) **Using violence, force, bullying, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct.**

First violation: 1-10 day suspension and possible expulsion hearing.

Second violation: 1-10 day suspension and possible expulsion hearing.

Third violation: 10-day suspension and recommended expulsion hearing.

9) Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property. Student will pay for restitution or damages.

First violation: 1-10 day suspension and possible expulsion hearing.

Second violation: 1-10 day suspension and possible expulsion hearing.

Third Violation: 1-10 day suspension and possible expulsion hearing.

10) Involvement in gangs or gang-related activities, including the display of gang symbols or paraphernalia.

First violation: 1-10 day suspension.

Second violation: 1-10 day suspension and recommended expulsion hearing.

11) Engaging in any activity that constitutes an interference with school purposes or an educational function or is disruptive. Including, but not limited to: inappropriate obscene language, racial slurs and sexual harassment.

First violation: 1-10 day suspension and possible expulsion hearing.

Second violation: 3-10 day suspension and possible expulsion hearing.

Third violation: 5-10 day suspension and possible expulsion hearing.

12) Failure to serve Saturday school detentions may result in an out of school suspension. Suspensions do not substitute/erase detentions. See Saturday school detentions - Page 17.

First violation: Parent/guardian notified and an additional Saturday School will be assigned.

Second violation: 1-day suspension

Third violation: 2-day suspension

Fourth violation: 3-day suspension

13) Using or possessing a laser pointer unless under a staff members direct supervision and in context of instruction:

First violation: up to 1-3 day suspension

Second violation: up to 5-10 day suspension

Third violation: up to 10 day suspension and possible expulsion hearing

These grounds for out of school suspension apply whenever the student's conduct is reasonably related to school activities, including, but not limited to:

1. On school grounds before, during, or after school hours and at any other time when the school is being used by a school group;
2. Off school grounds at a school activity, function, or event;
3. Traveling to or from school or a school activity, function or event; or
4. Anywhere, if the conduct may reasonably be considered a threat or an attempted intimidation of a staff member, or an interference with school purposes or an educational function.

Students receiving out of school suspensions will not be allowed on school property for the duration of the suspension. Suspended students will also be prohibited from attending any school-sponsored activity during the suspension. On a student's first out of school suspension, 100% credit will be given for all work assigned for the day(s) suspended if the work is turned in immediately upon return to school. Suspended students who also are part of an extracurricular organization will also be subject to the terms and conditions of the Meridian Junior High School Athletic/Activity Handbook.

Saturday School Detention

Saturday School will take place in the high school library on Saturday mornings from 8:00 a.m. to 10:00 a.m. and from 10:00 a.m. to 12:00 noon. Saturday morning schools will be assigned for various reasons including: truancy, tardies, inappropriate behavior, failure to serve a detention, etc. This policy enables students to serve time for disciplinary problems without missing classroom instruction. Students refusing to serve any Saturday school sessions could be suspended 2 days out of school for insubordination. An out of school suspension does not erase/substitute an assigned Saturday school detention.

Detention

Detentions can be assigned before or after school by teachers or administrators. It will be the parent's responsibility to provide transportation to or from detentions.

Parent Shadowing

Parents and students that would like to have an alternative to some out of school suspensions and or Saturday detention may opt to choose parent shadowing. The parent must agree to accompany their child all day during school. This would be subject to administrative approval.

Sexual Harassment

Sexual harassment of students is prohibited. An employee, district agent, or student engages in sexual harassment whenever he/she makes unwelcome sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, which denies or limits the provision of educational aid, benefits, services or treatment; or that makes such conduct a condition of a student's academic status; or has the purpose or effect of:

1. Substantially interfering with a students educational environment
2. Creating an intimidating, hostile, or offensive educational environment; or
3. Depriving a student of educational aid, benefits, services or treatment; or making submission to or rejection of such unwelcome conduct the basis for academic decisions affecting a student.

The terms "intimidating", "hostile", and "offensive" include conduct, which has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include unwelcome touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics and spreading rumors related to a person's alleged sexual activities.

Students, who believe they are victims of sexual harassment or have witnessed sexual harassment, are encouraged to discuss the matter with the student Nondiscrimination Coordinator, building principal, or assistant principal. Students may choose to report to person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

An allegation that one student was sexually harassed by another student shall be referred to the building principal or assistant principal for appropriate action.

First violation:

Option 1: Up to one day out of school suspension if the student along with the parents or guardians agrees to have the student go through a sexual harassment educational program provided by the school.

Option 2: Up to five days out of school suspension

Second violation:

Option 1: Up to 5-7 days out of school suspension if the student along with the parents and guardians approval agrees to repeating the sexual harassment educational program and meeting with the school counselor.

Option 2: Up to 10 days out of school suspension.

Third violation: 10 day out of school suspension and possible expulsion hearing.

Truancy

Any student absent from school without parental/guardian knowledge and permission will be considered truant and will be subject to the following conditions:

First offense: Full Saturday school and the school may contact the Regional Attendance Center and any other appropriate authorities.

Second offense: Full Saturday school and the school will contact the Regional Attendance Center and any other appropriate authorities. The student may be suspended out of school for the total number of days the student has been truant.

Third offense: Out-of-school suspension for the number of days the student has been truant and possible expulsion hearing.

Any student who skips a class or leaves campus without authorization will be considered truant and will be required to attend Saturday School. The absence will be considered unexcused with no credit being given for work assigned for that class.

Hazing Prohibited

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. "Hazing" means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students. Students engaging in hazing will be subject to one or more of the following disciplinary actions:

1. Conference with parent/guardian.
2. Removal from extra-curricular activities.
3. Referral to appropriate law enforcement agency.

Students' engaging in hazing that endangers the mental or physical health or safety of another may also be subject to:

1. Suspension for up to 10 days.
2. Expulsion for the remainder of the school term.

Gang Activity Prohibited

Students are prohibited from engaging in gang activity. A "gang" is any group of 2 or more persons whose purpose includes the commission of illegal acts.

No student shall engage in any gang activity, including, but not limited to:

1. Wearing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge, symbol, sign, or other things

that are evidence of membership or affiliation in any gang,

2. Committing any act or omission, or using any speech, either verbal or non-verbal (such as gestures or handshakes, writing/graffiti) showing membership or affiliation in a gang, and
3. Using any speech or committing any act or omission in furtherance of the interests of any gang activity, including, but not limited to:
 - a. Soliciting others for membership in any gangs.
 - b. Requesting any person to pay protection or otherwise intimidating or threatening any person.
 - c. Committing any other illegal act or other violation of school district policies or school rules.
 - d. Inciting other students to act with physical violence upon any other person.

Students engaging in any gang-related activity will be subject to one or more of the following disciplinary actions:

1. Conference with parent/guardian.
2. Removal from extra-curricular and athletic activities.
3. Suspension for up to 10 days.
4. Referral to appropriate law enforcement agency.
5. Expulsion for the remainder of the school term.

Corporal Punishment

Corporal punishment shall not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include, and certificated personnel are permitted to use, reasonable force as needed to maintain safety for other students, school personnel, or persons, or for the purpose of self-defense or the defense of property.

RESIDENCY

Only students who are residents of the Meridian CUSD may attend Meridian Junior High School without a tuition charge, except as otherwise provided below or in state law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the Meridian CUSD, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. In addition, the child's natural or adoptive parents, if available, shall complete a signed statement of Power of Attorney stating: (a) the role and responsibility of the person whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the district during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

ATTENDANCE PROCEDURES AND RESPONSIBILITIES

The Board of Education, Administration, and Faculty of Meridian Junior High School believe that maximum educational achievement occurs for most students through regular attendance in classes; while excessive absences may result in a poor grade and possible failure. A student is expected to attend school regularly and to be on time for classes in order to receive the maximum benefit from the instructional program and to develop habits of punctuality, self-discipline and responsibility. There is a direct relationship between poor attendance and class failure. Students who have good attendance generally achieve higher grades, enjoy school more, and are much more employable after leaving high school.

At Meridian Junior High School, attendance will be taken every period. If a student is absent for less than 150 minutes, it is considered ½ day. If a student is absent 151 minutes or more, it is considered a full day absence.

Attendance Procedures

1. If a student is going to be absent for all or part of the school day, the parent or guardian should call the junior high **the morning of the absence.** and the student must bring a note to the office **immediately** upon his/her return to school. The note must state the **specific reason for the absence and the specific date(s) of the absence.** If the cause of the student's absence is recognized as valid, an excused absence will be recorded. Students should come to the office before going to class to receive a class admit. Students may make up work missed for credit.
2. If the parent does not call the school, the student must bring a note to the office **immediately** upon his/her return to school. The note must state the **specific reason for the absence and the specific date(s) of the absence.** If the cause of the student's absence is recognized as valid, an excused absence will be recorded. Students may make up work missed for credit.
3. If the cause of any student's absence is judged as invalid, the absence will be recorded as unexcused, or the student will be given an unexcused admit. Students may not make up work missed.
4. Two (2) late to schools (tardies) equal one (1) unexcused absence. Students with excessive tardies or absences may be referred to the Lee/Ogle Regional Office of Education LODIS Truancy Intervention/Prevention Program for assistance.
5. Suggested guidelines for valid absences are:
 - a. Illness.
 - b. Serious illness or death in the immediate family.
 - c. Emergency medical or dental attention.
 - d. Absence approved in advance with the school principal.
 - e. Authorized religious holidays.
 - f. Pre-arranged absences due to vacations; medical, dental or legal appointments; reasonable parental requests.

Procedures for Pre-arranged Absences

1. Parents must call or send a note **before** the absence in order for the student to be excused.
2. If only a phone call precedes the absence, then the student must bring a written note signed by a parent or guardian **immediately** upon his/her return to school.
3. If neither a phone call nor a written note precedes the absence, then the absence will automatically be considered unexcused.
4. Suggested guidelines for unexcused absences are:

- a. Truancy
- b. Missing the school bus
- c. Trips not approved in advance
- d. Birthday or other celebrations
- e. Gainful employment
- f. Hair appointments
- g. Oversleeping

SCHOOL OFFICIALS CONTACT PARENTS OR GUARDIANS TO VERIFY STUDENT ABSENCES

General Attendance Procedures

1. Attendance letters will be sent to parents after the student has 5, 7, and 10 or more absences per year. The letter is to inform both student and parent of attendance history.
2. **TARDINESS:** Students must report to all classes and study halls on time. There are three minutes between classes. If a student is not in his/her classroom at the time the second bell rings, the student will be considered tardy unless the student has a signed pass explaining the reason for the tardiness. Excessive tardies will mean after school detentions, parent conference, and/or Saturday detentions. **Tardies accumulate per quarter per class.**
3. If a teacher or the office is responsible for a student being late to class, the student will be given a pass and will not be counted as tardy or absent.
4. Students will not be penalized for missing school if they participated in a school-sponsored activity or a visit to the counselor--provided the counselor requested that the student leave class.
5. **Any student absent from school without parental/guardian knowledge and permission will be considered truant and will be subject to the truancy policy upon his/her return to school.**
6. Parents are asked to notify the school if a student is absent for three or more consecutive days. If the student will be absent for three or more consecutive days the office will, upon request from the parents, arrange for the student's assignments. Students cannot be excused from P.E. for more than three days without written request of the physician or of the school nurse.
7. Use of the Nurse's Office: If a student becomes ill at school, every effort will be made to contact the parent to come and pick up the student. Students may request permission to see the school nurse when she is available; however, only in extreme situations will a student be allowed to stay in the nurse's office.
8. After ten (10) absences per school year, to excuse each absence thereafter a physician's note stating specific medical reasons for the student's absence may be required within 24 hours of the student's return to school. While seeking a medical excuse, the student's parent or guardian must still comply with absence notification procedures. Should a parent or guardian choose not to secure a medical excuse, the absence will be considered unexcused. Medical notes must state specific days that a student is excused from school and signed by a doctor.
9. To prevent from receiving unexcused absences, parents need to inform the school of any planned student absences (i.e. vacations, etc.) as soon as possible (3-5 days in advance) to prevent their student from receiving unexcused absences.

Students are responsible for their homework during this time. Whenever possible, it is strongly urged that the student get his/her assignments before being absent rather than waiting until he/she returns to school.

STUDENT RECORDS

The school keeps an official record of each student's school experience on file. In it will be found a record of the student's standardized test result for reviewing by parents or guardians upon their request. (School officials will need 15 days of advance notice, in writing, from parents to review this file).

Counseling and guidance services are available to all junior high students. Students are encouraged to make an appointment at the counseling office at any time for assistance.

1. Student's Permanent Record shall consist of:
 - a. Name of student
 - b. Name of parent(s)
 - c. Addresses
 - d. Birth date
 - e. Gender
 - f. Attendance
 - g. Health records
2. Student's Temporary Record shall consist of:
 - a. Family background information
 - b. Intelligence test score
 - c. Aptitude test scores
 - d. Reports of psychological evaluations
 - e. Elementary and secondary achievement test results
 - f. Participation in extracurricular activities
 - g. Honors and awards received
 - h. Other verified information of clear relevance to the education of the student
3. Parents will be granted access to official records pertaining to their children's records upon written request. The school will have a fifteen-day period with which to meet such a request. Students over the age of 14, or with parental consent under the age of 14, shall also have access. Copies of said records will be available upon request of parents or students at a cost of \$.35 per page.
4. The student's records, or information contained in those records, shall not be released to anyone other than school or educational officials without the informed written consent of the student's parents. If the student is above the age of 18 or attending a post-secondary institution, only the student may grant such a release.
5. Parents shall have the right to challenge any entry exclusive of grades on the basis of:
 - a. Accuracy

b. Relevance and/or

c. Propriety

The request for a hearing will be submitted in writing to the school and shall contain notice of the specific entry to be challenged and the basis for the challenge.

a. Procedure:

i. Informal conference with parents within 15 school days of receipt of request with the counselor and principals.

ii. If not resolved, a meeting with the Board of Education will be scheduled.

iii. If not resolved by either of these methods, then:

1. A hearing officer, not employed in attendance center in which student is enrolled, shall be appointed by the school.

2. Hearing officer shall conduct a hearing within 15 days after informal conference unless extension is agreed upon.

3. A verbatim record of the hearing shall be made.

4. A decision shall be rendered no later than 10 school days after the conclusion of the hearing and shall be immediately transmitted to the parents and the school district.

2. The school shall grant access to, or release information from school student's records without parental consent or notification to: An employee or official of the school, school district, or State Board of Education, provided the person has a current demonstrable educational or administrative interest and the records are in furtherance of such interest.

3. The school shall destroy the contents of the temporary record within five years after the student has transferred, graduated or permanently withdrawn. A yearly review of temporary records will be made. Before a record is destroyed, a parent will have the opportunity to copy the information to be destroyed.

4. Directory information is limited to:

a. Identifying information: name, address, gender, grade level, birth date;

b. Identifying information: name, address, gender, grade level, birth date;

c. Academic awards, degrees, and honors;

d. Information in relation to school sponsored activities, organizations and athletics;

e. Major fields of study;

f. Period of attendance in school

Directory information may be released to the general public, unless a parent request that any or all information not be released on his/her child.

5. The records of a student shall be transferred to another school in which the student is enrolled or intends to enroll upon the written request of the school in which a student seeks or intends to enroll. If such a request is not obtained, the parent will be notified in writing of their opportunity to inspect such information. If, after ten school days, the

parent makes no objection, the records may be transferred to the requesting school.

- 6. The school shall grant access to information contained in school student records to persons authorized or required by state or federal law to gain such access provided that;
 - a. Such person shall provide the school with appropriate identification and a copy of the statute authorizing such access; and
 - b. The parent receives prior notice of the nature and substance of the information to be released and an opportunity to inspect copy and/or challenge such information. If this release of information relates to more than 25 students, such prior notice shall be given in a local newspaper.

Catastrophic Accident Insurance is available for families when severe injuries occur during school activities. CONTACT BUILDING ADMINISTRATOR FOR INFORMATION.

Annual Asbestos Management Plan Notice

This is to inform you of the status of the Meridian C.U.S.D. #223 asbestos management plan(s). It has been determined by the Illinois Department of Public Health and Federal Environmental Protection Agency that asbestos is a potential health hazard, and precautions should be taken to avoid disturbing any asbestos containing materials.

As required, our buildings were initially inspected for asbestos in 1988. The AHERA law required that a visual surveillance of asbestos containing areas be completed every six months, and a re-inspection conducted every three years. Any evidence of disturbance or change in condition will be documented in the management Plan as required. The district has been, and will continue to perform the required inspections through the services of IDEAL and Associates Environmental Engineering Services, Inc.

The Inspection/Management Plan is available for public review in the SVHS District office. Should you wish to review the plans, please call to make an appointment between 8:00 a.m. and 4:00 p.m. weekdays. Any concerns relative to asbestos containing materials should be directed to Mr. Jon Mickle, Director of Building and Grounds at 207 W. Main St., Stillman Valley, IL (812) 645-2606.

AUTHORIZATION FOR INTERNET ACCESS

See Internet Access on page 15 of the handbook for more guidelines.

I understand and will abide by the rules of Internet access. I further understand that should I commit any violation, my access privileges may be revoked, and school disciplinary action may be taken. In consideration for using the district's Internet connection and having access to public networks, I hereby release the school district and its board members, employees, and agents from any claims and damages arising from my use, or inability to use the Internet.

Student Signature (User)

Date

I have read the guidelines for Internet access. I understand that access is designed for educational purposes and that the district has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the district to restrict access to all controversial and inappropriate materials. I will hold harmless the district, its employees, agents, or school board members for any harm caused by materials or software obtained via the network. I accept full responsibility for supervision if and when my child's use is not in a school setting. I have discussed the terms of use with my child. I hereby request that my child be allowed access to the district's Internet.

Parent/Guardian Name (Please print)

Date

Parent/Guardian Signature

Novell Username:

(First letter of first name, whole last name & last 3 numbers from lunch card) **Used to get on computers.**

Student Access Username:

(5 letters of last name, 3 letters of first name and usually 000) **Used to check grades, etc.**

A/R Username:

(1st letter of 1st name, 1st 4 letters of last name)

Password:

(1st 3 letters of last name)

Agenda Item 9.2: Review status of Meridian Transportation Department Vehicle Replacement Schedule

Information/Background

This item is on the agenda for the purpose of reviewing the status of vehicle replacement for the school district. Due to the current lack of state funding for transportation, the District is making modifications to its usual vehicle purchasing program. At this meeting, a status report will be provided regarding the vehicle needs of the Transportation Department and potential timeline/parameters for recommending purchases.

Recommendation

This is an informational item only. No Board action is required for this meeting.