

Meridian CUSD #223 School Board

Agenda and Board Packet

Regular Meeting

August 13, 2009

Meridian Junior High Board Room

7:00 p.m.



*“Our mission is to educate students to be self-directed learners,
collaborative workers, complex thinkers, quality producers and community
contributors”*



Mission

Our mission is to educate students to be self-directed learners, collaborative workers, complex thinkers, quality producers and community contributors.

Long Range Vision

As an exemplary School District we continually strive to:

- Engage in highly effective communication to Community, School Board, Administration, Faculty, Support Staff and Students.
- Achieve organizational trust through integrity, collaboration, reliability, accountability, transparency, fairness and loyalty.
- Utilize an aligned, well- rounded and comprehensive curriculum that focuses on life- long learning skills.
- Promote high learning expectations for all students.
- Practice visionary district leadership to create and implement district goals.
- Value and maintain a safe environment for Students, Staff and Community.
- Provide educational facilities that support and enhance the students' educational experience.
- Make decisions using research and best practice that incorporates fiscal responsibility, collaboration and impact on the Community, School Board, Staff and Students.

MERIDIAN C.U.S.D. #223
BOARD AGENDA
Meridian Junior High Board Room
Thursday, August 13, 2009
7:00 P.M.

- 1. Call to Order**
- 2. Roll call**
- 3. Pledge of Allegiance**
- 4. Review/approve Consent Agenda** (*Items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of the items unless a board member or citizen requests, in which event the item will be removed from the consent agenda and considered individually.*)
 - 4.1. Approve the minutes of the July 23, 2009 regular school board meeting**
 - 4.2. Approve payroll of August 21, 2009**
 - 4.3. Approve Property/Liability/Workers' Compensation insurance bid (reviewed at July 23, 2009 meeting)**
- 5. Report of the Superintendent:**
 - 5.1 OCEC Update
- 6. Notices and communications**
 - 6.1 Available at meeting
- 7. Community Input:** (*This is the time when visitors may request to address the Board of Education on any item relating to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.*)
- 8. Old Business:**
 - 8.1 Review 2008-2009 District Improvement Plan
 - 8.2 Review status of implementing substance testing for extra-curricular activities
- 9. New Business:**
 - 9.1 Review/place on display Fiscal Year 2010 Budget
 - 9.2 Review bid process for property south of SVHS campus
- 10 Board Comments**
- 11. Adjourn to Executive Session to discuss: the appointment and employment of specific employees of the district; deliberations concerning salary schedules for one or more classes of employees**
- 12. Approve the minutes of the July 23, 2009 Executive Session**
- 13. Board motions from Executive Session**
- 14. Adjourn**

“Our mission is to educate students to be self-directed learners, collaborative workers, complex thinkers, quality producers and community contributors.”



Meridian Community Board Minutes

Minutes of a Regular Board Meeting of July 23, 2009

Call to Order

A regular meeting of the Board of Education of Meridian Community Unit School District #223 was called to order by President Ron Steenken at 7:00 p.m. in the Meridian District Board of Education Room located in the Meridian Junior High School. Members present: Glendenning, Jagielski, Larson, Pierce and Reeverts. Superintendent Prusator, Director of Business/HR Porter and Director of Buildings and Grounds Mickle were also present. The Pledge of Allegiance followed.

Consent Agenda

A motion was made by Steenken, seconded by Jagielski, to approve the consent agenda including the minutes of the June 25, 2009 board meeting and FY09 Budget Amendment Hearing; payroll of July 24, 2009 and August 7, 2009; accounts payable for July 2009 in the amount of \$189,797.79 per review by Mr. Steenken; and Treasurer's Bond for FY10. Ayes: Glendenning, Jagielski, Larson, Pierce, Reeverts and Steenken. Motion carried unanimously.

Superintendent's Report

Mrs. Porter provided an unaudited review of the FY09 finances.

Mr. Prusator updated the Board on the status of the Lee/Ogle Regional Board hearing for Byron's withdrawal from the Ogle County Educational Cooperative.

Notices and Communications

There were no Notices and Communications.

Community Input

There was no Community Input.

Old Business

8.1 Review 2008-2009 District Improvement Plan

Mr. Prusator reviewed the status of the goals and objectives in the 2008-2009 District Improvement Plan. Time did not allow all the goals and objectives to be reviewed at this meeting; therefore, further review will be scheduled for the meetings in August.

8.2 Review bid for EPA resolution at bus garage

Mr. Mickle, director of buildings and grounds, reviewed the two options for the EPA resolution at the bus garage. He also reviewed the bid process and bids. Mrs. Porter reviewed funding options to pay for the project.

Motion:

A motion was made by Glendenning, seconded by Pierce, to approve the recommendation to award the base bid to Stenstrom Excavating in the amount of \$44,500.00 and allow the superintendent to oversee changes in the project to extend it to the bathroom facilities with the superintendent's discretion to approve or disapprove. Ayes: Jagielski, Larson, Pierce, Reeverts, Glendenning and Steenken. Motion carried unanimously.

8.3 Review/possibly approve 3 year HVAC maintenance agreement

Mr. Mickle reviewed the bid process and two proposals submitted.

Motion:

A motion was made by Larson, seconded by Pierce, to approve the recommendation to award the three year full service HVAC agreement to Honeywell Inc. Ayes: Larson, Pierce, Reeverts, Glendenning, Jagielski and Steenken. Motion carried unanimously.

8.4 Review Board calendar agenda for 2009-2010

The board reviewed the 2009-2010 board meeting agenda calendar. Board members should contact Mr. Prusator with additional items to be placed on the agenda. Approval will be at a meeting in August.

New Business

9.1 Review Property/Liability/Worker's Compensation bids

Mrs. Porter reviewed the status of bids for the district's property/liability/worker's compensation insurance for the upcoming school year. The final recommendation will be made at the August 13, 2009 board meeting.

9.2 Review/possible approve solar panel bid for MJH

Mr. Mickle reviewed that Meridian CUSD #223 was awarded a \$10,000 grant for the installation of a solar panel at MJH. He reviewed the bid process.

Motion:

A motion was made by Glendenning, seconded by Reeverts, to approve the recommendation to award the Small Scale PV Solar Bid to Johnson Controls. Ayes: Pierce, Reeverts, Glendenning, Jagielski, Larson and Steenken. Motion carried unanimously.

Board Comments

Board members commented or had questions on the following topics: library policy meeting, progress of fiber optics project, internet registration, transportation and summer school.

Adjourn to closed session

A motion was made by Reeverts, seconded by Jagielski, to adjourn to closed session to discuss the appointment, employment or compensation of specific employees of the district and student disciplinary cases. Ayes: Reeverts, Glendenning, Jagielski, Larson, Pierce and Steenken. Time: 9:13 p.m.

Reconvene in Open Session

A motion was made by Reeverts, seconded by Glendenning, to return to open session. Motion carried unanimously. Time: 12:48 a.m.

Board Action from Executive Session

June 25, 2009 executive session minutes

A motion was made by Larson, seconded by Reeverts, to approve the minutes of the June 25, 2009 executive session. Motion carried unanimously.

Personnel Report

A motion was made by Larson, seconded by Pierce, to approve the personnel report including the **employment** of Julia Beer, as a choir teacher for the 2009-2010 school year (SVHS-replaces C. Owens); leave of Fezrije Asani, on a discretionary leave due to the illness of a parent overseas, effective July 1, 2009 until approximately August 17, 2009; and administrator evaluation and performance stipend for 2008-2009 as presented. Ayes: Larson, Pierce, Reeverts, Glendenning, Jagielski and Steenken. Motion carried unanimously.

Hearing to reconsider length of expulsion for student 30809

A motion was made by Pierce, seconded by Jagielski, to approve the resolution authorizing disciplinary action for student 30809. Ayes: Pierce, Reeverts, Glendenning, Jagielski, Larson and Steenken. Motion carried unanimously.

Adjourn

A motion made by Larson, seconded by Reeverts, to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,
Donna Fruin, Secretary

Consent Agenda Items: 4.1, 4.2

Consent agenda items 4.1, 4.2 and 4.3, include approving the minutes of the regularly scheduled July 23, 2009 meeting; the August 21, 2009 payroll; and approving accounts payable for July (per review by

Consent Agenda Item 4.3: Approve Property/Liability/Workers' Compensation Insurance Bid

This item was reviewed at the Board's regularly scheduled July 23, 2009 meeting. The School Board annually approves the insurance bid for property, liability and workers' compensation insurance.

Meridian CUSD #223

Effective: 08/28/09 to 08/28/10

Presented by:

Dave Bresnahan

The Horton Group
10320 Orland Parkway
Orland Park, Illinois 60467
Phone: 708-845-3000 Fax: 708-845-3001
www.thehortongroup.com

Locations

LOCATION #	DESCRIPTION
01-01	Junior High School 207 W. Main Street, Stillman Valley, IL 61084
01-02	Concession Stand 207 W. Main Street, Stillman Valley, IL 61084
01-03	Maintenance Building 207 W. Main Street, Stillman Valley, IL 61084
02-01	Bus Garage (1) Route 72, Stillman Valley, IL 61084
02-02	Bus Garage (2) Route 72, Stillman Valley, IL 61084
03-01	Highland Grade School 410 Hickory Street, Stillman Valley, IL 61084
04-01	Monroe Center Grade School 17500 Hwy 72, Monroe Center, IL 61084
04-02	Storage Shed 17500 Hwy 72, Monroe Center, IL 61084
05-01	High School 425 S. Pine Street, Stillman Valley, IL 61084
05-02	High School Greenhouse 425 S. Pine Street, Stillman Valley, IL 61084
05-03	Press Box 425 S. Pine Street, Stillman Valley, IL 61084
05-04	Home Dugout 425 S. Pine Street, Stillman Valley, IL 61084
05-05	Visitors Dugout 425 S. Pine Street, Stillman Valley, IL 61084

Property Quotation

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Indiana Insurance Company

Best Rating: A XV

POLICY TERM

Effective Date: 08/28/09

Expiration Date: 08/28/10

CONDITIONS

Deductible: \$ 1,000

Cause of Loss: Special

Valuation: Replacement Cost

LOCATION	COVERAGE	COINSURANCE	LIMIT
00-00	Total Blanket Value	Agreed Amount	\$ 55,194,143
00-00	Property In Open	Agreed Amount	\$ 866,508
00-00	Equipment Breakdown	Agreed Amount	\$ 56,060,651
01-01	Building	Agreed Amount	\$ 12,813,842
01-01	Contents	Agreed Amount	\$ 3,435,100
01-02	Building	Agreed Amount	\$ 7,799
01-02	Contents	Agreed Amount	\$ 704
01-03	Building	Agreed Amount	\$ 867,334
01-03	Contents	Agreed Amount	\$ 169,467
02-01	Building	Agreed Amount	\$ 407,335
02-01	Contents	Agreed Amount	\$ 18,621
02-02	Building	Agreed Amount	\$ 229,589
02-02	Contents	Agreed Amount	\$ 29,989
03-01	Building	Agreed Amount	\$ 5,543,228
03-01	Contents	Agreed Amount	\$ 866,833
04-01	Building	Agreed Amount	\$ 6,782,889
04-01	Contents	Agreed Amount	\$ 960,286

Property Quotation (con't...)

LOCATION	COVERAGE	COINSURANCE	LIMIT
04-02	Building	Agreed Amount	\$ 1,791
04-02	Contents	Agreed Amount	\$ 2,184
05-01	Building	Agreed Amount	\$ 19,113,499
05-01	Contents	Agreed Amount	\$ 3,705,920
05-02	Building	Agreed Amount	\$ 115,771
05-02	Contents	Agreed Amount	\$ 5,119
05-03	Building	Agreed Amount	\$ 91,931
05-03	Contents	Agreed Amount	\$ 15,362
05-04	Building	Agreed Amount	\$ 4,775
05-05	Building	Agreed Amount	\$ 4,775

PREMIUM
Total Premium\$ 29,773

Property – Extensions

<input checked="" type="checkbox"/>	Electronic Data	\$ 25,000
<input checked="" type="checkbox"/>	Backup of Sewers or Drains	\$ 25,000
<input checked="" type="checkbox"/>	Fire Department Service Charge.....	\$ 25,000
<input checked="" type="checkbox"/>	Fine Arts	\$ 25,000
<input checked="" type="checkbox"/>	Pollutant Clean Up & Removal	\$ 50,000
<input checked="" type="checkbox"/>	Personal Effects & Property of Others.....	\$ 50,000
<input checked="" type="checkbox"/>	Glass Showcases	\$ 10,000
<input checked="" type="checkbox"/>	Computer Equipment	\$ 200,000
<input checked="" type="checkbox"/>	Laptop /Portable Computers	\$ 10,000
<input checked="" type="checkbox"/>	Property off Premises.....	\$ 50,000
<input checked="" type="checkbox"/>	Newly Acquired Property	\$ 1,000,000
<input checked="" type="checkbox"/>	Lock Replacement	\$ 1,000
<input checked="" type="checkbox"/>	Fine Arts.....	\$ 25,000
<input checked="" type="checkbox"/>	Accounts Receivable.....	\$ 100,000
<input checked="" type="checkbox"/>	Valuable Papers and Records.....	\$ 100,000
<input checked="" type="checkbox"/>	Loss of Refrigeration/Spoilage	\$ 50,000
<input checked="" type="checkbox"/>	Arson Reward	\$ 25,000
<input checked="" type="checkbox"/>	Extra Expense	\$ 1,000,000
<input checked="" type="checkbox"/>	Business Income	\$ 100,000
<input checked="" type="checkbox"/>	Outdoor Property – Playground Equipment, Scoreboard, Bleacher, etc ...	\$ 25,000
<input checked="" type="checkbox"/>	Ordinance/Law.....	\$ 500,000

Crime

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Indiana Insurance Company
Best Rating: A XV

POLICY TERM

Effective Date: 08/28/09
Expiration Date: 08/28/10

COVERAGES

Coverage	Limit
Employee Dishonesty	\$ 25,000
Money & Securities Inside.....	\$ 25,000
Money & Securities Outside.....	\$ 25,000
Temporary Increase In Limits Specified Periods of Time..... (Time of Registration)	\$ 25,000
Deductible	\$ 500

PREMIUM

Total Premium \$ **461**

Inland Marine Quotation

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Indiana Insurance Company
Best Rating: A XV

POLICY TERM

Effective Date: 08/28/09
Expiration Date: 08/28/10

COVERAGE

Type/Description	Limit
Computer Equipment	\$ 800,000
Cameras/AV Equipment	\$ 125,000
Musical Equipment	\$ 30,000
Miscellaneous Service Equipment	\$ 43,217
Deductible	\$ 250

PREMIUM

Total Premium \$ **2,099**

General Liability Quotation

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Indiana Insurance Company
Best Rating: A XV

POLICY TERM

Effective Date: 08/28/09
Expiration Date: 08/28/10

LIMITS

General Aggregate	\$	2,000,000
Products/Completed Operations Aggregate.....	\$	2,000,000
Occurrence	\$	1,000,000
Personal/Advertising Injury	\$	1,000,000
Fire Legal Liability	\$	300,000
Medical Payments.....	\$	15,000
Employee Benefit Liability.....	\$	1,000,000

SPECIAL CONDITIONS

Employee Benefits Deductible\$ **1,000**

PREMIUM BASIS

Classification	Exposure
Grandstands or Bleachers	6 SETS
Total Number of Faculty - Teachers	121
Total Number of Elementary Students	1,357
Total Number of High Students	613
Vacant Land	148 Acres

PREMIUM

Total Premium\$ **7,633**

School Board Legal Liability Quotation

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Indiana Insurance Company
Best Rating: A XV

POLICY TERM

Effective Date: 08/28/09
Expiration Date: 08/28/10

COVERAGES

School Board Legal Liability	\$	1,000,000
Non-Monetary Relief (Defense Expense).....	\$	100,000
Deductible	\$	5,000
Sexual Abuse & Molestation Liability	\$	1,000,000
Innocent Party Defense	\$	300,000

Form Includes

- Broad Definition of Insured to Include All Directors, Trustees, Officers, Employees, Committee Members or Volunteers While Conducting Their Duties Solely in Their capacity for the Insured
- Employment Practices Coverage Included
- Coverage includes, but may not be limited to: Civil Rights Violations, Discrimination, Wrongful Termination, Failure to Hire, Failure to Promote
- Defense Expenses are outside (or in addition to) the policy limit
- Coverage is provided on a Claim Made Form

PREMIUM

Total Premium\$ **4,943**

Garage Quotation

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Indiana Insurance Company
Best Rating: A XV

POLICY TERM

Effective Date: 08/28/09
Expiration Date: 08/28/10

COVERAGE

Symbol	Coverage	Limit
28, 29	Garage Liability (per accident)	\$ 1,000,000
28, 29	Medical Payments	\$ 5,000
28, 29	Uninsured/Underinsured Motorist	\$ 1,000,000

Symbol 21: Any Auto
Symbol 22: All Owned Autos
Symbol 23: Owned Private Passenger Autos Only
Symbol 24: Owned Autos Other Than Private Passenger Autos Only
Symbol 25: Owned Autos Subject to No-Fault
Symbol 26: Owned Autos Subject to a Compulsory Uninsured Motorist Law
Symbol 27: Specifically Described Autos
Symbol 28: Hired Autos Only
Symbol 29: Non-Owned Autos Only
Symbol 30: Autos Left for Service/Repair/Storage
Symbol 31: Autos on Consignment and Dealer Autos

GARAGE KEEPERS

Coverage

Limit of Insurance for each Location

Comprehensive/Collision.....\$ 40,000

Deductible per Auto

Comprehensive\$ 250
Comprehensive Maximum Deductible for Such Loss\$ 1,000
Collision.....\$ 250

PREMIUM

Total Premium\$ 183

Automobile Quotation

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Indiana Insurance Company
Best Rating: A XV

POLICY TERM

Effective Date: 08/28/09
Expiration Date: 08/28/10

COVERAGE

Symbol	Coverage	Limit
1	Liability.....\$	1,000,000
2	Medical Payments.....\$	5,000
6	Uninsured Motorist.....\$	1,000,000
6	Underinsured Motorist.....\$	1,000,000
2,8	Physical Damage – Hired Value.....\$	25,000
8,9	Hired & Nonowned Liability.....\$	1,000,000
	Deductible	
2,8	Comprehensive Physical Damage Deductible.....\$	250
2,8	Collision Deductible.....\$	500

- Symbol 1: Any Auto
- Symbol 2: Owned Autos
- Symbol 3: Owned Private Passenger Autos Only
- Symbol 4: Owned Autos Other Than Private Passenger Autos Only
- Symbol 5: Owned Autos Subject to No-Fault
- Symbol 6: Owned Autos Subject to a Compulsory Uninsured Motorist Law
- Symbol 7: Specifically Described Autos
- Symbol 8: Hired Autos Only
- Symbol 9: Non-Owned Autos Only

PREMIUM

Total Premium\$ 23,406

Driver Schedule

First Name	Last Name	DOB	Drivers License #	State Licensed
Shelly	Bearrows	08/16/65	B652-5546-5833	IL
Rebecca	DeShazo	08/28/55	D220-7375-5845	IL
Monica	Durfey	06/26/67	D610-5596-7781	IL
Cindy	Fisher	08/02/66	F260-1136-6819	IL
Robert	Fry	05/16/41	F600-7644-1140	IL
Ruth	Hearyman	01/07/59	H655-7615-9607	IL
Ronald	Ingram	07/03/48	I526-7304-8216	IL
Trina Sue	Miller	05/25/66	M460-8176-6749	IL
Verlen	Morphey	02/06/72	M610-8727-2037	IL
Dena	Peterson	10/15/69	P362-1736-9894	IL
Jodi	Shepard	11/15/67	S163-4316-7925	IL
Sharon	Tyler	11/15/57	T460-7935-7925	IL
Charlene	Wiley	08/03/51	W400-1135-1820	IL
Colleen	Yarbrough	08/17/68	Y616-1106-8834	IL
Priscilla	Ruggeberg	03/29/64	R216-6616-4691	IL
Viola	Laforme	06/23/59	L165-8735-9778	IL
Mary Jean	Hoffman	01/22/75	H155-5557-5622	IL
Robert	Brass	12/19/46	B620-7704-6360	IL
Jeanette	Hagemann	07/09/72	H255-4217-2795	IL
Dennis	Alderks	08/09/47	A436-1704-7226	IL
Diana	Bandy	01/22/73	B530-1767-3622	IL
Richard	Cain	08/18/35	C500-7543-5253	IL
Mike	Coulahan	07/25/62	C450-5506-2211	IL
Bill	Davidson	06/26/58	D132-9305-8088	IL
Gerald	Laurence	07/13/47	L652-2994-7199	IL
Michael	Mandzen	12/30/66	M532-5506-6371	IL
Jon	Mickle	03/01/73	M240-4397-3063	IL
Duane	Pansegrau	01/14/46	P522-1734-6014	IL
Jennifer	Porter	10/29/74	P636-4217-4908	IL
Jeff	Sherman	04/16/78	S655-4337-8109	IL
Leslie	Showers	12/04/71	S620-5217-1945	IL
Steve	Stewart	09/13/76	S363-7937-6261	IL
Jeff	Voltz	06/25/70	V432-4337-0180	IL
Scott	Wilhite	01/19/69	W430-7846-9019	IL
Adam	Zurko	01/10/77	Z620-0167-7010	IL

Vehicle Schedule

Year	Make	Model	Vehicle Identification Number	Comp and Collision Deductible
1980	Ford		F10EPGG8681	\$250/\$500
1989	Ford	Tempo	2FAPP36X9KB108463	\$250/\$500
1994	Chevy	Suburban	1GNEC16K6JR354678	\$250/\$500
1981	International	Dump	1HTAA19E9BHA13135	\$250/\$500
1989	Ford	F250	2FTHF26M6KCA9414	\$250/\$500
2003	Navistar		4DRBBABP53B956596	\$250/\$500
2003	Navistar		4DRBBABP93B956570	\$250/\$500
2002	Navistar		1HVBBABP82H530850	\$250/\$500
2004	Bluebird		1BAAKCPH74F211365	\$250/\$500
1999	Dodge	Ram	2B4JB2540XK500206	\$250/\$500
1999	GMC		1GDL7T1C6WJ514081	\$250/\$500
2002	Navistar		1HVBBABPX2H530851	\$250/\$500
2002	Navistar		1HVBBABP12H530852	\$250/\$500
2000	Dodge		3B7KF26Z8YM210685	\$250/\$500
2000	Navistar		1HVBBABP0YH342283	\$250/\$500
2000	International		1HVBBABP8YH342273	\$250/\$500
2000	Navistar		1HVBBABM9YH306386	\$250/\$500
2002	Equipment		4L5SA23272F002434	\$250/\$500
2001	Navistar		1HVBBABP61H392305	\$250/\$500
2003	Remac		CA72RW61033405020	\$250/\$500
2004	Blue Bird		1HVBBABP94H657187	\$250/\$500
2005	Blue Bird		1BABKCKH65F225190	\$250/\$500
2004	Blue Bird		1HVBBABP74H657186	\$250/\$500
2005	Chevy	Activity	1GBJG31U451200842	\$250/\$500
1994	Chevy	Suburban	1GNEC16K6RJ354678	\$250/\$500
2006	Bluebird	School Bus	1BABKCKH06F230791	\$250/\$500
2006	Bluebird	School Bus	1BABKCKH26F230792	\$250/\$500
2006	Bluebird	School Bus	1BABKCKH46F230793	\$250/\$500
2006	Bluebird	School Bus	1BABKCKH66F230794	\$250/\$500
2006	Bluebird	School Bus	1BABKCKHX6F230801	\$250/\$500
2005	CHEVY	MID-BUS	1GBJG31U951185979	\$250/\$500
2005	CHEVY	MID-BUS	1GBJG31U351185959	\$250/\$500
2006	Chevy	Collins	1GBJG31U961213183	\$250/\$500
2008	IC		4DRBUAAP68A494879	\$250/\$500
2008	IC		4DRBUAAP28A494880	\$250/\$500
2008	IC		4DRBUAAP68A494882	\$250/\$500
2008	IC		4DRBUAAP88A494883	\$250/\$500
2008	IC		4DRBUAAPX8A494884	\$250/\$500
2008	Pontiac	G6	1G2ZF57B984167170	\$250/\$500

Vehicle Schedule (con't...)

Year	Make	Model	Vehicle Identification Number	Comp and Collision Deductible
1994	Ford	F150	1FTDF15Y1RLB46374	\$250/\$500
1997	Ford	Expedition	1FMFU18L8VLB84978	\$250/\$500
2008	Chevrolet	Collins	1GBJG31K681183139	\$250/\$500
2009	IC	CE	4DRBUAAP49B105989	\$250/\$500
2008	Chevrolet	Collins	1GBJG316XB1207686	\$250/\$500
2008	Chevrolet	Collins	1GBJG316O81204862	\$250/\$500
2009	Ford	F350	1FTWF31599EA51730	\$250/\$500
2008	Pontiac	G6	1G2ZG57B884293730	\$250/\$500

Workers' Compensation Quotation

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Employers
Best Rating: A - X

POLICY TERM

Effective Date: 08/28/09
Expiration Date: 08/28/10

COVERAGES

Coverage	Limit
A. Workers' Compensation.....	Statutory
B. Employer's Liability	
Bodily Injury by Accident.....	\$ 500,000
Bodily Injury by Disease (policy limit).....	\$ 500,000
Bodily Injury by Disease (each employee)	\$ 500,000
C. Other States Insurance: except those scheduled	
D. Other Endorsements	

PREMIUM BREAKDOWN

Code	Class	Payroll	Rate	Premium
7380	Drivers	\$ 525,880	10.65	\$ 56,006
8868	Prof. & Clerical Emp	\$7,737,793	.64	\$ 49,522
9101	All other employees	\$ 664,709	5.74	\$ 38,154
Increased Limits			0.0170	\$ 2,443
Experience Modification			.90	\$ (-14,613)
Schedule Rating			.60	\$ (-78,907)
Premium Discount			.074	\$ (-3,893)
Terrorism Charge			.050	\$ 4,464
Domestic Terrorism Charge			.020	\$ 1,786
Industrial Commission Charge			0.0101	\$ 558
Expense Constant				\$ 280
Total Premium				\$ 55,800

Umbrella Quotation

NAMED INSURED

Meridian CUSD #223

INSURER

Insurance Company: Indiana Insurance Company
Best Rating: A XV

POLICY TERM

Effective Date: 08/28/09
Expiration Date: 08/28/10

COVERAGES

Coverage	Limit of Liability
Products Completed Operations Aggregate.....	\$ 2,000,000
General Aggregate	\$ 2,000,000
Coverage A – Bodily Injury and Property Damage.....	\$ 2,000,000
Coverage B – Personal and Advertising Injury	\$ 2,000,000
Retained Limit	\$ 10,000
(Any One Occurrence)	

UNDERLYING COVERAGE SCHEDULE

- General Liability
- Automobile Liability
- Employee Benefits Liability
- School Leaders & Omissions Liability
- Sexual Abuse & Molestation Liability
- Employers Liability

PREMIUM

Total Premium\$ **3,779**

Cost Summary

All coverage information detailed in the preceding pages is based on information provided by the insured and subject to the terms, conditions, exclusions and limitations contained in the policies. Please read your policies for a complete explanation. Additional limits of liability may be available upon request.

PREMIUM SUMMARY

Coverage	Carrier	Premium
Property	Indiana Insurance Company	\$ 29,773
Crime	Indiana Insurance Company	\$ 461
Inland Marine Property	Indiana Insurance Company	\$ 2,099
General Liability	Indiana Insurance Company	\$ 7,633
School Board Legal Liability	Indiana Insurance Company	\$ 4,943
Garagekeepers Liability	Indiana Insurance Company	\$ 183
Commercial Auto	Indiana Insurance Company	\$ 23,406
Workers' Compensation	Employers Insurance Company	\$ 55,800
Umbrella	Indiana Insurance Company	\$ 3,779
Total Premium		\$ 128,077

The Horton Group receives compensation for its services in the form of commission from insurance companies and/or fees paid by clients.

In addition to commission and/or fee compensation, we may receive additional compensation from insurance companies in the forms of contingent commission or bonus commission. These forms of compensation are generally based on growth or new business, retained business, and the profitability of the business. The overall contingent or bonus commission typically depends on the size and performance of an entire group of accounts, as opposed to the profitability or placement of any particular policy.

Upon request, the Horton Group is pleased to disclose all compensation amounts as well as any other contingent or similar agreements that may be in place.

PAYMENT TERMS

AGENCY BILL- DISTRICT IS CURRENTLY ON FULL ANNUAL PREMIUM. OTHER OPTIONS ARE AVAILABLE AND CAN BE OFFERED UPON REQUEST.

A.M. Best Rating

Best's Insurance Reports, published annually by A.M. Best Company, Inc. presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States. Carriers are assigned a best's Rating which attempts to measure the comprehensive position of the company or association to industry average.

INSURER

Insurance Company:

Indiana Insurance Company
Employers Insurance Company

Best Rating:

A XV
A - X

BEST FINANCIAL STRENGTH RATINGS

Rating	Description	
A++, A+	Superior	} Secure
A, A-	Excellent	
B++, B+	Very Good	
B, B-	Fair	} Vulnerable
C++, C+	Marginal	
C, C-	Weak	
D	Poor	
E	Under Regulatory Supervision	
F	In Liquidation	
S	Suspend	

FINANCIAL SIZE CATEGORIES

(REPORTED POLICYHOLDERS' SURPLUS PLUS CONDITIONAL RESERVE FUNDS)

CATEGORY	ADJUSTED POLICYHOLDERS SURPLUS
I	Less than 1,000,000
II	1,000,000 to 2,000,000
III	2,000,000 to 5,000,000
IV	5,000,000 to 10,000,000
V	10,000,000 to 25,000,000
VI	25,000,000 to 50,000,000
VII	50,000,000 to 100,000,000
VIII	100,000,000 to 250,000,000
IX	250,000,000 to 500,000,000
X	500,000,000 to 750,000,000
XI	750,000,000 to 1,000,000,000
XII	1,000,000,000 to 1,250,000,000
XIII	1,250,000,000 to 1,500,000,000
XIV	1,500,000,000 to 2,000,000,000
XV	Greater than 2,000,000,000

Marketing Results

	Indiana Expiring 2008- 2009	Indiana Renewal 2009-2010	WRM Renewal 2009-2010	Selective Renewal 2009-2010
Property	\$28,660	\$29,773	\$30,838	\$26,121
Crime	\$461	\$461	\$1,500	\$250
Inland Marine	\$1,464	\$2,099	\$1,906	\$3,579
General Liability	\$7,007	\$7,633	\$15,013	\$9,086
School Board Legal Liability	\$4,943	\$4,943	\$5,121	\$ 5,240
Garagekeepers Liability	\$183	\$183	Included	Included
Auto	\$22,512	\$23,406	\$19,621	\$21,481
Workers' Comp	\$57,944	\$55,800	\$55,800	\$55,800
Umbrella	\$3,442	\$3,779	\$8,968	\$7,541
Total	\$126,616	\$128,077	\$138,767	\$129,098

Indiana Work Comp \$66,253

FCCI Work Comp Quote at \$56,979

Premium Comparison

Coverage	Prior Term	Current Term	Change
Property	\$28,660	\$29,773	\$ +1,113
Crime	\$461	\$461	\$ NC
Inland Marine	\$1,464	\$2,099	\$ +435
General Liability	\$7,007	\$7,633	\$+626
School Board Legal Liability	\$4,943	\$4,943	\$NC
Garagekeepers Liability	\$183	\$183	\$ NC
Auto	\$22,512	\$23,406	\$ +894
Workers' Comp	\$57,944	\$55,800	\$ (-2,144)
Umbrella	\$3,442	\$3,779	\$+ 337
TOTAL	\$126,616	\$128,077	\$ + 1,461

The Horton Group receives compensation for its services in the form of commission from insurance companies and fees paid by clients.

In addition to commission and fee compensation, we may receive additional compensation from insurance companies in the form of contingent commission agreements, bonus commission, placement service or market service agreements. These forms of compensation are generally based on volume or risk performance of business placed with the insurer.

Upon request, the Horton Group is pleased to disclose all compensation amounts as well as any other contingent or similar agreements that may be in place.

NOTES

- PROPERTY VALUES INCREASED BY 4% FROM EXPIRING
- COMPUTER LIMIT INCREASED FROM \$500,00 TO \$800,000
- CAMERA EQUIPMENT INCREASED FROM \$98,620 TO \$125,000
- WC PAYROLLS INCREASED BY 4% FROM EXPIRING
 - DRIVERS FROM \$505,654 TO \$525,880
 - PROFESSIONAL & CLERICAL FROM \$7,440,186 TO \$7,737,793
 - ALL OTHERS FROM \$639,144 TO \$664,709

5. Report of the Superintendent

5.1 OCEC Update. The superintendent will review the status of the hearing before the Lee/Ogle Regional Board regarding Byron's withdrawal from the Ogle County Educational Cooperative (OCEC)

Agenda Item 8.1: Review the 2008-2009 District Improvement Plan

Information/Background

The purpose of this agenda item is for the School Board to review the outcomes of 2008-2009 District Improvement Plan. During the 2007-2008 School Year, the Meridian CUSD #223 School Board established a Long Range Vision for the School District. The Board also conducted a community focus group session to solicit meaningful feedback from the community regarding their perceptions of the school district. The District Improvement plan's purpose was to establish goals and activities to support the District's Long Range Vision and incorporate feedback from the community and School Board. This is the first District Improvement Plan established through this process. The Board conducted a preliminary review of the 2008-2009 plan at the July 23, 2009 meeting and requested additional time to more thoroughly review it at this meeting.

Recommendation

This is an informational item for the Board to review and discuss. Once completed, the Board will begin the process to develop the 2009-2010 District Improvement Plan.

**Meridian CUSD #223 District Improvement Plan
Goals and Objectives
2008-2009 Year End Summary**

Vision Component #1: Engage in Highly Effective Communication to Community, School Board, Administration, Faculty, Support Staff and Students.

Project/Goal	Year End Summary
Conduct a minimum of two community focus group sessions	First focus group session was conducted in October and the second in April. As was the case in the first session held in April of 2009, community participation was highly extensive and valuable to the School Board. The Community Focus Group sessions are designed to provide the Meridian CUSD #223 School Board the opportunity to engage the community and identify areas for improvement. Additionally, the focus groups provide feedback on the community's perspectives of the Meridian School District.
Communicate to every household in the District through a newsletter	First district newsletter was distributed in October. The second newsletter was sent in April. The District newsletter initiative came out of feedback from the community focus group session, where community members whose children no longer attended the school district expressed a lack of familiarity with District information. It is anticipated that another District newsletter will be distributed in August. Preliminary feedback on the newsletter has been positive through comments of residents who do not have children attending any of the District's schools. The intent is for the newsletter to be distributed quarterly.
Institute approaches to communicate to new families in order foster welcoming atmosphere	District has been collecting the names new families to the District in 2008-2009. Survey is in process of being developed through the utilization of Survey Monkey and will be distributed to families who were new to the District in 2008-2009 and 2009-2010. The 2009-2010 registration information has been posted to the District web page with a specific link for new families. This link provides new families an immediate source of information and contacts to register students and become familiar with the District. Additionally, each building's summer voice mail recordings provide information to new families regarding and who they can contact to register students. The Transportation Department has also established a link on the District web page that provides information and contact information for new families to access to have transportation questions asked and resolved. This topic came out of feedback from the Community Focus Group sessions where parents new to the District expressed that information regarding student registration and other activities were not readily available.
Develop more comprehensive school communication methods	Highland and Monroe Center implemented Skyward Family Access in 2008-2009. All buildings have communicated to parents the importance of accessing Family Access. All buildings have also continued their commitment to utilize the mass phone call system to inform parents of school events and information relating to their children. The district's web page system is also being utilized to a greater extent, particularly at SVHS and MJH with the assistance of teachers. In a parent customer satisfaction survey, the average of the District four

Project/Goal	Year End Summary
	building's response to the question: "I was regularly made aware of my child's academic progress" was 86.9% "strongly agree/agree". Likewise, 81% responded "strongly agree/agree" to the statement of each building engaging in highly effective communication.
Conduct regular District Communication opportunities	Superintendent provided district administrative bulletin to staff approximately every other week. One of the goals of the administrative bulletin was to keep the staff informed of issues at the School Board level as well as those in individual buildings. The superintendent also conducts regular interviews with the Tempo to provide community with updates on district news/issues. Additionally, the Meridian CUSD #223 web page is used as a primary means to communicate District level information to the community. Last year 30 articles regarding District/School Board information was posted to the District web page. In the 2008-2009 Customer Satisfaction survey, 80% of parent who responded "strongly agreed/agreed" that they went to the web page regularly to get information about the School District. The Meridian School Board also hosted a community presentation featuring Dr. Larry Baskin, who is a retired superintendent and an advocate of utilizing elements of the business model for school districts. Although there was not a large turnout for the community presentation, the School Board provided the opportunity for the community to learn about the approach the Board is utilizing in directing and monitoring the Meridian School District.

Vision Component #2: Promote high learning expectations for all students

Project/Goal	Year End Summary
Develop and implement differentiated instruction using best practice research	The implementation of the AIMSweb assessment tool and RTI in each of the District's buildings improved the delivery of individualized instruction to students. The expansion of collaboration also provided opportunities for staff to design strategies geared for individual students. 2008-2009 assessment scores produced inconsistent improvements. AIMSweb data will provide some baseline data moving forward. Another area that was not addressed in 2008-2009, but needs to be integrated in 2009-2010 is for the needs of students who have already learned material to be provided with differentiated instruction.
Implement new K-5 mathematics textbook	Professional development occurred for all K-5 teachers. Web based training is postponed until 2009-2010 due to bandwidth problems. Through the technology grant, time was allocated for grade levels to collaborate regarding the new mathematics program. Preliminary ISAT scores for Monroe Center indicate slight improvement over previous year at 89% meeting/exceeding and 24.9% exceeding the Illinois Learning Standards. At both Highland and Monroe Center, the AIMSweb assessments will be given to all students to measure proficiency in mathematics (reading was instituted in 2008-2009). The foundation of the District's mathematics program rests with the instruction provided at the elementary grades. While there is currently a lot of focus on the level of mathematics proficiency at the high school level, the District needs to make sure students are at a high level of proficiency coming out of the K-5 program. The effective utilization of the new mathematics textbook series and

Project/Goal	Year End Summary
	the effective execution of the collaborative structure with Teacher Leaders will be a primary focus in 2009-2010 for improving student learning in mathematics.
Implement effective collaborative practices	Five early release days were utilized in the 2008-2009 school year giving grade level teams and departments the opportunity to identify what should be learned at each grade level and in each department. The goal of this project was to answer the first critical question of “what do we want students to learn and be able to do.” Additionally, grade level teams and departments have engaged in collaborative half-day meetings through the use of substitutes. Each building has also established regular collaborative schedules to provide meaningful time for teachers to meet. The establishment of Teacher-Leaders has also provided a strong and critical organizational structural component to enhance collaboration. Finally, the continued training and implementation of Professional Learning Communities has contributed significantly to improved collaboration. A Teacher Leader survey conducted at the end of the year indicated that the organizational structure to promote collaboration and communication is viewed favorably by teacher leaders, teachers and administrators. A major focus for 2009-2010 will be for this structure to produce effective teams that work interdependently to improve instruction and ultimately student achievement. It will be important that roles and responsibilities are clearly defined and the staff is adequately trained in engaging in collaborative, team based activity.
Research and recommend internships and work experience learning opportunities	The superintendent and high school principal attended the Annual Careers Conference in Madison, Wisconsin in February where a session relating to best practices for instating and sustaining a meaningful internship program was provided. This component should tie closely to a systematic career guidance program where appropriate internship/work experiences can be determined to best meet students’ interest/needs. In conjunction with CEANCI, work place employers will be identified and a program for providing work place learning experiences will be developed in 2009-2010. CEANCI will be providing a regional framework to secure employers willing to provide a workplace experiences and programs. The superintendent will be working closely with Cindy Yeager, the CEANCI Director, to make progress on the initiative. The inclusion on the ACT WorkKeys National Employment Certification program will also be a component of this program. There was not as much progress on this goal as anticipated. In working through CEANCI it is expected that we can more effectively engage dual credit, specific job certification programs and national work readiness certificates, and internship/workplace experiences into a systematic program organized and partially funded through CEANCI. Initially the plan identified that work experiences would be available for student schedules in 2009-2010. This timeline was not met.
Implement Educational Technology grant	This was extensive implementation due to the scope of the grant and the one year time line. Significant professional staff development occurred for all language arts and math teachers in grades 1-8. 40 elementary and junior high school teachers participated in engaged student learning training through the use of technology. Additionally, the implementation of the research based AIMSweb assessment has been a critical component of being able to

Project/Goal	Year End Summary
	<p>assess/monitor student learning throughout the year and be in a position to identify students who need additional time and/or support to learn at a proficient level. A national trainer provided two full days of training to our 1-8 language arts and mathematics teachers and administrators to assist in utilizing the AIMSweb assessment tool. There was also extensive training provided for Smart Boards. The technology department also had the challenging task of purchasing and installing over \$200,000 worth of hardware including student and teacher computers, projection units and digital cameras to 40 classrooms. Three mobile student computer labs were also purchased in addition to several instructional software programs. In some cases, infrastructure needed to be upgraded to accommodate the electrical requirements to utilize additional technology in classrooms. Although the grant requirements were significant, the foundation has been established for our teachers to have access to the components what the research indicates what is necessary to improve student learning. The challenge in 2009-2010 is to monitor the utilization of technology and verify its benefit to student learning. The post results from the grant have not been completed.</p>
<p>Implement full ACT WorkKeys assessment tool</p>	<p>Class of 2009 class took the “locating information” part of the WorkKeys in April. This class took the “Reading for Information” and the “Applied Mathematics” as part of the state’s PSAE during their junior year. This assessment is a nationally accepted employability assessment that determines a student’s preparedness for the work place. Of the 108 seniors who took all three assessments, 105 earned either a bronze, silver or gold employment certificate. We’ll begin to communicate and institute this assessment as a critical component in assessing the effectiveness of our district programs. The goal for next year is to provide our graduates not only with a diploma at graduation, but also a nationally recognized employment certificate through the ACT WorkKeys program. Next year ACT WorkKeys is making a Platinum certificate available to students who score a minimum of 6 on all three assessments. An emphasis on employability for our graduates is a topic that came out of the community focus group program.</p>
<p>Research/implement tutoring program</p>	<p>Although after school “help labs” were made available at SVHS in math, English and science, in addition to the math lab being made available to high school students, no systematic tutoring program was established. It will be important to keep this as a goal and implement systematic program in 2009-2010 for students who do not learn during assigned instructional time.</p>
<p>Research/Implement Academic “Honors Program”; weighted grades and 4.0 GPA system</p>	<p>Initial research was conducted on “honors” standards; eligibility and programming at MJH and SVHS. This topic and the weighted grade and 4.0 GPA system was intended to be addressed by Teacher-Leaders for review, input and ultimately recommendation. Little progress was made on the issue and the IBPSC has agreed to address grading practices, which will provide direction for an honors program and weighted grades. It was intended to have implementation of a more formalized honors program available in 2009-2010 but it became clear the core curriculum needed to be identified and clarified before an honors program could be developed. The 4.0 system should be considered for implementation in 2009-2010.</p>

Vision Component #3: Achieve organizational trust through integrity, collaboration, reliability, accountability, transparency, fairness and loyalty.

Project/Goal	Year End Summary
Conduct School Climate surveys	Superintendent, building principal, teacher leader surveys were conducted at the end of the 2008-2009 school year. Support staff survey was not completed and will be provided at beginning of 2009-2010 school year. The District is currently using Survey Monkey as the tool to create and collect survey data. The purpose of the climate surveys is to identify and analyze the perceptions of the organization and the implications they have for promoting or inhibiting continuous improvement. Prior to 2008-2009, the superintendent climate survey was the only one conducted in the District. These surveys will be conducted annually. The survey results will be used a baseline data as surveys are continued in the future.
Establish District Dashboard	Dashboard (Monitoring) committee met twice and developed reports/information/data appropriate for monitoring district progress. Dashboard was formally recommended at the March board meeting. Following the final collection of data for 2008-2009, the dashboard will be posted on the District's web page in August. Original timeline was for dashboard to be established in fall of 2008, but will end up beginning in fall of 2009.
School Board Self-Evaluation	School Board Self-Evaluation was completed in August of 2008. IASB consultant met with Board in September to analyze results. The September session resulted in a greater focus on board policy; monitoring; and meeting time management. The School Board has is currently working and will continue to work in all three of the areas. A second session to review/analyze the self-evaluation results was conducted on Saturday, February 7, 2009. In reviewing/modifying policy, the School Board committed in policy to conduct self-evaluations during each term of board officers, which are conducted during odd numbered years.
Continue Interest Based Problem Solving Meetings	The Board, Administration and Association continued to meet regularly, typically on the third Thursday of each month. The task of establishing an improved organizational structure through new positions of Teacher-Leaders was the focus of much of the first part of the school year. This process, requiring a lot of effort and time, was resolved effectively and the organizational structure seems to have greater capacity to meet student needs and improve communication. The IBPSC also worked through issues of establishing appropriate FTE for part-time elementary teachers and formalizing compensation for the 5 th grade Lorado Taft trip. After two years of meeting, the consensus of IBPSC members is that the process has been productive and meaningful. The goal of improving communication and trust between the school board, administration and teachers appears to have been strengthened through the monthly meetings. IBPSC members are comfortable working through difficult projects and are willing to communicate honestly. Re-fresher training for next year's IBPSC members is scheduled in August to strengthen the process and relationships among IBPSC members.

Project/Goal	Year End Summary
Admin./Teacher/Staff Evaluations	New research based principal evaluations are in the process of being completed. The instrument focuses on best practice characteristics of building principals and contains specific performance requirements for each of the District's four building principals. The teacher evaluation instrument process was stalled, but with the commitment of over 12 teachers to participate in the process at mid-year, meetings held throughout the spring. The committee is currently customizing a research based instrument with the expectation to finalize in 2009-2010 Greater staff involvement will provide a much higher degree of trust and collaboration in recommending an evaluation tool.
Implement recommended organizational structure	Organizational structure was resolved in December and now the district and buildings are now implementing meeting times and identifying tasks. Although in the early stage, the structure is currently supported by teachers, teacher leaders and administrators. A survey was conducted in May with the results being shared with the School Board that same month. Survey results were also shared with the Interest Based Problem Solving Committee.
Institute Customer Satisfaction Survey	Customer satisfaction surveys for each building were conducted through Survey Monkey in June. Results for each building are being compiled. The purpose of the customer satisfaction surveys is to provide feedback to the District and provided the opportunity for continuous improvement.
Customize School Board Policy Manual	The School Board Policy Committee and administrative staff engaged the Policy Customization process through the Illinois Association of School Boards (IASB). The School Board met with a representative from the IASB for an initial meeting to conduct a general review of the policy manual. From there, The committee and administrative staff met the IASB consultant three times to go through each section of the manual to determine policy language most appropriate for the effective governance and oversight of the School District. When completed, the manual will be in a digital format for much easier access and reference for board members, staff and the community. It is anticipated that the policy customization process will need two additional sessions with the expectation it will be completed in August.

Vision Component #4: Value and maintain a safe environment for students, staff and community.

Project/Goal	Year End Summary
Establish a district wide discipline policy that effectively rewards positive behavior and provides appropriate consequences for negative behavior	Meridian Junior High School administration and staff participated in Positive Behavior Intervention Solutions (PBIS) over the summer and have implemented pilot model this year. MJH is the furthest along and has experienced some positive results. The program provides greater clarity for the teachers and administrators. Additionally, students are provided very clear expectations for appropriate behavior, with many of the expectations being modeled specifically for them at the beginning of the school year. The program is also heavily teacher involved with very specific responsibilities placed on the professional staff. Consequences are clearly defined. Parental contact and involvement is also an important component. On the MJH customer satisfaction survey, 94.4% of parents responded "strongly

Project/Goal	Year End Summary
	agree/agree” with the statement: “MJH had clear rules for student behavior that were enforced fairly.” No other building had responses weighted that high. Monroe Center researched and implemented a model similar to PBIS last year and is in the process of implementing PBIS. SVHS attended a PBIS conference and is planning to be ready for implementation in fall of 2009. Highland is also in process of developing PBIS model for implementation next year. The PBIS is research based and will provide for a more consistent program throughout the District. This initiative was expressed through a community focus group session with the expectation to establish a consistent student behavior program. In the Customer Satisfaction Survey, 92.7% of parents responded “strongly agree/agree” to the statement that each building provides a safe and secure environment.
Implement/drill emergency response/crisis management plan	This goal was not as fully implemented as intended. All building conducted a special emergency drill beyond traditional fire and tornado drills. Each building will establish an “emergency response/crisis yearly calendar in collaboration with Jon Mickle to make sure drills are planned and conducted. Following the ER/CM grant we had intended to continue and expand the grant activities that were developed.
Establish a strong character education/anti-bullying program at all levels	Elementary Counselor grant continued to provide numerous activities for grades K-5. MJH and SVHS collaborate to institute “Rachel’s Challenge” program, which included a strong community component. This objective was not fully evaluated with survey data.
Research/Implement drug/steroid testing policy	Policy already exists. Preliminary report and options on implementing was provided at a February board meetings. The question of drug/steroid testing is part of the customer satisfaction survey. The implementation plan and administrative procedures will continue once the survey results and any other appropriate feedback is evaluated.

Vision Component #5: Make decisions using research and best practice that incorporates fiscal responsibility, collaboration and impact on the community, school board, staff and students.

Project/Goal	Year End Summary
When appropriate, identify the following criteria on recommendations and decisions: 1) Research used 2) Fiscal impact 3) Group/people used in recommendation 4) Impact one a) community, b) School Board, c) staff and d) students	This activity has been done informally, but not documented formally.

Vision Component #6: Utilize an aligned well-rounded and comprehensive curriculum that focuses on lifelong learning.

Project/Goal	Mid Year Summary
<p>Begin the process to answer the question: What do we want students to know and be able to do? Horizontal and vertical curriculum alignment</p>	<p>Five early release School Improvement Days, in addition to other time created for teachers/administrators to meet have been utilized for this purpose. Significant time was committed to what was the most critical component of the District's instructional program in 2008-2009. Essential outcomes are nearly complete for all grade levels and content areas and will be finalized/documentated prior to the first early release day in 2009-2010. The major task is to have all outcomes placed in a Microsoft Publisher program in a consistent format. The document will communicate to parents, staff and community what students will learn at each grade level and content area. The year long collaborative process brought together teachers from all District buildings to coordinate the k-12 curriculum utilizing the ISBE Illinois Learning Standards, ISBE Performance Descriptors, and the ISBE Assessment Frameworks. Once the documentation is finalized, the staff will begin the next component of the project which is to answer the question, "how will we know when each student has learned the essential outcome?"</p>

Vision Component #7: Utilize facilities that enhance the students educational experience

Project/Goal	Year End Summary
<p>Provide appropriate technology hardware to meet instructional needs</p>	<p>The Technology Grant has provided extensive and necessary hardware in grades 1-8. Significant infrastructure improvements, primarily electricity, have been required to support hardware installation. Fiber optic recommendation was also approved to support greater bandwidth. The fiber line has been run and will be installed prior to the beginning of 2009-2010 school year. Parent customer satisfaction survey indicated relatively high satisfaction with use of technology in the District. More formalized process to assess effectiveness of technology is needed for 2009-2010.</p>
<p>Classrooms and learning areas have appropriate space, temperature, lighting, equipment and noise reduction</p>	<p>Air conditioning units installed in MJH band room and in several elementary classrooms at Highland and Monroe Center. SVHS guidance center was remodeled and provided benefit in serving students.</p>

Vision Component #8: Practice visionary district leadership to create and implement district goals

Project/Goal	End Year Summary
Utilize projection data and reasonable assumptions whenever possible to assess goals and recommendations/decisions 5+ years in future	District updated 2006 Demographic/Student Enrollment Projection study to begin process to evaluate and make recommendation to provide solutions to District's current and future facility needs. District purchased 148 acres adjacent to SVHS based on analysis of current conditions and future needs.
Reasonable risk is assumed and tolerated in establishing goals, making recommendations and decisions	Purchase of the 148 acres as mentioned above.
Research and possibly recommend renewable energy component to District operations.	Jennifer Porter and Jon met with various companies to explore renewable options. In conjunction with grant consultant, Linda Spangrud, a renewable energy grant was submitted and awarded to the District. The project includes installing solar panels at MJH to assess the viability of solar panels for greater utilization in the District. Additionally, the grant has a curricular component involving the SVHS agriculture department and MJH science department.
Collaborate with municipalities to establish effective fees to support growth	Initial meeting was conducted in May with representatives from Stillman Valley, Davis Junction, Monroe Center, Marion Township, Scott Township and Monroe Township, School Board members and legal counsel. The meeting was primarily in response to the annexation issue regarding the City of Byron and property in Marion Township. The group agreed to continue meeting and review the status of fees and regulations on development in the School District. The next step is to schedule a meeting with municipal officials to review impact and transitional fees. It is anticipated the meeting will be scheduled in August.

Agenda Item 8.2: Review status of implementing substance testing for extra-curricular activities

Information/Background

The purpose of this agenda item is for the School Board to review the process, procedures and cost to implement a drug and steroid testing program during the 2009-2010 school year. The program was included in the 2008-2009 District Improvement Plan. A preliminary review of implementation was conducted a February School Board meeting.

Recommendation

This is an informational item for the Board to review and discuss.

Stillman Valley Athletic Department

Steve Stewart Activities Director

Tammy Modrzejewski Secretary

SVHS

425 S. Pine St.
Stillman Valley, IL 61084
Phone 815.645.2291
Fax 815.645.8145

FHN

Pecatonica, Eastland, Lena-Winslow, Winnebago Model:

11 Panel Drug Screen (no steroids)

Estimated participant pool:

250 (without parking lot)

325 (with parking lot)

5% tested = 13 students per month for 9 months (250) = \$5,250 - \$44.87 per test
16 students per month for 9 months (325) = \$6,825 - \$47.39 per test

8% tested = 26 students per month for 9 months (250) = \$7,750 - \$33.11 per test
34 students per month for 9 months (325) = \$10,075 - \$32.92 per test

This system fluctuates with the amount of student athletes and activity members we add to the participant pool.

KSB

Oregon Model:

Pre-participatory drug screen before any athlete is to compete in any contest.
This would be funded by the parent or guardian.

9 students per week = \$12,240
10 students per week = \$13,600
11 students per week = \$14,960
12 students per week = \$16,320

Oregon tests 9 high school students and 3 junior high students per week.

This system fluctuates on how many students are tested.

Stillman Valley Athletic Department

Steve Stewart Activities Director

Tammy Modrzejewski Secretary

SVHS

425 S. Pine St.
Stillman Valley, IL 61084
Phone 815.645.2291
Fax 815.645.8145

Drug Testing Information

There are two different hospitals that would aid Meridian 223 in implementing a drug testing policy:

Freeport Health Network
Health Care Center Occupational & Chiropractic Care

Katherine Shaw Bethea Hospital in Dixon
Corporate Health Services

Each one of these agencies would come to our school and perform all drug tests. The billing for each is a little different.

KSB charges \$40.00 per test.

FHN charges a fee per student in the random pool. Their fees are between \$20.00 and \$41.00 per student in the random draw pool depending on the frequency and type of drug test.

If we would like to test for steroids and other performance enhancing agents the cost of the tests would go up approximately \$100 to \$300 dollars.

Drug Testing Programs already in place

Oregon High School and Junior High

Oregon has a random pool of students that includes their High School activity members and anyone that parks a vehicle on their campus. They also have a pool that includes all of their Junior High activity members.

They randomly test nine high school students and three junior high students per week. They test for tobacco, alcohol and illicit drugs.

Every student that is out for an activity or purchases a parking permit signs a waiver and is entered into the pool for drug testing for their entire High School career.

Oregon does require a negative drug test before they can participate in any contest. The cost of this test is the responsibility of the parents.

Oregon utilizes the services of KSB Corporate Health Services.

Winnebago High School

Has a random pool of students that includes all activity members. They randomly test twelve to fifteen students once a month. They utilize the 11-panel test from Freeport Health Network.

Pecatonica High School and Junior High

Has a random pool of both high school and junior high students. They randomly test on twelve dates per school year. During each test date they test seventeen at the high school and eight at the junior high.

Questions for Meridian School District

1. Do we want to test both the junior high and high school?
2. How many do we want to test?
3. Do we want to test a percentage of each program and activity?
4. Do we want to add anyone that purchases a parking permit to the testing pool?
5. Do we want to randomly test from a large pool of all activities and athletic members?

I am sure there are plenty more questions to be answered before we begin working on a policy. Hopefully this information will at least get us pointed in the right direction.

This is just information that I gathered please let me know if you want me to find any thing else out.

I have also attached a sample contract from FHN.

Agenda Item 8.3 Review/approve 2009-2010 School Board meeting agenda/activity calendar

Information/Background

This item is placed on the agenda for the purpose approving a year long calendar identify agenda items and activities for the School Board to address and act on during the 2009-2010 school year. The School Board reviewed a draft of the calendar at its regularly scheduled meeting on July 23, 2009. Items can be added/modified to the calendar as is needed and warranted throughout the year.

Recommendation

Recommendation is to approve the 2009-2010 School Board meeting agenda/activity calendar.

2009-2010 Meridian Board Calendar

July Meeting MJH Board Room	August: 1 st Meeting MJH Board Room	September :1 st Meeting Monroe Center	October: 1 st Meeting MJH Board Room	November MJH Board Room	December Meeting Highland School
Year End Report on District Improvement Plan	Place FY 10 Budget on Display	Building and Grounds Department report	Health Insurance Renewal Presentation	Audit Presentation	Tax Levy Hearing/Adopt 2009 Levy
Approve Property/Liability/Workers' Compensation renewal	Review District 2008-2009 District Improvement Plan	Review 6 th Day Enrollment	Review Community Focus Group Session	Levy Presentation	Demographic/financial review based on audit
Review 2009-2010 board meeting agenda calendar	Review drug/steroid testing	Approve ISBE Application for Recognition	Present September 30 Fall Housing Report	School Board Conference	New Courses Placed on Display
	Review bid process for land south of SVHS	Approve Board Policy manual	Scheduling: School year; school day and start times	Review policy from October PRESS	Highland Building Tour
	Superintendent Evaluation	Mentoring Policy			Review School Board Conference Sessions
		Approve bid for district property south of SVHS			Semi-annual Review of Closed Session Minutes
	August: 2 nd Meeting MJH Board Room	September: 2 nd Meeting MJH Board Room	October: 2 nd Meeting MJH Board Room		
	Meet New Teachers	Review August PRESS Issue	Approve policy from August PRESS		
	Continue Budget display	Adopt FY 2010 Budget	Financial Quarterly Report		
	Review beginning of year busing	MJH Building Tour	Approve Health Insurance Renewal		
	Preview 2009-2010 District Improvement Plan	Review process for establishing administrative procedures for board policy			
	Review State Test Scores				
	Place Board Policy Manual on Display				

January: 1 st Meeting MJH Board Room	February: 1st Meeting MJH Board Room	March: First Meeting MJH Board Room	April Meeting MJH Board Room	May: 1 st Meeting MJH Board Room	June: 1 st Meeting MJH Board Room
Place Policy on Display from October PRESS	Review Proposed 2010-2011 School Calendar	Textbook Recommendations	Presentation of FY10 priority list	Recommend FY 10 Fee Schedule	Catastrophic Insurance Renewal
Approve new SVHS courses	Plan for April Focus Group Session	Recommendation on Teacher Re-hires for 2010- 2011	Present FY 10 Student Fee Schedule	Adopt Amended Calendar	Approve Emergency Plans for 2009-1010
		Adopt 2010-2011 School Calendar	Community Focus Group Session	Review SVHS Graduation	Review annual meeting agenda calendar for 2010- 2011
		Transportation Department Report/Vehicle Recommendation	Recognize IMEA All- State Music Students	Place Amended FY 2010 Budget on Display	Administrative Salaries
		Place policy on display from February PRESS	3 rd Quarter Financial Quarterly Report	Review Emergency Plans for 2009-2010	
			SVHS Building Tour		
January: 2 nd Meeting MJH Board Room	February: 2nd Meeting MJH Board Room	March: 2 nd Meeting		May: 2 nd Meeting Monroe Center	June: 2 nd Meeting MJH Board Room
Quarterly Financial Report	Approve Certified Seniority List	Approve policy from February PRESS		Adopt ESP salary schedule for 2010-2011	Prevailing Wage Act Resolution
Display Seniority list	Place textbook recommendations for 2009- 2010 on display			Review April PRESS policy	Approve 2009-2010 Priority List
Recognize SVHS Illinois State Scholars					Adopt Amended FY 2009 Budget
Mid -year Report on District Improvement Plan					Approve annual agenda calendar
					Semi-annual Review of Closed Session Minutes
					Approve April PRESS policy

Agenda Item 9.1: Review/ place on display Fiscal Year 2010 (FY 10) budget

Information/Background

This item is placed on the agenda for the purpose of the School Board placing the FY 10 budget on display. This is an annual requirement. The budget will be formally recommended for adoption at the second meeting in September.

Recommendation

This is an informational item only and provided as a discussion topic. No formal board action is required.

Agenda Item 9.2: Review bid process for property south of SVHS campus

Information/Background

This item is placed on the agenda for the purpose of the School Board reviewing the bid process for the 180 acres the District purchased last year south of the SVHS campus. It is anticipated that the Board will accept the bid at its first meeting in September.

Recommendation

This is an informational item only. No Board action is required for this meeting.

**Meridian Community Unit School District No. 223 Farm Lease
Request for Sealed Bids (RFB)**

Meridian Community Unit School District No. 223 (“Meridian”) shall receive sealed bids by 10:00 a.m. CST September 8, 2009 at the following address:

Meridian Community Unit School District No. 223
Attention: Jennifer Porter, District Administrator for Business/Human Resources
207 W. Main St.
Stillman Valley, IL 61084

Meridian reserves the right to reject any and all bids, waive irregularities in bids, and accept any bids which, in the opinion of Meridian, may be most advantageous to Meridian Community Unit School District No. 223.

Please mark your envelope “SEALED BID – Farm Lease RFB – September 8, 2009”.

If you have any questions, please contact Jennifer Porter, District Administrator for Business/Human Resources at (815) 645-2606 (Ext. 4311) or email:
jporter@mail.meridian223.org

Meridian Community Unit School District No. 223

Instructions, Specifications and Bid Form

Bid on Cash Rental of Farm Land

SPECIFICATIONS

1. The Board of Education of Meridian Community Unit School District No. 223, Ogle County, Illinois, has available for lease approximately 138.47 acres of farm land for agricultural use.
2. The acreage is located in Ogle County at Part of the Fractional North Half (1/2) of Section Twelve (12), Township Twenty-four (24) North, Range Eleven (11) East of the Fourth Principal Meridian.
3. The term of this lease shall be from January 1, 2010, to December 31, 2010.
4. Cash rent shall be paid each year in (2) equal installments as follows:
 - One-half of the rent to be paid on March 1, 2010.
 - One-half of the rent to be paid on September 1, 2010.
5. Lease of the farm land to the successful bidder will be on an "as is" basis.
6. Successful bidder will be responsible for real estate taxes. The taxes will be pro-rated on the actual term of the lease and pro-rated as to the acreage leased in paragraph one above.
7. Successful bidder shall comply with all of the below listed items:
 - a. Cultivate the farm faithfully in a timely, thorough and businesslike manner.
 - b. Prevent noxious weeds from going to seed on said premises and to destroy the same and keep the weeds and grass out.
 - c. Haul and spread all manure on appropriate fields at times and in quantities consistent with environmental protection requirements.
 - d. Keep open ditches, tile drains, tile outlets, grass waterway and terraces in good repair.
 - e. Preserve established watercourses or ditches, and refrain from any operation that will injure them.

- f. Keep building, fences (including hedges), and other improvements on premises in good repair and condition as they were when possession is taken.
 - g. Take proper care of all tree, vines, shrubs, and to prevent injury to same. Must not cut live trees for sale purposes or personal use.
 - h. Keep the farm area neat and orderly.
 - i. Prevent all unnecessary waste, loss, or damage to the property.
 - j. Comply with all Rules and Regulation of the Illinois Pollution Control Board.
 - k. Use prudence and care in transporting, storing, handling, and applying all fertilizers, pesticides, herbicides, and other chemicals and similar substances; to read and follow label instructions for the use of such materials in order to avoid injury or damages to persons or property or both on the leased premises and adjoining areas; and to comply with state pesticide training, licensing, storing, and usage.
 - l. Any chemicals for weed or insect control or other use, when used, should be applied at levels not to exceed the manufacturer's recommendation for the soil types involved. Winning bidder agrees to provide to Meridian Community Unit School District No. 223, annually, a written report indicating the product name, amount, date of application and location of application of all pesticides, fertilizers, and seed used on the farm.
 - m. Generally follow National Resource Conservation Service and Farm Service Agency recommendations and to maintain all other requirements necessary to qualify current and future farm operators to participate in federal farm programs.
8. Successful bidder shall not assign lease to any person or sublet any part of the premises.
 9. Successful bidder shall not erect or permit to be erected any structure or building or to incur any expense to Meridian Community Unit School District No. 223 for such purposes.
 10. Successful bidder shall not permit the erection of any commercial advertising signs on the farm, other than seed variety signs.
 11. Successful bidder shall not enter into any agreement, contract, or other farming or business arrangement that alters rights in Meridian Community Unit School District No. 223's security interest, right of entry, default or possession.

12. Successful bidder shall not permit, encourage or invite other persons to use all or any part of the farm property for any purpose or activity not directly related to its use for agricultural production.
13. Attached hereto is a legal description of the property described in the bid documents.
14. Successful bidder shall enter into the revised Illinois Cash Farm Lease with the landlord which shall include the following Additional Agreement; a copy of which is attached hereto and made a part hereof.
 - a. Lessee shall pay all property taxes. (Pro-rated for the length of the lease.)
 - b. Section 5(E) of the Illinois Cash Farm Lease shall be deleted and given no effect.
 - c. The Tenant takes possession of the leased premises subject to the hazards of operating a farm, and assumes all risk of accidents personally as well as for family, employees, or agents in pursuance of farming operations, or in performing repairs on buildings, fences, tile and other improvements. The Tenant shall indemnify and defend Landlord from any and all liability arising out of this lease.

Bid Specs2 - Meridian Farm Lease.DOC

Legal description of property:

Part of the Fractional North Half (1/2) of Section Twelve (12), Township Twenty-four (24) North, Range Eleven (11) East of the Fourth Principal Meridian, bounded and described as follows: Commencing at the Northeast corner of said Section 12; thence South 0 degrees 00 minutes 00 seconds West along the East line of said Section 12, a distance of 891.70 feet to the point of beginning of the hereinafter described tract of land; thence South 89 degrees 07 minutes 48 seconds West parallel with the North line of said Section 12, a distance of 2129.67 feet to the West line of Section 12; thence South 0 degrees 42 minutes 57 seconds East along said West line a distance of 837.37 feet; thence North 89 degrees 07 minutes 48 seconds East, parallel with the North line of said Section 12, a distance of 2119.21 feet to the East line of said Section 12; thence North 0 degrees 00 minutes 00 seconds East along said East line, a distance of 837.46 feet to the point of beginning; situated in the County of Ogle and State of Illinois.

**Meridian Community Unit School District No. 223
BID FORM**

Name of Bidder _____

Business Address _____ City/State _____

Telephone No. _____ Date of Bid _____ Zip Code _____

The bidder mentioned above declares and certifies:

- First - That the said bidder is of lawful age and that no other than said bidder has any interest herein.

- Second- That this bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose, and is in all respects fair and without collusion or fraud.

- Third - That the said bidder has carefully examined the advertisement for this bid and the information and descriptions herewith, and makes the bid as entered below.

\$ _____ Total amount to be paid for rental.

Person, Firm or Corporation

Authorized Signature and Title