

# **Meridian Community Board Minutes**

## **Minutes of a Regular Board Meeting of August 11, 2011**

### **Call to Order**

A regular meeting of the Board of Education of Meridian Community Unit School District #223 was called to order by President Bruce Larson at 7:00 p.m. in the Meridian District Board of Education Room located in the Meridian Junior High School. Members present: Flynn, Glendenning, Mellon, Pierce, Smith and Steenken. Superintendent Morelan, District Administrator of Business/HR Porter, Principals Mandzen, Davidson and Coulahan, Assistant Principals Voltz and Showers, Activities Director Stewart, and the Directors of Buildings and Grounds, Health Services, Food Service, Technology and Transportation were also present. The Pledge of Allegiance followed.

### **Approve Agenda**

A motion was made by Glendenning, seconded by Steenken, to approve the agenda. Ayes: All. Motion carried unanimously.

### **Consent Agenda**

A motion was made by Steenken, seconded by Flynn, to approve the consent agenda including the minutes of the July 21, 2011 regular school board meeting and payroll of August 19, 2011. Ayes: All. Motion carried unanimously.

### **Superintendent's Report**

#### **OCEC Report (tentative)**

Mike Noble was unable to attend the meeting. He will have a report at a later date.

#### **Review Letter from Rockford Public Schools**

Dr. Morelan reviewed a letter he received from the Rockford Public Schools. Under No Child Left Behind, school districts are required to offer "choice" to students enrolled in schools failing to make adequate yearly progress (AYP). District 205 requested to enter into an intergovernmental agreement for the purpose of having students from District 205 attend Meridian 223. Dr. Morelan stated that our schools do not have enough room to accept out of district students.

#### **Student Advisory Report**

Paxton Abbott stated there was no report since school was not in session yet.

#### **Notices and Communications**

There were no Notices and Communications.

### **Community Input**

There was no Community Input.

### **Unfinished Business**

#### **Review live streaming of board meetings**

Jayce Bolhous provided an estimated cost for live streaming of the board meetings. Dr. Morelan will bring back a recommendation to the Board.

#### **Review/approve Architect Contract**

Ms. Porter reviewed that the attorneys had completed reviewing the contract.

#### **Motion:**

A motion was made by Mellon, seconded by Flynn, to approve the architect contract with DLA as presented. Ayes: Mellon, Pierce, Smith, Steenken, Flynn, Glendenning, Larson. Motion carried unanimously.

#### **Review Administrator Compensation Plan**

This item was delegated to the Finance Committee to bring back a recommendation. Board members can bring questions to the Finance Committee.

#### **Motion:**

A motion was made by Smith, seconded by Glendenning, to delegate the Administrator Compensation Plan to the Finance Committee.

### **New Business**

#### **Danielson Evaluation Model**

Cheryl Metcalf presented an overview of the Charlotte Danielson Evaluation Model.

#### **Review/place on display Fiscal Year 2012 Budget**

Mrs. Porter reviewed and placed on display the tentative Fiscal Year 2012 Budget. She stated the Finance Committee met on Tuesday, August 9<sup>th</sup> and that future meeting dates are August 23<sup>rd</sup> and September 20<sup>th</sup>. The budget will continue to be modified up until the budget hearing scheduled for September 22, 2011.

#### **Approve Property/Liability/Workers' Compensation Insurance Bid for 2011-2012**

Tyler LaMantia presented a proposal from the Collective Liability Insurance Cooperative (CLIC) which is managed by Arthur J. Gallagher Risk Management Services, Inc. This agenda item also included agenda item 10.2 Catastrophic Insurance for 2011-2012.

### **Motion**

A motion was made by Pierce, seconded by Flynn, to approve the Property/Liability/Workers' Compensation Insurance Bid which also includes Catastrophic Insurance for 2011-2012 with CLIC. Ayes: Smith, Steenken, Flynn, Glendenning, Mellon, Pierce and Larson. Motion carried unanimously.

### **Review/approve Student Fees for 2011-2012**

There were no changes in the Student Fees for 2011-2012.

### **Motion:**

A motion was made by Mellon, seconded by Steenken, to approve the Student Fees for 2011-2012 as presented. Ayes: All. Motion carried unanimously.

### **Review/approve Food Service Fees for 2011-2012**

Lisa Reber, Director of Food Service, reported that because of federal regulations, the price of meals needed to increase. Schools are required to meet the federal requirements within three years.

### **Motion:**

A motion was made by Mellon, seconded by Steenken, to approve the Food Service Fees for 2011-2012 as presented. Ayes: All. Motion carried unanimously.

### **Timing of Board Calendar - committee meetings**

The Board is in the process of making a Board Calendar which would include routine agenda items, committee meeting dates, annual requirements, etc.

### **Board Comments**

Dr. Flynn commented that it was good to go to the Board of Governance Workshop that he and Mr. Smith attended. Mr. Pierce was concerned that parents had purchased wrong school supplies because it was posted incorrectly on the website. Dr. Flynn commented that he was still waiting for answers to some of his transportation questions.

### **Adjourn to Closed Session**

A motion was made by Flynn, seconded by Mellon, to adjourn to closed session to discuss the appointment, employment, evaluation or dismissal of an employee, student disciplinary hearing, student special education placement, or other stated exception to the Open Meeting Act. Ayes: Glendenning, Mellon, Pierce, Smith, Steenken, Flynn and Larson. Motion carried unanimously. Time: 8:35 p.m.

### **Reconvene in Open Session**

A motion was made by Pierce, seconded by Flynn, to return to open session. Time: 11:47 p.m. Ayes: All. Motion carried unanimously.

## **Board Action from Closed Session**

### **Approve the minutes of the July 21, 2011 executive session**

A motion was made by Pierce, seconded by Glendenning, to approve the July 21, 2011 executive session minutes. Ayes: All. Motion carried unanimously.

### **Personnel Report**

A motion was made by Flynn, seconded by Smith, to approve the Personnel Report including the **employment** of Michelle Busser as the 7<sup>th</sup> Grade Girls' Basketball Coach (MJH-replaces B. Hall); Kristi Gile, as the Assistant High School Volleyball Coach (SVHS); Julie Weber, as the Math Interventionist at SVHS (recall position from 2010-2011); and Stephanie Haugh, as the Elementary Counselor at MC. The Personnel Report also includes the **resignations** of Michelle Busser, effective at the end of the 2010-2011 school year as a paraprofessional (Highland); Rachel DeVries, effective at the end of the 2010-2011 school year as a paraprofessional (MC); and Mary Margaret Evans, effective at the end of the 2010-2011 school year as an RN (MC). Ayes: Smith, Steenken, Flynn, Glendenning, Mellon, Pierce and Larson. Motion carried unanimously.

### **Principal position at Monroe Center Elementary**

A motion was made by Steenken, seconded by Smith, to accept, after an exhaustive deliberation, Option 1 of the recommendations of Dr. Morelan, to hire Leslie Showers as the principal at Monroe Center Elementary and to hire Thomas Gaudreau as assistant principal at Meridian Junior High School. Ayes: Steenken, Flynn, Mellon, Pierce, Smith and Larson. Abstain: Glendenning. Motion carried.

### **Adjourn**

A motion was made by Mellon, seconded by Steenken, to adjourn the meeting. Ayes: All. Motion carried unanimously.

Respectfully submitted,  
Donna Fruin, Secretary

