

Meridian CUSD #223 School Board

Agenda and Board Packet

Regular Meeting

February 28, 2008

Meridian Junior High Board Room

7:00 p.m.



*“Our mission is to educate students to be self-directed learners,
collaborative workers, complex thinkers, quality producers and community
contributors”*

MERIDIAN C.U.S.D. #223
BOARD AGENDA
Thursday, February 28, 2008
Meridian Junior High Board Room
7:00 P.M.

1. **Call to Order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Review/approve Consent Agenda** *(The items listed under the consent agenda are considered to be routine by the Board of education and will be enacted by one motion. There will be no separate discussion of these unless a Board member or citizen so requests in which event the item will be removed from the Consent Agenda and considered individually.)*
 - 4.1 **Approve minutes of February 14, 2008 board meeting**
 - 4.2 **Approve payrolls for March 5, 2008 and March 20, 2008**
 - 4.3 **Approve accounts payable for February (per Mr. Ron Steenken)**
 - 4.4 **Approve Elementary (k-5) mathematics textbook adoption for EnVision Math**
 - 4.5 **Approve 2007-2008 Certified Teacher Seniority List**
 - 4.6 **Adopt the following policy recommendations: 2:170; 4:120; 5:270; 5:290; 6:145; 6:145; 6:310; 4:170 AP; 8:20; 8:20 AP**
 - 4.7 **Approve the following policy for 2nd Reading: 2:260; 4:60; 4:110; 4:110 AP; 4:160 AP; 5:10; 5:250; 5:3306:20; 6:60; 6:320; 7:20; 7:70; 7:180; 7:220; 7:220 AP**
5. **Report of the Superintendent**
 - 5.1 Update on County School Facility School Occupation Tax Law
6. **Notices and communications**
 - 6.1 Available at meeting
7. **Community Input:** *(This is the time when visitors may request to address the Board of Education on any item relating to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)*
8. **Old Business:**
 - 8.1 Review/Approve Meridian CUSD #223 District Long Range Vision
 - 8.2 Establish Plan for April 3, 2008 Meridian CUSD #223 Community Focus Groups
9. **New Business: None**
 - 9.1 Review/approve resolution to appeal the Ogle County Board of Review's 2007 decision on the Veolia Orchard Hills Landfill to the Illinois Property Tax Appeal Board (PTAB)
 - 9.2 Review/approve Drivers' Education car bid
10. **Board Comments**
11. **Adjourn to closed session to discuss: The employment, compensation, discipline, or performance of an specific employee of the District**
12. **Reconvene in open session**
13. **Approve the minutes of the February 14, 2008 Executive Session**
14. **Motions from executive session**
15. **Adjourn**

Meridian Community Board Minutes

Minutes of a Regular School Board Meeting of February 14, 2008

Call to Order and Roll Call

A regular meeting of the Board of Education of Meridian Community Unit School District #223 was called to order by President Ron Steenken at 7:00 pm. in the Meridian District Board of Education Room located in the Meridian Junior High. Members present: Glendenning, King and Larson. Superintendent Prusator, Director of Business/HR Porter, and Principals Coulahan, Zurko and Mandzen were also present. (Mr. Davidson attended after chaperoning the Junior High Dance.) The Pledge of Allegiance followed.

Consent Agenda

Mr. Steenken stated that accounts payable for February 2008 were not reviewed due to an illness and asked for a motion to remove that item from the consent agenda.

Motion: A motion was made by Steenken, seconded by Glendenning, to remove item 4.3, approve accounts payable for February 2008, from the consent agenda. Motion carried unanimously.

Mrs. Reeverts arrived at 7:02 p.m.

Motion: A motion was made by King, seconded by Larson, to approve the consent agenda including the minutes of the January 24, 2008 regular board meeting and January 26, 2008 special board meeting and payroll of February 20, 2008. Ayes: King, Larson, Glendenning and Steenken. Abstain: Reeverts. Motion carried.

Mr. Jagielski arrived at 7:03 p.m.

Superintendent's Report

Mr. Prusator updated the board on the January 31, 2008 Ogle County Board of Review Assessment Appeal Hearing for Veolia Orchard Hills Landfill. Mr. Prusator relayed that the Board of Review kept the assessment at the same level as 2006.

Mr. Prusator also reviewed the February 15, 2008 Teachers' Institute Program.

Notices and Communications

Mr. Prusator informed the Board he received correspondence from Jesse White, Secretary of State and State Librarian, that Meridian CUSD #223 would receive a FY08 School District Library Program Grant award of \$1,442.98. Appropriate uses of the grant funds might include library materials to support reading for academics and enjoyment, library subscriptions to electronic resources, or improved technology to support student research.

He also shared a correspondence from the Illinois State Board of Education to Bill Davidson informing him that MJH had received an Academic Improvement Award – 2007 Illinois Honor Roll School showing academic improvement in reading and mathematics over the last three years.

Community Input

Mr. Ken Diehl and John Talbot, Davis Junction trustees, were in attendance. Mr. Diehl updated the Board on the status of the waste-water treatment plant project for Davis Junction. Mr. Diehl also reviewed the status of

the modified annexation agreements for sub-divisions in Davis Junction in order to support the expansion of the waste-water treatment facility.

Old Business

8.1 Review Draft of District Long Range Vision Statement

Mr. Prusator reviewed the draft of the District Long Range Vision to make certain the vision statements reflect the language and concepts agreed upon at the meeting held on January 26, 2008. Discussion followed. The Board reviewed the draft statements and modified parts of the statements to provide additional clarity.

8.2 Review/plan for and consider scheduling Community Focus Groups

Mr. Prusator led discussion for the purpose of planning for and scheduling Community Focus Groups. Board members should identify community members who they would like to invite to participate in the focus groups. The Board also discussed identifying the topics/questions to be discussed at the focus groups. The date of the first Community Focus Groups will be April 3, 2008 at 7:00 p.m.

New Business

9.1 Review/place on display k-5 elementary textbook adoption for mathematics

Mr. Zurko, principal at Monroe Center Elementary School, gave a power point presentation on the process for the selection and background of the recommended k-5 mathematics textbook series, EnVision Math. Mr. Coulahan, principal at Highland Elementary, also participated in the presentation. The textbooks will be put on display. It is expected that the recommendation to adopt the k-5 textbook series will be at the February 28, 2008 regular school board meeting. School Board members expressed appreciation at the thoroughness of the process in making the recommendation.

9.2 Review/possibly approve new courses/revisions of courses for 2008-2009

Mr. Mandzen presented the recommended courses/revisions of courses for 2008-2009. Mrs. Rogers and Mrs. Zoet gave a power point presentation describing the process and rationale for new and revised science courses that would ensure that science courses are appropriately aligned and sequenced. School Board members expressed appreciation for the depth of research, analysis and collaboration that the 6-12 science teachers utilized in making the recommendation.

Motion: A motion was made by King, seconded by Jagielski, to approve the proposed new courses and revisions of existing courses for 2008-2009 as presented. Ayes: King, Larson, Reeverts, Glendenning, Jagielski and Steenken. Motion carried unanimously.

9.3 Review/consider change of board meeting dates for April and June

Mr. Prusator presented some dates he recommends changing due to conflicts with the superintendent's schedule. He recommends changing the Thursday, April 24th meeting to Wednesday, April 23rd. He also suggests changing the June 12th and June 26th meetings to June 5th and June 19th. Board members did not see a problem with changing to the suggested dates. Mr. Prusator will communicate the changes.

Board Comments

There were no board comments.

Adjourn to Closed Session

A motion was made by Reeverts, seconded by King, to adjourn to closed session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the District. Ayes: Larson, Reeverts, Glendenning, Jagielski, King and Steenken. Motion carried unanimously. Time: 9:50 p.m.

Reconvene in Open Session

A motion was made by Larson, seconded by Reeverts, to return to open session. Motion carried unanimously.
Time: 10:10 p.m.

Approve the minutes of the Closed Session on January 24, 2008

A motion was made by Larson, seconded by Glendenning, to approve the minutes of the January 24, 2008 executive session. Motion carried unanimously.

Approve the Personnel Report

A motion was made by King, seconded by Reeverts, to approve the personnel report including the **employment** of Ana Dominguez, MJH ESL instructor for the 2008-2009 school year (vacant position); Jennifer Smith as MJH ESL instructor for the remainder of the 2007-2008 school year (vacant position); Jamie McCarty as an assistant high school wrestling coach (replaces Glaudel); Aaron Ray as the assistant spring musical director; Jake Rippentrop as assistant 8th grade girls' basketball coach due to numbers; and Dan Mullin as the SVHS musical instrumental (replacing N. Haas). The personnel report also included the **resignations** of Jim Baker, MJH assistant wrestling coach, effective 1/1/08 and Natalie Haas, SVHS musical instrumental, effective at the end of the 2006-2007 school year. The personnel report included the **retirement** of John Fischer, Highland 2nd shift custodian, effective February 1, 2008; **family medical leave** of Ann Green, MC 3rd grade teacher, effective April 25, 2008 until the beginning of the 2008-2009 school year; **transfer** of Victor Bozzi to position of 2nd shift custodian from MJH to Highland (replaces Kissinger); and the **increase of hours** for Deb Castle (MJH special education aide) from 3 hours per day to 3 ½ hours per day to accommodate original posting.

Adjourn

A motion was made by King, seconded by Steenken, to adjourn the meeting. Motion carried unanimously.


Respectfully submitted,
Donna Fruin, Secretary

Consent Agenda Items: 4.1; 4.2 and 4.3

Consent agenda items 4.1, 4.2 and 4.3, include approving the minutes of the regularly scheduled February 14, 2008 Regular Board meeting; approving the March 5, 2008 and March 20, 2008 payroll; and approving the accounts payable for February (held over from February 14, 2008 meeting).


Consent Agenda Item 4.4: Adopt Elementary (k-5) mathematics textbook adoption for EnVision Math

This consent agenda item is placed on the agenda for the School Board to adopt the EnVision Mathematics textbook for grades k-5. At the regularly scheduled February 14, 2008 meeting, Mr. Adam Zurko (Monroe Center Principal) and Mr. Mike Coulahan (Highland Elementary Principal) provided a detailed presentation on the process and rationale for the recommendation of this textbook, which has been on display in the District Office since February 14, 2008.




Elementary Math Textbook Adoption for 2008-2009

- ◆ Math Education Today
- ◆ Review the “Adoption Process”
- ◆ Review Curriculum Research
- ◆ Review criteria for implementation of new curriculum
- ◆ Discuss presentations and timeline
- ◆ Conclude




Math Education Today

- ◆ Growing shortage of US workforce with Algebra 2 skills (*Committee on Science, Engineering & Public Policy, 2007*)
- ◆ On a national level, 1 in 3 students entering high school fails to graduate with their class (*Barton, 2005*)
- ◆ Illinois now requires 3 years of math to graduate (*ISBE, 2007*)




Math Education Today

- ◆ 1 in 3 college students must take remedial math in college prior to college algebra (*Greene & Winters, 2005*)
- ◆ 1 in 3 students at college failed to use quantitative reasoning when writing required it (*Lutsky, 2006*)
- ◆ Student’s correct answers without accompanying explanations of how they reasoned are not sufficient for judging math reasoning (*Burns, 2007*)




Why are we adopting new math curriculum?

- ◆ Our goal is to increase the effectiveness of teaching and learning so that all students can learn challenging mathematics and have equitable opportunities for high achievement.
- ◆ As a result of the adoption, schools (teachers) will use instructional materials and strategies that are the same in content, scope, sequencing and approach, so that students moving from one grade to another and one school to another will have similar experiences.




“Adoption Process/Criteria”

- ◆ We are a committee and a team
 - * Open minded and respectful
 - * Flexible with all information
 - * Supportive in all realms
 - * Positive and constructive discussions
 - * Effective and timely practices
 - * Doing what is best for our students at all levels
 - * Reach and support the final consensus of the committee
- ◆ One common math curriculum
 - * Our committee represents the entire elementary level that will share common curriculum, practices, vocabulary and assessments.




What does the research say?

- ◆ Research on learning suggests that, in addition to effective teaching strategies, high student achievement requires:
 - Curriculum and instruction that is focused on standards.
 - Assessments aligned to monitor student progress, and curriculum that is coordinated/articulated within and between grade levels.
 - Support for culturally relevant student learning and effective instruction.
- ◆ These ideas will direct our adoption work.




Math Curriculum Research Top 10% Schools

- ◆ 22 Schools Interviewed
- ◆ 55% uses Everyday Math
- ◆ 23% uses Scott Foresman
- ◆ 22% uses a mix of other curriculum



Math Curriculum Research Regional Schools

- ◆ 9 School Districts Interviewed
- ◆ 67% uses Everyday Math
- ◆ 22% uses Scott Foresman
- ◆ 11% uses Houghton Mifflin



Criteria for New Math Curriculum (What are we looking for?)

- ◆ A researched-based curriculum and a rigorous program
- ◆ A program that provides differentiated activities for a diverse population
- ◆ Materials that help students develop understanding
- ◆ Materials that include daily review and practice of basic skills
- ◆ Includes parent support with homework and building math literacy
- ◆ Supports the use of technology
- ◆ A program that offers support for remediation and enrichment
- ◆ Has an organizational structure that is friendly for teachers, students and parents



Real Math

*The McGraw-Hill Companies
 *https://www.sraonline.com/rm_home.html

Mental Math	<i>Real Math's daily emphasis on real-world connections, and math concept integration, every comprehensive lesson follows this plan:</i>	
Develop	<i>Mental Math, Develop, Assign, Reflect.</i>	
Assign		
Reflect		


÷
💡
💡
💡



Everyday Math

*The University of Chicago School Mathematics Project
 *<http://everydaymath.uchicago.edu/>





enVision Math

*Scott Foresman-Addison Wesley
 *<http://envisionmathtexas.com/demos/ose/iText/products/0-328-30555-3/>






Presentation Schedule

Real Math – Monday, November 26th
*Monroe Center School (4pm – 5pm)


Everyday Math – Wednesday, November 28th
*Monroe Center School (4pm – 5pm)

enVision – Thursday, November 29th
*Monroe Center School (4pm – 5pm)



Presentations

- ◆ Please take comprehensive notes on the math curriculum packet provided. Keep your math curriculum packet as you will continue to take notes through the adoption process. There is one packet per curriculum.
- ◆ Samples will be provided for each grade level after individual presentations.



Timeline

- ◆ December 3, 2007 – January 18, 2008
 - Grade levels research/practice/take notes on the individual curriculums (Representatives will report back to committee on January 29, 2007).
 - One Curriculum research/practice per week
 - One Representative is responsible for all materials
 - Everyone teaches one lesson per curriculum
 - Grade level meeting at the end of each week/compare notes
- ◆ January 29, 2007
 - Math Curriculum Meeting
 - Monroe Center School (4pm – 6pm)
 - Discuss concepts and applications of individual curriculums
 - Discuss final evaluation tool of each curriculum



enVision MATH:
Scott Foresman-Addison Wesley

- Problem-Based, Interactive Learning
 - Hands –on & minds-on
 - Students act it out, draw it out, talk it out
 - Focuses on Illinois Learning Standards

enVision MATH:
Scott Foresman-Addison Wesley

- Visual Learning
 - Visual Learning Bridges
 - Visual Learning Transparencies
 - Visual Learning Animations (computer)

enVision MATH:
 Scott Foresman-Addison Wesley

- **Problem Solving**
 - Bar diagrams help students “see how to solve”
 - Teaches process, not just skills
 - Problem of the day – multiple problem formats
 - Problem solving literature

Problem of the Day
 Many countries have their own form of money. The United States uses the dollar. The European country of Lithuania uses litas. In September of 2001, 4 litas were equal to \$1. How many litas were equal to \$7? (Hint: Make a table.)

Tens on the Hundred Chart

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100


Players 2

enVision MATH:
 Scott Foresman-Addison Wesley

- **Differentiated Instruction**
 - ELL Students
 - Special Needs Students
 - Students that do not Meet Standards
 - Students that Meet Standards
 - Students that Exceed Standards

enVision MATH:
 Scott Foresman-Addison Wesley

- **Differentiated Activities:**
 - Intervention Level
 - Meets Level
 - Exceeds Level





Prescription for Differentiated Instruction
 Use student work on the **Quick Check** to prescribe differentiated instruction.

Points	Prescription
0-4	Intervention
5	On-Level
6	Advanced

Differentiated Instruction

On-Level ★ **Center Activity**

Toss and Talk


10 min  or 

Materials Two number cubes, 10 squares in one color and 10 in another color, Center Activity 6-1 ★

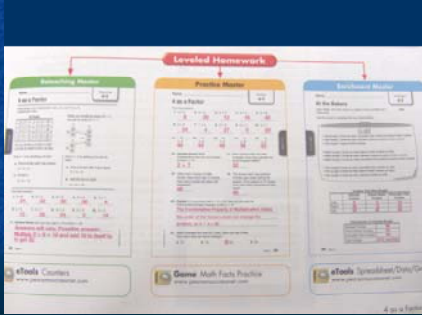
On each turn, a student or a team of two explains how to break apart an array to multiply with 3 as a factor by referring to an array pictured on the

enVision MATH:
 Scott Foresman-Addison Wesley

- **Leveled Homework:**
 - Reteach
 - Practice
 - Enrichment



enVision MATH:
 Scott Foresman-Addison Wesley



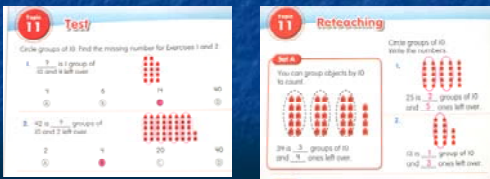
enVision MATH:
 Scott Foresman-Addison Wesley

- ISAT Pacing
 - Students complete critical components prior to state testing
 - ISAT prep lessons for each grade level



enVision MATH:
 Scott Foresman-Addison Wesley

- Assessment
 - Benchmark tests based upon ISAT
 - ISAT format testing





*Neighboring
enVision MATH Partnerships*

- ◆ Genoa-Kingston School District
- ◆ Rockton School District
- ◆ Sandwich School District

* *Networking Opportunities*
* *Professional Development*
* *Colleague Support and Collaboration*

Consent Agenda Item 4.5: Approve 2007-2008 Teacher Seniority List

Background

This item is on the agenda to approve the 2007-2008 Meridian CUSD #223 seniority list. The list was distributed to buildings on January 24, 2008 for teachers to review and make appropriate corrections in years in continuous service and areas of certification.

Recommendation

The superintendent recommends that the Board approve the 2007-2008 seniority list as presented.

MERIDIAN C.U.S.D. #223

Seniority List for 2007-2008: YEARS IN DISTRICT

Name	Years	Certified Areas	FTE	Status	Building	Assignment
Griffith, Diane	33.50	Self Contained K-9	1.00	TENURE	HIGHL	2
Welker, Jean	32.50	Self Contained K-9	1.00	TENURE	HIGHL	1
Lorbinenko, Nina	30.00	GRADE 6-12	1.00	TENURE	SVHS	FRENCH
Fritz, Rich	28.00	Self Contained K-9, JH BUSINESS, SOCIAL SCIENCE	1.00	TENURE	HIGHL	PE
Miller, Carla	26.00	GUIDANCE, K-12	1.00	TENURE	SVHS	GUID
Lewis, Cindy	23.90	Self Contained K-9	1.00	TENURE	MC	CHAP I
Wills, Joyce	23.00	Self Contained K-9, LD, SPEECH THERAPY,LBSI, JH LANG. ARTS	1.00	TENURE	DIST.	SPEECH
Kahle-Langston, L.	21.19	HEALTH, PE	1.00	TENURE	MJH	PE
Davidson, Bill	21.00	ADMIN, 6-12 MATH	1.00	TENURE	MJH	ADMIN
Kimrey, Mary	20.00	Self Contained K-9, JH SOC. SCI., JH ENG	1.00	TENURE	MC	5
Forbes, Mary	17.00	6-12 LD, LBSI	1.00	TENURE	SVHS	SPEC. ED.
Foss, Julie	15.00	Self Contained K-9, JH LANGUAGE ARTS; K-4 READING	1.00	TENURE	HIGHL	TITLE I READING
Wilhite, Scott	15.00	Self Contained K-9, JH LANG ARTS, JH SOC SCI, ADMIN., HS SOC ST, ECON	1.00	TENURE	MJH	LANG ARTS/SOC ST
Bartlett, Laurie	14.00	LD, Self Contained K-9	1.00	TENURE	MC	3
Kunce, Dana	14.00	JHLANG, Self Contained K-9,MIDDLE SCHOOL MEDIA	1.00	TENURE	DISTRICT	LIBRARY
Lalor, Michael	14.00	JH SOC SCI; HS POL SCI, GEOG, HIST	1.00	TENURE	MJH	JHHIS
Liegl, Ed	14.00	HS ENGLISH	1.00	TENURE	SVHS	HSENG
Polasky, William	14.00	HS: US & World History, Economics, Civics/Pol Sci JH: Soc Sci	1.00	TENURE	SVHS	HIST/SOC
Viel, Gary	14.00	Self Contained K-9 JH MATH, JH HISTORY, JH LANG ARTS, SOC SCI	1.00	TENURE	MJH	JH MATH
Welden, Marsha	13.50	Self Contained K-9	1.00	TENURE	MC	4
Coulahan, Mike	13.00	ADMIN Self Contained K-9	1.00	TENURE	HIGHL	ADMIN
Owen, Brad	13.00	K-12 MUSIC	1.00	TENURE	SVHS	CHORAL
Mork, Kay	12.41	BIOLOGY, CHEM, PHYSICS, GEN SCIENCE	0.57	TENURE	SVHS	SCIENCE
Green, Ann	12.00	Self Contained K-9, SOCIAL SCIENCE	1.00	TENURE	MC	3
Owen, Kathy	12.00	LD, MR, LBSI, MUSIC K-12	1.00	TENURE	Elem/JH	CHORAL
Eden, Teresa	11.00	Self Contained K-9, LD, BD, EMH	1.00	TENURE	MC	4
Knight, Diane	10.50	MUSIC	0.75	TENURE	MC	VOCAL (K-5)
Showers, Leslie	10.43	HS ENG, FRENCH, ADMIN., JH LANG ARTS, SOC SCI	1.00	TENURE	MJH	ADMIN
Beiersdorff, Dale	10.00	Self Contained K-9, JH LANGUAGE ARTS, SOCIAL SCIENCE	1.00	TENURE	MC	5
Burke, Patricia	10.00	Self Contained K-9; K-4 READING TEACHER	1.00	TENURE	HIGHL	RR
Cook, Ellen	10.00	Self Contained K-9, JH LANGUAGE ARTS, SOCIAL SCIENCE	1.00	TENURE	HIGHL	1
Hall, Janet	10.00	LD, BD, EMH, TMH, ADMIN	1.00	TENURE	MJH	7TH SPEC. ED.
Massari, Michelle	10.00	Self Contained K-9, JH LANG. ARTS, SOC. SCI.	1.00	TENURE	MC	4
Papke, Christa	10.00	Self Contained K-9	1.00	TENURE	MC	4
Rempfer, Scott	10.00	LD, MR, LBSI	1.00	TENURE	SVHS	SPEC. ED.
Simmering, Debra	10.00	Self Contained K-9	1.00	TENURE	HIGHL	2
Vos, John	10.00	Self Contained K-9, JH Soc Sci, CISCO	1.00	TENURE	SVHS	CISCO
Byers, Shawn	9.00	K-12; DRIVERS ED, PE	1.00	TENURE	SVHS	PE
Hofmeister, Kim	9.00	JHSS, Self Contained K-9, JH LANGUAGE ARTS	1.00	TENURE	MJH	8TH READING

MERIDIAN C.U.S.D. #223

Name	Years	Certified Areas	FTE	Status	Building	Assignment
Lundine, Daniel	9.00	PE, HS SOC ST, HEALTH, HISTORY	1.00	TENURE	SVHS	PE
Schlitz, Doug	9.00	LD, SED, LBSI	1.00	TENURE	MC	SPEC. ED.
Stender, Steve	9.00	ART	1.00	TENURE	SVHS	ART
Tompkins, Jennifer	9.00	EC, Pre-K-3	1.00	TENURE	MC	3
Gale, Kelly	8.50	BUSINESS, PE, ADMIN. K-12	1.00	TENURE	MJH	COMPUTERS
Thibodeau, Deb	8.50	Self Contained K-9	1.00	TENURE	MC	3
Benesh, Kathy	8.00	Self Contained K-9; K-4 READING TEACHER	1.00	TENURE	MC	5
Pansegrau, Jennifer	8.00	HS BIOLOGY, HEALTH/PHYSIOLOGY/BOTANY/ZOOLOGY	1.00	TENURE	SVHS	HS BIO/ANAT
Stewart, Steve	8.00	JH/HS PE, HEALTH, DRIVERS ED; ADMIN - K-12	1.00	TENURE	SVHS	ADMIN
Williams, Jamie	8.00	Self Contained K-9	1.00	TENURE	HIGHL	1
Dundas, Joi	7.00	EC, Pre-K-3	1.00	TENURE	MC	3
Eaton, Matt	7.00	K-12 MUSIC	1.00	TENURE	MJH	JHMUSIC
Hoovler, Sara	7.00	6-12, COC, CONSUMER EC., IFRP, F&N	1.00	TENURE	SVHS	CONS. & FAM. SCIENCE
Johnson, Brendan	7.00	HS ENGLISH/CHEMISTRY/GENERAL SCI	1.00	TENURE	SVHS	ENGLISH
McDevitt, Ryan	7.00	HS US HIST, HS WORLD HIS, HS POLI SCI, JH SOC SCI	1.00	TENURE	MJH	JHHIS
Metzger, Amy	7.00	Self Contained K-9	1.00	TENURE	MC	5
Bukoski, Tim	6.00	HS/JH PE, HEALTH, JH SOCIAL ST.; K-9 PE	1.00	TENURE	SVHS	PE/HEALTH
Nielson, Michael	6.00	HS SOC SCI, CIVICS, MATH, SOCIOLOGY, HIST: JH MATH & SOC SCI	1.00	TENURE	SVHS	HS MATH
Rogers, Michelle	6.00	HS BIO/EARTH SCI/GEOLOGY/ZOOLOGY/BOT., JH GENERAL/BIO/PHY SCI	1.00	TENURE	SVHS	HSSCI/BIO
Schaub, Michele	6.00	SPEECH, LANGUAGE PATHOLOGY	1.00	TENURE	HIGHL	SPEECH
Williams, Jay	6.00	JH/HS AG/HORTICULTURE	1.00	TENURE	SVHS	HSAG/HORT
Zoet, Leslie	6.00	Self Contained K-9, MIDDLE SCH - BIOL SCI, GEN SCI, PHYSICAL SCI	1.00	TENURE	MJH	JHSCI
Isaacs, Tina	5.75	Self Contained K-9	1.00	TENURE	MJH	7 LANG. ARTS
Haas, Natalie	5.71	K-9 MUSIC: 6-12 MUSIC	0.57	TENURE	SVHS	MUSIC
Alderks, Heather	5.00	K-12 PE, MIDDLE SCHOOL BIOL SCI	1.00	PROB.	MJH	PE
Mandzen, Kathleen	5.00	E.C., AGE 0-GR 3	1.00	PROB.	MC	3
Vogel, Joel	5.00	Self Contained K-9, JH - LANG ARTS/SOC SCI	1.00	PROB.	MJH	JH ENG
Eisele, Darci	4.50	Self Contained K-9	1.00	PROB.	HIGHL	2
Frank, Karen	4.29	6-12 ENGLISH	1.00	PROB.	SVHS	ENGLISH
Gilbert, Ryan	4.00	HS AG BUSINESS, MANAGEMENT, POWER; HORT; AG RESOURCES	1.00	PROB.	SVHS	AGRICULTURE
Lewis, Shawn	4.00	HS BUSINESS, HISTORY, ACCTG, INFORMATION PROC., TECH. SPEC.	1.00	PROB.	SVHS	BUSINESS
Lundine, Kristina	4.00	Self Contained K-9, JH LANG. ARTS & MATH	1.00	PROB.	MJH	JH MATH
Morris, Bennett	4.00	HS HIST, ANTHRO, CIVICS, ECON, GEOG, SOCIOLOGY; JH LANG ARTS, SOC SCI	1.00	PROB.	SVHS	SOCIAL STUDIES
Hickerson, Allison	4.00	EC, Pre-K-3, READING	1.00	PROB.	HIGHL	PRE-KDG
Swenson, Audra	4.00	LD, SOCIAL DISORDERS, K-12 READING	1.00	PROB.	SVHS	SPEC. ED.
Swenson, Eric	4.00	HS MATH; JH LANG ARTS, MATH, SOC SCI	1.00	PROB.	SVHS	HSMATH
Hiort, Kim	3.93	EMH, SOCIAL/EMOTIONAL DISORDERS	1.00	PROB.	MC/HIGHL	SPEC. ED.
Palmer, Angela	3.57	HS ENG; JH LANG ARTS, SOC SCI, SPEECH	1.00	PROB.	SVHS	HS ENG.
Hickerson, Ben	3.00	Self Contained K-9; MIDDLE SCHOOL GEN SCI, LANG ARTS, SOC SCI	1.00	PROB.	MC	5
Lewis, William	3.00	K-12 SPANISH; HS MATH	1.00	PROB.	SVHS	SPANISH
O'Hare, Shannon	3.00	Self Contained K-9; MIDDLE SCHOOL LANG ARTS	1.00	PROB.	MC	4

MERIDIAN C.U.S.D. #223

Name	Years	Certified Areas	FTE	Status	Building	Assignment
Stewart, Aimee	3.00	Self Contained K-9; JH LANG ARTS, SOC SCI, BIOL	1.00	PROB.	MJH	LANG ARTS
Timm, Carolyn	3.00	Self Contained K-9; JH LANG ARTS, MATH	1.00	PROB.	MJH	MATH
Winter, Susan	3.00	GUIDANCE; K-9 MUSIC	1.00	PROB.	SVHS	GUID
Smith, Monesia	2.98	K-12 PE	1.00	PROB.	MC	PE
Kruger, Dawn	2.68	SELF CONTAINED K-9	0.67	PROB.	MC	KDG.
Martinez, Nicole	2.67	Self Contained K-9; MIDDLE SCHOOL GEN SCI, LANG ARTS, SOC SCI	1.00	PROB.	HIGHL	1
Bertsch, Cherie	2.57	6-12	1.00	PROB.	SVHS	FAM SCI
Eyster, Michelle	2.57	PRE K-AGE 21, SOCIAL/EMOTIONAL, LD, MENTAL RETARDATION	1.00	PROB.	MJH	7
Collins, Angela	2.34	Self Contained K-9	1.00	PROB.	HIGHL	1
Griesbach, Christine	2.29	HS-BOTANY/CHEM/SCI/ GEOG/ZOOL; JH-BIOSCI/GENSCI/LA/PHYSCI/SS	0.57	PROB.	SVHS	SCIENCE
Jones, Courtney	2.01	Self Contained K-9	0.67	PROB.	HIGHL	KDG.
Kurt, Roxane	2.01	Self Contained K-9; JH LANG ARTS, LATIN	0.67	PROB.	MC	KDG.
Bonnell, Malinda	2.00	LD,Mental Retardation, Soc. Disorders Pre-K to Age 21: Admin. K-12	1.00	PROB.	MJH	LD
Dessing, Ryan	2.00	Soc Sci, Hist 6-12	1.00	PROB.	SVHS	SOC ST
Herzel, Noelle	2.00	School Counselor: K-12	1.00	PROB.	HIGHL	COUNSELOR
Leskovisek, Jennifer	2.00	Middle School: Biol, GenSci, Physical Sci HS: Biol	1.00	PROB.	MJH	SCIENCE
Mays, Melanie	2.00	LD: K-12 Soc Emotional Disorders, LD: Pre-K to Age 21	1.00	PROB.	MJH	6TH LD
Meehan, Shannon	2.00	School Counselor	1.00	PROB.	MC	COUNSELOR
Reilley, Pete	2.00	Self Contained K-9 Middle School: Biol, GenSci, Soc St. lang. Arts	1.00	PROB.	HIGHL	1
Rodriguez, Elizabeth	2.00	Self Contained K-9	1.00	PROB.	HIGHL	SPEC. ED.
Tucker, Jennifer	2.00	Self Contained K-9	1.00	PROB.	MC	4
Voltz, Jeffrey	2.00	Admin: K-12 Business: 6-12	1.00	PROB.	SVHS	ADMIN
Zurko, Adam	2.00	Admin: K-12 Self Contained: K-9	1.00	PROB.	MC	ADMIN
Sturtevant, Katrina	2.00	PE: K-12	1.00	PROB.	SVHS	DIST SUB
Lindwall, Sarah	1.34	Self Contained K-9	0.67	PROB.	HIGHL	KDG.
Shaver, Jacqui	1.34	Self Contained K-9	0.67	PROB.	HIGHL	KDG.
Mogge, Donna	1.00	K-12 SCHOOL COUNSELOR	1.00	PROB.	SVHS	COUNSELOR
Murphy, Catherine	1.00	6-12 SECONDARY EDUCATION	1.00	PROB.	SVHS	BUSINESS
Alfano, Angela	1.00	Self-Contained Age 0 - Grade 9	1.00	PROB.	MC	4
Barton, Rebecca	1.00	K-12 PE; JH GEN. SCI., HEALTH ED., SOC. SCI; HS GEN. SCI., HEALTH ED.	1.00	PROB.	MJH	7
Bondavalli, Teresa	1.00	6-12, HS ENGLISH, LANGUAGE ARTS, SOC. SCI., THEATER & DRAMS	1.00	PROB.	SVHS	ENG/SOC. SCI.
Brown, Ryan	1.00	K-12 Bilingual – Spanish	1.00	PROB.	MC	ESL
Caldwell, Kristin	1.00	Self-Contained Age 0 - 3	1.00	PROB.	HIGHL	EARLY CHILD.
Gillespie, Rita	1.00	6-12, HS ECON., MATH, BMM,SOC. SCI., SOCIOLOGY	1.00	PROB.	SVHS	MATH
Hall, Brent	1.00	K-12 PE AND SOCIAL SCIENCE	1.00	PROB.	MJH	7TH PE
Hilliard, Lisa	1.00	Self Contained K-9	1.00	PROB.	HIGHL	2
Kleinschmidt, Beth	1.00	JH MATH, JH SOC. SCI., HS MATH	1.00	PROB.	SVHS	HS MATH
Kluever, Joanna	1.00	JH LANG. ARTS, JH SOC SCI, HS ENGLISH	1.00	PROB.	SVHS	LIBRARY
Lyons, Robin	1.00	K-12, LEARNING BEHAVIOR SPECIALIST I	1.00	PROB.	SVHS	SPEC. ED.
McCarty, Jamie	1.00	K-12, JH PE, SOC SCI, VISUAL ARTS	1.00	PROB.	MJH	ART
Nerovich, Steven	1.00	Grade 6-12, TECHNICAL EDUCATION	1.00	PROB.	SVHS	INDUSTRIAL ARTS

MERIDIAN C.U.S.D. #223

Name	Years	Certified Areas	FTE	Status	Building	Assignment
Porter, Kristina	1.00	Self Contained K-9, JH LANGUAGE ARTS, SOCIAL SCIENCE	1.00	PROB.	MC	SPEC. ED.
Rosenbloom, Karen	1.00	K-12 Art	1.00	PROB.	HIGHL/MC	ART
Vidlak, Melanie	0.86	Self Contained K-9	1.00	PROB.	HIGHL	2
Hager, Susan	0.70	Kdg-12 PE; 6-12 SAFETY & DRIVERS ED	0.35	PROB.	MC	PE
Ballard, Angelina	0.67	Self Contained K-9; JH LANGUAGE ARTS, MATH, SOCIAL SCIENCE	0.67	PROB.	HIGHL	KDG.
Boelkins, Julie	0.67	Self-Contained K-9	0.67	PROB.	HIGHL	KDG.
Rippel, Renie	0.67	Self Contained K-9	0.67	PROB.	HIGHL	KDG.
Oleson, Roni	0.00	Grade 6-12, HS ENGLISH, FOREIGN LANGUAGE	1.00	PROB.	SVHS	SPANISH

Total/Avg	7.48		124.17			
------------------	-------------	--	---------------	--	--	--

		TOTAL # OF TEACHERS:	129
		# TENURED:	63
		# NON-TENURED:	66

Consent Agenda Item 4.6: Adoption of Revisions to Policies 2:170; 4:120; 4:170 AP; 6:145; 6:310; 8:20; 8:20 AP

This consent agenda item places policy revisions which have been placed on display since October 25, 2007 for board adoption. These policies are recommended for revisions due to changes in statute. A revision to Policy 6:310 is recommended to coincide with current practice relating to high school alternative course credit, which includes correspondence courses, college courses and virtual (on-line) courses. The policy committee reviewed these policies at meetings on Wednesday, January 9, 2008 and on February 19, 2008.

Consent Agenda Item 4.7: Approval of the following policy revisions for 2nd Reading: 2:260; 4:60; 4:110; 4:110 AP; 4:160 AP; 5:10; 5:250; 5:3306:20; 6:60; 6:320; 7:20; 7:70; 7:180; 7:220; 7:220 AP

This consent agenda item places policy and administrative procedures for 8:20 on display for second reading. These policies are recommended for revisions due to changes in statute. The policy committee reviewed these policies at a meeting on February 19, 2008.

**Meridian CUSD #223
Board Policy Committee Recommendations
February 28, 2008**

Policy/Administrative Procedures	Title	Reason/Rational	Comments/Recommendation
2.170	Procurement for Architectural, Engineering and Land Surveying Services	A sentence was deleted that may have lead to an inadvertent violation to recent amendment to the Local Government Professional Services Selection Act. State law controls this policy's content	Reviewed by committee and on display <u>ADOPT</u>
4:120	Food Services	Updated to require the Superintendent to manage a food service program that is alignment with Board Policy 6:50, <i>School Wellness</i> and complies with ISBE's School Food Service rule as well as State and federal restrictions on selling competitive food.	Reviewed by Lisa Reber and Jennifer Porter. Policy has been on display. <u>ADOPT</u>
6:145	Migrant Students	Footnotes and legal references updated	<u>ADOPT</u>
6:310	Credit for Alternative Courses and Programs, and Course substitutions	Updated to add eligibility criteria for special education in grades 3-12 to be excused from physical education courses. Additionally, revisions were made to be consistent for eligibility for Correspondence Courses, Distance Learning Courses, On-line courses and College Courses to match and reflect district practice, which provides greater flexibility.	Reviewed by administrators and has been on display. <u>ADOPT</u>
4:170 AP	Safety and Crisis Plan	Delete administrative procedures	<u>ADOPT</u>

Policy/Administrative Procedures	Title	Reason/Rational	Comments/Recommendation
8:20	Community Use of Facilities	Updated to comply with 105 ILCS 5/10-20.40, as added by P.A. 95-308, requiring a board to adopt a policy if it wants to allow community organizations to use school facilities. While the policy's meaning and intent did not change, the updated policy uses the same terms as phrases as used in the new statute.	Reviewed by committee, administrators, Director of Building and Grounds. Policy has been on display. <u>ADOPT</u>
8:20 AP	Community Use of Facilities	Re-written to provide for more detail in process to allow community members to use District Facilities. AP also provides greater communication throughout administrative staff	Reviewed by committee, administrators, Director of Building and Grounds. Administrative procedures have been on display. <u>ADOPT</u>
5:270 5:290	Education Support Personnel	Re-written to provide greater clarity in language relating to At-Will employment and Reduction in Force (RIF). Categories of Support Staff were also delineated for clarity reflecting district positions.	Reviewed by District legal counsel and committee. <u>ADOPT</u>
2:260	Uniform Grievance Procedure	Adds the Illinois Whistleblower Act as amended by P.A. 95-128 to the list of laws that an individual may file a complaint.	On display. <u>2nd READING</u>

Policy/Administrative Procedures	Title	Reason/Rational	Comments
4:60	Purchase and Contracts	<p>Amended to require the superintendent, when recommending a contract for board approval, to ensure that contracts for:</p> <ol style="list-style-type: none"> 1. Supplies, materials, or work involving expenditure in excess of \$10,000 comply with the State bidding laws. 2. Construction, lease, or purchase of school buildings comply with state and board policy. 3. Guaranteed energy savings comply with 105 ILCS 5/19b-1 as amended by P.A. 95-241; and 4. Goods and services that are intended to generate revenue and other remunerations for the district in excess of \$1,000 comply with 105 ILCS 5/10-20.21 	<p>On display.</p> <p><u>2nd READING</u></p>
4:110	Transportation	<p>Updated to implement statute changes requiring buses to display phone numbers at back of bus to report erratic driving; bus drivers to be the last person leaving bus; allowing strobe light any time students are aboard bus.</p>	<p>Reviewed by Jeff Sherman and Jennifer Porter.</p> <p><u>2nd READING</u></p>
4:110 AP	Transportation	<p>Provides directions for visual sweep and section on erratic driving reports.</p>	<p>Reviewed by Jeff Sherman and Jennifer Porter.</p>

Policy/Administrative Procedures	Title	Reason/Rational	Comments
4:160 AP	Hazardous and Infectious Materials	Updated to comply with Structural Pest Control Act. The procedure makes the buildings and grounds director responsible for requirements regarding pest control program.	Reviewed by Jon Mickle and Jennifer Porter. <u>2nd READING</u>
5:10	Equal Employment Opportunity and Minority Recruitment	Updated to comply with the Illinois Whistleblower Act which prohibits employers from knowingly taking adverse employment actions or retaliating against employees who disclose information to a government or law enforcement agency or in a court, administrative hearing or before a legislative commission when the employee has a reasonable belief that a violation of State or federal law ore regulation occurred.	Being reviewed by administrative team and on display. <u>2nd READING</u>
5:250	Leaves of Absence	Updated to comply with 105 ILCS 5/24-6, as amended by P.A. 95-151, adding “birth, adoption, or placement for adoption” to reasons an eligible employee may take leave.	Being reviewed by administrative team and on display. <u>2nd READING</u>
5:330	Sick Days, Vacation, Holidays and Leaves	Updated to comply with 105 ILCS 5/24-6, as amended by P.A. 95-151, adding “birth, adoption, or placement for adoption” to reasons an eligible employee may take leave.	Being reviewed by administrative team and on display. <u>2nd READING</u>

Policy/Administrative Procedures	Title	Reason/Rational	Comments
6:20	School Year and Calendar	Updated to comply with the Silent Reflection and Student Prayer Act, 105 ILSC 20/1, as amended by P.A. 95-680	Being reviewed by administrative team and on display. <u>2nd READING</u>
6:60	Curriculum Content	Updated to comply with changes to IL School Code to include instruction on distracted driving and consequences of alcohol consumption on motor vehicle operation; internet safety education; and bullying prevention, gang resistance training	Being reviewed by administrative team and on display. <u>2nd READING</u>
6:320	High School Credit for Proficiency	The provision allowing for proficiency exams in the practice driving portion of drivers' ed is deleted (105 ILCS/27-24.3) Revised subhead restates when students enrolled in grades 7-8 may receive credit for course required for a high school diploma.	Being reviewed by administrative team and on display. <u>2nd READING</u>
7:20	Harassment of Students Prohibited	Updated to specifically prohibit bullying (105 ILCS 5/27-23.7 (d)	Being reviewed by administrative team and on display. <u>2nd READING</u>
7:70	Attendance and Truancy	Updated to comply with 105 ILCS 5/26-2, as amended by P.A. 95-417, requiring individuals having custody of an enrolled student below age 7 or over age 17 to attend school	Being reviewed by administrative team and on display. <u>2nd READING</u>

Policy/Administrative Procedures	Title	Reason/Rational	Comments
7:180	Preventing Bullying, Intimidation and Harassment	Added to fulfill the new requirement for board's to adopt a policy on bullying. 105 ILCS 5/26-2 as amended by P.A. 95-349. A policy on bullying must be adopted within 180 days of the legislation's effective date (8-23-07). It must then be communicated to students and parents and filed to ISBE.	Being reviewed by administrative team and on display. <u>2nd READING</u>
7:220	Bus Conduct	Updated to comply with 720 ILCS 5/27-23, as amended by P.A. 95-352. This amended statute contains activities that are exempted from eavesdropping prohibitions.	Reviewed by Jeff Sherman and Jennifer Porter and on display. <u>2nd READING</u>
7:220 AP	Electronic Recordings on School Buses	This reflects changes to policy 7:220. In addition, a subhead titled Notice of Video and Audio Recordings is added to include the proper notice requirements in the Eavesdropping Act.	Reviewed by Jeff Sherman and Jennifer Porter and on display. <u>2nd READING</u>

Instruction

Credit for Alternative Courses and Programs, and Course Substitutions

[For high school and unit districts]

Correspondence Courses

A student enrolled in a correspondence course may receive high school credit for work completed, provided:

- ~~1. The course is given by an institution accredited by the North Central Association of Colleges and Secondary Schools;~~
- ~~2. The student is a fourth or fifth year senior;~~
3. The student assumes responsibility for all fees if enrolled for credit recovery
4. The Building Principal approves the course in advance.

A maximum of 6 units of credit may be counted toward the requirements for a student's high school graduation.

Distance Learning Courses, Including Virtual or Online Courses

A student enrolled in a distance learning course (course where instructor is not physically present with students), including a virtual or online course, may receive high school credit for work completed, provided:

1. The course is offered by an institution approved by the Superintendent or designee;
- ~~2. The course is not offered at the student's high school;~~
- ~~3. The student assumes responsibility for all fees (including tuition and textbooks); and~~
4. The Building Principal approves the course in advance.

Students may be limited as to the number of distance learning courses that apply toward high school credit. Grades earned in approved distance learning courses count toward a student's grade point average, class rank, and eligibility for athletic and extra-curricular activities. The District may pay the fee for expelled students who are permitted to take virtual or online courses in alternative settings.

Exchange Programs

An exchange student will be granted a diploma if he or she completes the criteria for graduation established by the State of Illinois and the School Board. The School Board may grant a certificate of attendance to exchange students.

District students will receive high school credit for foreign exchange courses that meet the criteria established in the curriculum and that are approved by the Building Principal. International study course work not meeting District requirements may be placed in the student's permanent record and recorded as an international study experience.

Summer School and Independent Study

A student will receive high school credit for successfully completing: (1) any course given by an institution accredited by the North Central Association of Colleges and Secondary Schools, and (2) independent study in a curriculum area not offered by the District, provided the student obtains the consent of a supervising teacher as well as the Building Principal.

College Courses

A student who successfully completes community college courses may receive high school credit, provided:

- ~~1. The student is a senior in good academic standing;~~
- ~~2. The course is not offered in the high school curriculum;~~
3. The course is approved in advance by the student's guidance counselor and the High School Principal; and
4. The student assumes responsibility for all fees.

~~A maximum of 6 units of credit may be counted toward the requirements for a student's high school graduation.~~

The superintendent or designee will report of Alternative Course utilization to School Board.

LEGAL REF.: 105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/10-22.43a, 5/27-6, 5/27-22.3, and 5/27-22.05.
23 Ill.Admin.Code §§1.420(p), 1.440(j), and 4.450(c).

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:320 (Credit for Proficiency), 7:260 (Exemption from Physical Activity)

Educational Support Personnel

Employment At-Will, Compensation, and Assignment

Employment At-Will

Unless otherwise specifically provided in a written contract, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all, and subject to the requirements of State and federal law. Nothing in School Board policy is intended or should be construed as altering the employment at-will relationship.

Compensation and Assignment

The School Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or federal law, shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid per the Collective Bargaining Agreement payroll schedule. The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.: 105 ILCS 5/10-22.34 and 5/10-23.5
Cook v. Eldorado Community Unit School District, No. 03-MR-32 (Ill.App.5, 2004).
Duldulao v. St. Mary of Nazareth Hospital, 483 N.E. 2d 956 (Ill.App.1, 1985), *aff'd in part and remanded*, 505 N.E.2d 314 (Ill. 1987).
Kaiser v. Dixon, 468 N.E. 2d 822 (Ill.App.2, 1984).

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment) 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Educational Support Personnel – Employment Termination and Suspensions), 5:310 (Educational Support Personnel – Compensatory Time-Off)

Educational Support Personnel

Employment Termination and Suspensions

Resignation and Retirement

An employee is requested to provide 2 weeks' notice of a resignation. An employee planning to retire should notify his or her supervisor at least 2 months before the retirement date.

The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

Reduction-in-Force and Recall

In its sole discretion, the Board may determine to decrease the number of educational support personnel employees employed in the District or to discontinue some particular type of educational support service (i.e., "reduction-in-force"). Any employee who is removed or dismissed or whose hours are reduced as a result of reduction-in-force shall be given written notice by certified mail, return receipt requested, at least 30 days before the end of the school term. The notice shall include a statement of honorable dismissal and the reason for the reduction-in-force, if applicable. However, if an employee's hours are reduced because of an unforeseen reduction in the student population, that employee shall be given written notice at least 5 days before the hours are reduced.

Educational support personnel employees who are affected by a reduction-in-force shall be dismissed in order of seniority within their respective category of position. Educational support personnel employees shall be ranked by their seniority within the following categories of positions:

District Administrator for Business/Human Resources

Director of Buildings and Grounds

Head Custodians

Custodians

Maintenance/Grounds

Director of Transportation
Mechanic
Bus Drivers

Director of Food Service
Head Cooks
Cafeteria Workers

Director of Health Services
RN Nurses

Director of Technology
Technology Technicians

Central Office Executive Secretary
Bookkeeper
Payroll
Human Resource

Building Executive Secretary
Secretary
Teacher Aides
Individual Student Aides
Library Aides
Bilingual Aides

Seniority shall be based on an employee's years of continuous service in the District. There shall be one seniority list for full-time employees and one for part-time employees in each of the above categories.

Full-time employees who have been honorably dismissed shall have recall rights to any full-time vacancy, for which they are legally qualified to hold, which occurs for the following school term or within one calendar year from the beginning of the school term following the reduction-in-force. During this recall period, full-time employees shall be tendered in reverse order of seniority any vacancy occurring within the specific category of position from which they have been removed or dismissed or any other category, so far as the employee is legally qualified to hold such vacant position.

Part-time employees who have been honorably dismissed shall have recall rights to any part-time vacancy, for which they are legally qualified to hold, which occurs for the following school term or within one calendar year from the beginning of the school term following the reduction-in-force. During this recall period, part-time employees shall be tendered in reverse order of seniority any vacancy occurring within the specific category of position from which they have been removed or dismissed or any other category, so far as the employee is legally qualified to hold such vacant position.

Any educational support personnel employee honorably dismissed as a result of reduction-in-force shall be paid all earned compensation on or before the third business day following his or her last day of employment.

The Superintendent or designee shall be authorized to promulgate rules and regulations to implement this policy.

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the third business day following the last day of employment.

Suspension

Except as provided below, the Superintendent is authorized to suspend an employee with or without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A suspension as a disciplinary measure shall be subject to notice and a hearing in accordance with the suspension policy for professional employees.


LEGAL REF.: 105 ILCS 5/10-23.5 and 5/10-22.34.
820 ILCS 105/4a.

CROSS REF.: 5:240 (Professional Personnel – Suspension), 5:270 (Educational Support Personnel – Employment-At-Will, Compensation, and Assignment)


Agenda Item 5: Report of the Superintendent

5.1. Update on County School Facility School Occupation Tax Law

This item is on the agenda to provide a brief background on recent legislation that allows counties to impose a sales tax for the purpose of generating funds for school facilities. The superintendent will provide information relating to the law.




County School Facility Occupation Tax Law



County School Facility Tax

- Allows a county to place a ballot question to county voters to implement a sales tax to fund facility costs
 - **Up to 1%**
 - **¼% increments**



County School Facility Tax

- Two ways to get question on ballot:
- County Board may pass a resolution
- School districts may pass resolution
 - School Board for a district in the county adopts resolution
 - When school boards representing at least 51% of the student enrollment in the county adopts sales tax resolution, County Board must place question on the next available general election

County School Facility Tax

- Public question (prescribed in law)
- *Shall Rock Island County be authorized to impose a retailers' occupation tax and a service occupation tax (commonly referred to as a "sales tax") at a rate of one percent to be used exclusively for school facility purposes?*

County School Facility Tax

- A majority of affirmative votes needed to pass
 - 50% + 1
- If pass in February 2008
 - Implement July 2008

County School Facility Tax

- Funds collected and distributed by Department of Revenue
 - Money to the Regional Supt. of Schools
 - During the second preceding calendar month.

County School Facility Tax

- Distribution of funds
 - Distributed by enrollment on Fall Housing Report
 - Only students residing in the County are eligible for funding
 - Need to determine distribution process with ROE

County School Facility Tax

- *Purposes*
- Acquisition, development, construction, reconstruction, rehabilitation, improvement, financing, architectural planning, and installation of capital facilities consisting of buildings, structures, and durable equipment.

County School Facility Tax

- *Purposes cont.*
- Also includes fire prevention, safety, energy conservation, disabled accessibility, school security, and specified repair purposes set forth under Section 17-2.11 of the School Code.

Bonding from Revenue

- Alternate revenue bonds
 - No referendum needed
 - No backdoor referendum
 - Not included as part of computation for indebtedness for statutory provision of limitation

Bonding from Revenue

- Revenue stream must be not less than 1.25 times debt service of all alternate bonds payable from such revenue source.
- May be reduced to 1.10 if the revenue source is a governmental revenue source.

Bonding from Revenue

- Must pledge revenues source to the payment of alternate bonds.
- Empowered to collect and apply to payment of bonds

Duration

- No limit in legislation
- County Board may reduce or terminate tax at any time
- Exception:
 - If a school board has issued bonds that are backed by proceeds of the tax, then County Board may not reduce the tax rate if the rate reduction would inhibit the ability to repay the outstanding debt

Possible projects

- Renovation
 - Windows
 - Lights
 - Ceilings
 - HVAC, electrical, plumbing
 - ADA needs
 - Exterior masonry restoration
 - Exterior/interior doors
 - Parking lots/sidewalks

Possible projects

- Additions, acquisition
 - New classrooms
 - Media center
 - Restrooms
 - Small instructional spaces
 - Offices
 - Nurse station
 - Kitchen/cafeteria

Annual Sales Tax Potential from a New Optional County Sales Tax

Lee County -- John Fritts stated that a 1% increase in Lee Co would be APPROX \$2.4 million in revenue

District	Oct 07 Fall Housing	% of FH	\$\$ of 2.4 M
Amboy	970	19.68	\$472,211
AFC	609	12.35	\$296,471
Dixon	2929	59.41	\$1,425,882
Paw Paw	314	6.37	\$152,860
Nelson	29	0.59	\$14,118
Steward	79	1.60	\$38,458
	4930	100.00	\$2,400,000

Ogle County -- John Coffman stated that a 1% increase in Ogle Co would be APPROX \$3.4 million in revenue

District	Oct 07 Fall Housing	% of FH	\$\$ of 3.4 M
Byron	1704	16.64	\$565,726
Creston	109	1.06	\$36,188
Eswood	107	1.04	\$35,524
Forrestville	987	9.64	\$327,683
Kings	131	1.28	\$43,492
Meridian	1953	19.07	\$648,394
Oregon	1679	16.39	\$557,426
Polo	724	7.07	\$240,367
Roch Elem	1734	16.93	\$575,686
RTHS	1113	10.87	\$369,515
	10241	100.00	\$3,400,000

* based on last year's sales tax revenue

Agenda Item 8.1: Review/Approve Meridian CUSD #223 Long Range Vision

Background

This item is on the agenda for the School Board to consider approving the District's Long Range Vision. The School Board, Administrative team, Directors and 2 Association members met in special session on Saturday, January 26, 2008 to begin work on establishing the vision. The District worked with Dr. Brad Hawk, who served as facilitator. At its regularly scheduled meeting on February 14, 2008 the School Board reviewed and modified the draft of the Vision Statement that was established on January 26, 2008. The recommended version of the Long Range Vision follows.

Recommendation

The superintendent recommends the School Board approve the Meridian CUSD #223 Vision Statement as presented.

Components and Vision Statements Revised February 14, 2008

Component #1: Communication that informs and connects Community, School Board, Administration, Faculty, Staff and Students

Vision Statement: As an exemplary School District, we engage in highly effective communication to Community, School Board, Administration, Faculty, Support Staff and Students.

Component #2: Organizational Trust

Vision Statement: As an exemplary School District, we achieve organizational trust through integrity, collaboration, reliability, accountability, transparency, fairness and loyalty.

Component #3: Aligned, Comprehensive Curriculum

Vision Statement: As an exemplary School District, we utilize an aligned, well- rounded and comprehensive curriculum that focuses on life- long learning skills.

Component #4: High Student Learning Expectations

Vision Statement: As an exemplary School District, we promote high learning expectations for all students.

Component #5: Visionary District Leadership

Vision Statement: As an exemplary School District, we practice visionary district leadership to create and implement district goals.

Component #6: Safe Environment

Vision Statement: As an exemplary School District, we value and maintain a safe environment for Students, Staff and Community.

Component #7: Facilities that Address Educational Needs

Vision Statement: As an exemplary School District, we provide educational facilities that support and enhance the students' educational experience.

Component #8: Fact Based Decision Making

Vision Statement: As an exemplary school district, we make decisions using research and best practice that incorporates fiscal responsibility, collaboration and impact on the Community, School Board, Staff and Students.

Agenda Item 8.2: Establish Plan for April 3, 2008 Community Focus Group Session

Background

This item is on the agenda to allow for the School Board to plan for the April 3, 2008 Community Focus Group session (7:00 p.m.). The purpose of the session is to provide for meaningful dialogue between community and the School District. It is anticipated that approximately 70 community members will be asked to participate in the session. Dr. Brad Hawk (Superintendent of Burlington CUSD #301), who has led and organized successful focus group sessions, will assist the School Board in preparing for the focus group session.

Recommendation

This is a planning session for the community focus groups. No Board action is required.

Meridian School District #223 – Community Focus Group

Date: April 3, 2008

Place: SVHS

What are Focus Groups?

- This is the 1st focus group.
- Approximately 70 community members have been invited to participate.
- New members of the community will be invited to participate in each focus group.
- Open invitations are sent – RSVP's requested.
- 5 Names for the invitations are submitted by the Board Members and the Administration. They are expected to be a cross- section of the community.

Focus Group - Purpose

- Goal #1 - To provide factual information related to our District, including performance levels, financial status and the present organizational values and goals.
- Goal #2 - To provide an opportunity for small group discussion.
- Goal #3 - To provide the Board and Administration a better understanding of the participating community member's perspectives of the District.



Goal #1 – Background Information – Focus Group Format

- There is a brief overview of the District.
- Each community member is randomly assigned to a group with a Board Member, Administrator and District Leadership Team Member.
- Primary emphasis is placed on the questions asked to each group.
- Additional time can be spent on group issues to be shared with all of the participants.
- A comprehensive list of comments will be sent out to everyone in at least two weeks.



Goal #2 - To provide an opportunity for small group discussion

- Seven small groups
- Each group has a Board member
- Each group has at least two facilitators
- Three main questions to respond to:
 - What are proud of in District #223?
 - What concerns do you have for District #223?
 - What recommendation could you give the senior Leaders of District #223?



Additional Question - Sample

- On a one to ten scale with one being the lowest and ten the highest...
 - How do you rank the level of trust between the school district and the community?
 - How do you justify your score?

Goal #3 - To provide the Board, Administration and D.L.T. a better understanding of the participating community members' perspectives of the District.

- Develop an understanding of community perspective of the district's ability to meet student needs.
- Develop an understanding of those areas the community feels are positive and should be maintained.
- Develop an understanding of areas in which the community feels improvement is a priority.

Agenda Item 9:1: Review/approve resolution to Illinois Property Tax Appeal Board (PTAB) for 2007 Assessment of Veolia Orchard Hills Landfill in Davis Junction, IL.

This item is placed on the agenda to provide the School Board the opportunity to appeal the decision of the Ogle County Board of Review's decision to assess the Veolia Orchard Hills Landfill at approximately \$8.6 million. The County Assessor had placed the assessed value of the landfill at over \$12 million. This resolution does provide some leverage for future action if the Property Tax Appeal Board does not rule in the District's favor regarding the 2003 assessment case. The resolution follows.

Recommendation

The superintendent recommends the School Board waive the reading of and approve the resolution as presented.

**BOARD OF EDUCATION OF
MERIDIAN COMMUNITY UNIT SCHOOL DISTRICT NO. 223
OGLE COUNTY, ILLINOIS**

**RESOLUTION AUTHORIZING APPEAL TO THE
STATE OF ILLINOIS
PROPERTY TAX APPEAL BOARD**

WHEREAS, the Ogle County Board of Review has heretofore set the assessment for the Veolia Orchard Hills Landfill property located at 13321 E. Edson Road, Davis Junction, Illinois, Permanent Index Numbers 11-02-400-001, 11-02-300-003 and 11-02-100-002, for the 2007 assessment year at \$8,684,153; and

WHEREAS, 35 ILCS 200/16-160 provides “any taxing body that has an interest in the decision of the board of review or board of appeals on an assessment made by any local assessment officer, may, (i) in counties with less than 3,000,000 inhabitants within 30 days after the date of written notice of the decision of the board of review or (ii) in assessment year 1999 and thereafter in counties with 3,000,000 or more inhabitants within 30 days after the date of the board of review notice or within 30 days after the date that the board of review transmits to the county assessor pursuant to Section 16-125 its final action on the township in which the property is located, whichever is later, appeal the decision to the Property Tax Appeal Board for review”; and

WHEREAS, Notice of Final Decision on Assessed Value by Board of Review for Permanent Index Numbers 11-02-400-001, 11-02-300-003 and 11-02-100-002 was dated February 15, 2008; and

WHEREAS, the above-captioned parcels are within the corporate boundaries of Meridian Community Unit School District No. 223 and said School District derives revenues therefrom; and

WHEREAS, the Board of Education of Meridian Community Unit School District No. 223 finds and determines that it is in the School District’s best interests to have the above referenced assessments reviewed by the State of Illinois Property Tax Appeal Board for the year 2007.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Meridian Community Unit School District No. 223, Ogle County, Illinois, as follows:

SECTION ONE: That the Preambles to this Resolution are hereby incorporated in this Section One as if fully set forth and restated herein *verbatim*.

SECTION TWO: That the Board of Education hereby authorizes and directs Whitt Law LLC, attorneys for Meridian Community Unit School District No. 223,

to file an appeal with the State of Illinois Property Tax Appeal Board for the said parcels for the year 2007 on behalf of Meridian Community Unit School District No. 223 and authorizes Whitt Law LLC to represent said School District before the State of Illinois Property Tax Appeal Board in said proceedings.

SECTION THREE: That this Resolution shall be in full force and effect forthwith upon and after its adoption.

ADOPTED this 28th day of February, 2008.

Ayes

Nays

Absent

By: _____
Its President

ATTEST:

Its Secretary

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Meridian Community Unit School District No. 223, Ogle County, Illinois (the "Board"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 28th day of February, 2008, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION authorizing appeal to State of Illinois Property
Tax Appeal Board

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the applicable Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 28th day of February, 2008.

Secretary, Board of Education

CONSIDERATION OF BID

A. SUBJECT

This item is included on the agenda so the Board can consider approving a bid for one new drivers' education car.

INFORMATION

1.1 Drivers' Education Car

Bid specifications to replace a drivers' education car were developed by the high school. The invitation to bid was mailed to several vendors. The legal notice for the advertisement of Bid was published in The Tempo on January 31, 2008. The bids were publicly opened and read aloud on February 14 at 10:00 a.m. prevailing time.

The bid results are attached. Administration is recommending awarding the bid to Brian Bemis Auto Mall for a 2008 Pontiac G6 Sedan. Bemis's bid price is \$15,420.00 less a \$1,000.00 trade-in price for the 1996 Dodge Neon, resulting in a total bid price of \$14,420.00.

C. RECOMMENDATION

The Superintendent recommends awarding the bid as indicated above.

D. SUGGESTED MOTION

Move to award the bid for one new drivers' education car to Brian Bemis Auto Mall for a total net purchase price of \$14,420.00.

STILLMAN VALLEY HIGH SCHOOL DRIVERS ED			
February 14, 2008 BID RESULTS			
Name of Bidder	Brian Bemis Auto Mall	Wolf-Pontiac-Cadillac-GMC Inc.	Lou Bachrodt Chevrolet
1 Vehicle	\$15,420.00	\$15,765.00	\$21,612.00
Trade in Allowance	-\$1,000.00	-\$500.00	-\$500.00
Total Bid Price	\$14,420.00	\$15,265.00	\$21,112.00