

# MERIDIAN COMMUNITY UNIT DISTRICT No. 223

207 W. Main Street • Stillman Valley, IL 61084

Phone: 815-645-2606 • Fax: 815-645-4325

www.meridian223.org

**STILLMAN VALLEY HIGH**

Phone: 815-645-2291

**MERIDIAN JR. HIGH**

Phone: 815-645-2277

*"Our mission is to educate students to be self-directed learners,  
collaborative workers, complex thinkers,  
quality producers and community contributors."*

**HIGHLAND SCHOOL**

Phone: 815-645-8188

**MONROE CENTER SCHOOL**

Phone: 815-393-4424

## INVITATION TO BID

Submit your bids to the attention of:

Jennifer Porter  
District Administrator for Business/HR  
Meridian CUSD #223  
207 West Main  
Stillman Valley, IL 61084  
815-645-2606

Bids must be received at the above address no later than April 7, 2009 at 10:00 a.m.

Your bid **MUST** be submitted in a **sealed envelope** clearly marked:

**Bid Name:** Meridian CUSD #223 Transportation Bid

**Bid Number:** 2009-01

**PUBLIC NOTICE**  
**LEGAL NOTICE**  
**INVITATION TO BID**

The Board of Education, Meridian Community Unit School District No. 223 will receive sealed bids until 10:00 a.m. prevailing time on Tuesday, April 7, 2009, for delivery in August, 2009 for four new busses, one new activity bus and one new passenger vehicle.

Bid specifications and forms can be obtained from Meridian Community Unit School District No. 223, Business Services Office, 207 West Main Street, Stillman Valley, IL 61084, 815-645-2606, ext. 4311. Any questions regarding the bid specifications should be directed to Mr. Jeff Sherman, District 223 Director of Transportation at 815-645-2613.

The Board of Education reserves the right to award the contract in accordance with its best interest and to waive any informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids and to not award the bid for all vehicles.

No bidder may withdraw his bid within 60 days after the actual date of the bid opening.

Bids will be opened on April 7, 2009, at 10:00 a.m. prevailing time and read aloud in the Meridian Community Unit School District No. 223 Business Services Office at 207 W. Main Street, Stillman Valley, Illinois, 61084, by Jennifer Porter, District Administrator for Business & HR.

**Notice to Bidders**

- A. The Board of Education, Meridian Community Unit School District No. 223 will receive bids for FOUR NEW BUSES AND ONE NEW ACTIVITY BUS until 10:00 AM local time, April 7, 2009 at the District Office, 207 West Main Street, Stillman Valley, IL 61084.
- B. Bids will be publicly opened and read at the time noted above.
- C. Bidding Requirements and Contract Documents are on file and available at the District Business Office at the above address.
- D. The Board of Education reserves the right to reject any and all bids or portions of bids, to waive any informalities in bidding, or accept the bid that, in its opinion, will serve its best interests.
- E. Contact the Director of Transportation, Jeff Sherman, (815)645-2613, for questions.

**Schedule**

Notice to Bid published

March 26, 2009

Bid Opening

April 7, 2009 at the District  
Office

Bid Approval by the Board of Education

April 23, 2009

Delivery

August 1, 2009

### Instructions to Bidders

1) Bid Forms: Bid forms shall be submitted in duplicate on forms identical to those provided. The wording of the bid form shall not be changed or altered. Enclose bids in a sealed envelope bearing the bidder's name and clearly marked "Sealed Bid." Address envelope to Jennifer Porter, District Office, Meridian CUSD #223, 207 West Main Street, Stillman Valley, IL. 61084. Bids will not be accepted after the due date and time.

2) Prices quoted shall be guaranteed for a period of sixty days after bid due-date unless otherwise agreed to by District 223 and the bidder.

2a) Any exceptions to the specifications contained in these documents must be submitted in writing and attached to the Bid Form (see special instructions concerning Voluntary Alternate Bids)

3) School District 223 is exempt from Federal, State, and Municipal taxes.

**4) Bids are for a FOUR NEW BUSES and ONE NEW ACTIVITY BUS.**

5) If any person or company contemplating submitting a bid for the proposed contract is in doubt as to the true meaning of any part of the contract documents or other data, please contact Jennifer Porter at (815)645-2606.

6) A bidder who has submitted a bid may withdraw or modify the bid in person or by certified letter at any time prior to 12:00 noon on April 23, 2009.

7) The Board of Education will determine if a bidder is "responsible," taking into account the bidder's past history and reputation. A representative of the school district may contact persons or organizations for which the bidder has supplied services in the past to act as references. The Board of Education reserves the right to reject any bid if it is determined that the bidder is not qualified to supply the products in the specifications in an acceptable manner. The Board of Education also reserves the right to reject any and all bids or portions of bids.

## BID FORM

To: Jennifer Porter, District Administrator for Business & HR  
Meridian CUSD #223  
207 West Main Street  
Stillman Valley, IL 61084  
815-645-2606

FROM: \_\_\_\_\_  
(Name of Company)

FOR: Transportation Buses & Activity Bus

**See Next Page for Bid Form.**

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 60 days of bid due date, to provide the specified items and/or services or work as described in the specifications and instructions for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Address

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
City, State & Zip Code

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

**REMINDER:** Your bid **MUST** be submitted in a **sealed envelope** with the **bid number** and **bid name** clearly marked on the outside.

**MERIDIAN COMMUNITY UNIT SCHOOL DISTRICT NO. 223**  
*Stillman Valley, Illinois*

**SEE ATTACHED SPECIFICATIONS**

**Option 1:**

QTY	MODEL	BODY	CHASSIS	DELIVERY DATE	UNIT PRICE	TOTAL PRICE
4	Conventional Style with 77 passenger capacity					

**Option 2:**

QTY	MODEL	BODY	CHASSIS	DELIVERY DATE	UNIT PRICE	TOTAL PRICE
4	Transit Style with 77 passenger capacity					

**Option 3:**

QTY	MODEL	BODY	CHASSIS	DELIVERY DATE	UNIT PRICE	TOTAL PRICE
4	Transit Style with 83 passenger capacity					

**Option 4:**

QTY	MODEL	BODY	CHASSIS	DELIVERY DATE	UNIT PRICE	TOTAL PRICE
4	Conventional Style with 77 passenger capacity with 100 gallon fuel tank in lieu of 60 gallon tank					
4	Transit Style with 77 passenger capacity with 100 gallon fuel tank in lieu of 60 gallon tank					
4	Transit Style with 83 passenger capacity with 100 gallon fuel tank in lieu of 60 gallon tank					

**MERIDIAN COMMUNITY UNIT SCHOOL DISTRICT NO. 223**  
*Stillman Valley, Illinois*

**SEE ATTACHED SPECIFICATIONS**

**Option 5:**

QTY	MODEL	BODY	CHASSIS	DELIVERY DATE	UNIT PRICE	TOTAL PRICE
4	Conventional Style with 77 passenger capacity with double luggage compartments left and right of bus					
4	Transit Style with 77 passenger capacity with double luggage compartments left and right of bus					
4	Transit Style with 83 passenger capacity with double luggage compartments left and right of bus					

**Option 6:**

QTY	MODEL	2 Year Full Warranty	3 Year Full Warranty	5 Year Full Warranty	UNIT PRICE	TOTAL PRICE
4	Conventional Style with 77 passenger capacity as bid above					
4	Transit Style with 77 passenger capacity as bid above					
4	Transit Style with 83 passenger capacity as bid above					

**Activity Bus**

QTY	MODEL	BODY	CHASSIS	DELIVERY DATE	UNIT PRICE	TOTAL PRICE
1	New 14 Passenger Activity Bus					

Trade In				
QTY	MODEL	CHASIS	PASSENGER	TOTAL TRADE IN ALLOWANCE
4	200-2003 International	Blue Bird	71	

## MERIDIAN COMMUNITY SCHOOL DISTRICT 223

6232 N. STILLMAN RD, STILLMAN VALLEY, IL 61084

[WWW.MERIDIAN223.ORG](http://WWW.MERIDIAN223.ORG) [TRANSPORTATION@MAIL.MERIDIAN223.ORG](mailto:TRANSPORTATION@MAIL.MERIDIAN223.ORG)

(815) 645-2613 PHONE (815) 645-4325 FAX

JEFF SHERMAN, DIRECTOR OF TRANSPORTATION

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All bids must meet Federal and State of Illinois Requirements in addition to the following specifications:

- New 2010 Model
- 6 Cylinder Engine (Cummins ISB or MaxxForceDT466)
- 11R225 tires all around with traction rear tires
- Automatic service door
- DVR video surveillance with 2 cameras. 1 on front bulk head facing back, 1 on rear bulk head facing forward. Provide (2) sets of software and cables.
- Solid-state stop arm and crossing arm
- Uni-mount wheels 8.25"
- AM/FM Radio w/PA
- Two roof hatches
- FM 2 way radio coax and antenna mount installed on roof
- Hydraulic Brakes
- Heated and remote control mirrors
- 60 gallon fuel tank
- Tinted Windows
- White Roof
- Grey passenger seats
- National six way adjustable driver seat with cloth facing
- Five year engine warranty
- Five year transmission warranty

We will be trading in four (4) buses and purchasing four.

**Option 1:** Four (4) Conventional Style with 77 passenger capacity

**Option 2:** Four (4) Transit Style with 77 passenger capacity

**Option 3:** Four (4) Transit Style with 83 passenger capacity

**Option 4:** 100 gallon fuel tank in lieu of 60 gallon

**Option 5:** Double luggage compartments left and right of bus

**Option 6:** Prices for 2, 3, and 5 year Full Bus Warranty

**Additional proposal:** One (1) 14 passenger activity bus

- Dual wheels on back of bus
- Front and rear A/C units
- Luggage rack
- Freeman family seats

Specify release date after July 1<sup>st</sup>. No trade in will be released until new buses are delivered.

Thank you-

Jeff Sherman  
Director of Transportation  
Meridian CUSD#223  
815-645-2613  
[jsherman@mail.meridian223.org](mailto:jsherman@mail.meridian223.org)

## Check List For Bidders

- 1. Have you carefully reviewed the specifications including "Instructions to Bidders?"
- 2. Have you properly completed all portions of the bid?
- 3. Have you signed the bid?
- 4. Have you verified your prices to be sure you have not made an error?
- 5. Have you indicated your total price for items bid on the Bid Form?
- 6. Is your bid sealed in the envelope provided?
- 7. Is the envelope clearly marked as required?