

Meridian Community Board Minutes
February 22, 2007
7:00 P.M.

Minutes of a Regular School Board Meeting of February 7, 2007

A regular meeting of the Board of Education of Meridian Community Unit School District #223 was called to order by President Ron Steenken on February 7, 2007 at 7:03 p.m. in the Julia Hull Library located in the Stillman Valley High School. Members present: Bonne, Jagielski, Janes, and Larson. Superintendent Prusator was also present. The Pledge of Allegiance followed.

A motion was made by Janes, seconded by Jagielski, to approve the consent agenda including the minutes of the January 25, 2007 regular board meeting, payroll of February 20, 2007 and accounts payable for February 2007 per review by Mr. Janes. Ayes: Bonne, Jagielski, Janes, Larson and Steenken. Motion carried unanimously.

Mr. Prusator reviewed the two-day District Emergency Response and Crisis Management Training that was held at the Stillman Valley Fire Station on January 30-31, 2007. The intent of the training was to provide participants with the knowledge, skills and tools they need to develop effective emergency operations plans for a wide array of potential critical incidents schools may experience. There were approximately 65 participants in attendance including school administrators, school nurses, secretaries, counselors, teachers, transportation directors, custodians, and representatives from fire services, public works or emergency management. There were 20 participants from the Meridian School District. There was a lot of positive feedback from those who attended. Mr. Prusator reported that NIMS training for district administrators is scheduled for February 28, 2007.

Linda Kapusta, Joint Library Director, from the Julia Hull Library, presented an issue regarding the implementation of a new library automation system.

Mr. Glendenning arrived at 7:37 p.m.

There were no building principal reports.

Under Notices and Communications, Mr. Prusator reported that Mr. Tim King and Mrs. Barbara Reeverts filed nominating petitions simultaneously on January 29, 2007. A lottery will be held on February 14, 2007 at 7:30 a.m. in the district office to determine whose name will be listed first on the ballot for the April 17, 2007 school board election.

Under Community Input, Alisa Patterson addressed the Board with concerns about the wrestling program, especially at the junior high level. Mr. Steenken encouraged her to continue dialog with Mr. Stewart, Mr. Davidson, and Mr. Prusator.

Mr. Prusator reviewed the Building and Grounds Task Force Committee Summary Report. He stated the committee had met several times over the past year to evaluate the department and create job descriptions, evaluation tools and performance standards. Mr. Steenken encouraged board members to review the summary report.

Mr. Prusator reviewed the job description, qualifications and basic responsibilities for the position of district administrator for business/human resources. Mr. Prusator stated it was an appropriate time to get this position for a growing district. Mr. Glendenning handed out and reviewed his recommendations for the job description and position. Discussion followed.

A motion was made by Jagielski, seconded by Glendenning, to approve the job description as presented including the amendments by Mr. Glendenning. Ayes: Glendenning, Jagielski, Janes, Larson, Bonne and Steenken. Motion carried unanimously.

Mr. Prusator reviewed the Administrative Procedures for the Employment of Personnel. He stated the document identifies a hiring process that will be used by everyone in the district. Mr. Prusator would like to adopt this procedure at the next meeting.

Mr. Prusator reviewed the status of board policy revisions. Discussion followed regarding a timeline to review and adopt revised policy, particularly in Section 2. The consensus was to review the suggested revisions at the February 22nd board meeting and determine at that point whether sufficient progress was made to have the recommendations ready for the March 8th regularly scheduled board meeting.

Under Board Comments, Mr. Glendenning commended the administration for creating the Administrative Procedures for the Employment of Personnel document. He also stated that the organizational chart was outstanding. Mr. Larson commented that he thought the freshman orientation was better than in the past. He liked the way it was set up. Mr. Jagielski commented that he attended the state music conference; and it was a tremendous experience. Four students from SVHS performed.

A motion was made by Janes, seconded by Bonne, to adjourn to executive session to consider information regarding appointment, employment or dismissal of an employee, student disciplinary hearing, student special education placement or other stated exception to the Open Meeting Act. Ayes: Jagielski, Janes, Larson, Bonne, Glendenning and Steenken. Motion carried unanimously. Time: 9:15 p.m.

A motion was made by Bonne, seconded by Janes, to return to open session. Time: 10:03 p.m.

A motion was made by Larson, seconded by Glendenning, to approve the minutes of the January 25, 2007 executive session. Motion carried unanimously.

A motion was made by Larson, seconded by Jagielski, to accept the personnel report including **accepting resignation** of Bob Maas, SVHS mathematics teacher, effective at end of school year; **hiring** Janice Hess, MC dishwasher (replaces Trela Hester); Juan Vargas, Highland 2nd shift custodian (replaces Toth); Joey Aaronson, MJH wrestling coach (replaces Juan Carreno); Jennifer Leskovisek, MJH asst. 7th grade girls' basketball (replaces Bill Langston); Shelly Marchini, MJH 7th grade asst. girls' basketball coach (due to numbers); Art Peterson, MJH 8th grade asst. girls' basketball coach (rehire from last year); Aaron Ray, SVHS asst. musical director (rehire from last year); and **approving maternity leave request** for Amy Metzger, MC 5th grade teacher (begin approximately March 2, 2007 through remainder of school year). Motion carried unanimously.

A motion was made by Janes, seconded by Bonne, to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,
Donna Fruin