

Meridian Community Board Minutes

Minutes of a Regular Board Meeting of June 27, 2011

Call to Order

A regular meeting of the Board of Education of Meridian Community Unit School District #223 was called to order by President Bruce Larson at 7:00 p.m. in the Meridian District Board of Education Room located in the Meridian Junior High School. Members present: Glendenning, Pierce, and Smith. Superintendent Prusator and District Administrator of Business/HR Porter were also present. The Pledge of Allegiance followed.

Approve Agenda

A motion was made by Pierce, seconded by Smith, to approve the agenda. Ayes: All. Motion carried unanimously.

Consent Agenda

A motion was made by Glendenning, seconded by Smith, to approve the consent agenda including the minutes of the June 9, 2011 board meeting; June 16, 2011 special board meeting; June 23, 2011 special board meeting; and June 24, 2011; payroll of June 24, 2011 and July 8, 2011; accounts payable for June 2011; authorize transferring accumulated interest of \$3,550.47 plus June interest from the Working Cash Fund to the Operations and Maintenance Fund; authorize transfer of appropriate Education Fund expenses into the Tort Fund Risk Management expenses in the amount of \$30,000; authorize the transfer of appropriate O & M Fund expenses into the Tort Fund Risk Management expenses in the amount of \$35,000; close district books for FY11 at the end of the business day on June 30, 2011; establish effective July 1, 2011 for FY12, a Meridian C.U.S.D. #223 Revolving Fund: \$4,000; Monroe Center School Revolving Fund: \$100; Stillman Valley High School Petty Cash: \$100; Meridian Junior High Petty Cash: \$100; Highland Elementary School Petty Cash: \$100 and a Meridian C.U.S.D. #223 Petty Cash Fund: \$100; adopt "Prevailing Wage" resolution for Fiscal Year 2012; approve board meeting schedule for 2011-2012; approve Treasurer's Bond for FY12; and approve Stillman Bancorp resolution removing Bob Prusator as an agent authorized to conduct business on behalf of the Meridian Community Unit School District 223 with the Stillman Bancorp as of June 27, 2011. Ayes: Glendenning, Pierce, Smith and Larson. Motion carried unanimously.

Superintendent's Report

There was no Superintendent's Report.

Student Advisory Council

There was no report from the Student Advisory Council.

Notices and Communications

Mr. Prusator relayed that he had received the information for the IASB Annual Conference in November. Board members should check their calendars and let the board secretary know if they plan to attend.

Dr. Flynn arrived at 7:03 p.m.

Community Input

There was no Community Input.

Unfinished Business

Conversion to 4.0 grade point system at SVHS

The Board had previously discussed the parameters for converting to a 4.0 grade point system at SVHS.

Motion:

A motion was made by Flynn, seconded by Glendenning, to convert all classes at SVHS to a 4.0 grade point system. Ayes: All. Motion carried unanimously.

Review status of MJH Student-Parent Athletic/Activity Handbook

The MJH Student-Parent Athletic/Activity Handbook is still being reviewed. The Handbook will be presented again at the July 21, 2011 school board meeting.

Review/possibly approve catastrophic insurance for 2011-2012 to be brought back to the board at a later date for further consideration

Mrs. Porter will have additional information at a later date.

Review transportation department staffing

Sandy Baker reviewed transportation staffing and will present additional information requested by the board at the July 21, 2011 board meeting.

Review update to 2010-2011 instructional report and extend Instructional Specialist contract from June 30, 2011 through the end of the grant period, September 30, 2011

Cheryl Metcalf will provide additional information requested by the Board at the July 21, 2011 board meeting.

Motion:

A motion was made by Smith, seconded by Pierce, to approve extending the contract of Instructional Specialist, Cheryl Metcalf, through September 30, 2011. Ayes: Smith, Flynn, Glendenning, Pierce and Larson. Motion carried unanimously.

Review/approve architect ranking for roof repairs and /or replacement and allow administration to negotiate a contract with the firm ranked number one to be presented at the July 21 board meeting

Jon Mickle presented the process and recommendation on a selection for an architect to provide roof repairs and/or replacement at Highland and Monroe Center Elementary.

Motion:

A motion was made by Glendenning, seconded by Smith, to approve the selection of DLA Architects for the upcoming roof projects as recommended and negotiate a contract to be presented at the July 21, 2011 meeting. Ayes: Flynn, Glendenning, Pierce, Smith and Larson. Motion carried unanimously.

Consider approving IASB School Board policy administrative procedure recommendations for sections 3-8

The administrative team had worked with a consultant from the IASB to customize administrative procedures.

Motion:

A motion was made by Glendenning, seconded by Flynn, to approve the administrative procedures for Board Policy sections 3-8. Ayes: All. Motion carried unanimously.

New Business

Review/approve purchase of vehicle for food service department

Lisa Reber presented her recommendation to purchase a new Dodge Caravan from Jack Wolf in Belvidere with Food Service Funds from the 2010-2011 fiscal year.

Motion:

A motion was made by Glendenning, seconded by Pierce, to accept the recommendation for a district vehicle for food service as presented. Ayes: Pierce, Smith, Flynn, Glendenning and Larson. Motion carried unanimously.

Review/designate company to offer student accident insurance coverage for the 2011-2012 school year per Board Policy 4:100

Per board policy 4:100, the Board annually designates a company to offer student accident insurance coverage. Mrs. Porter presented her recommendation.

Motion:

A motion was made by Pierce, seconded by Flynn, to designate Markel Insurance Company's Voluntary Student Accident Insurance administered by Zevitz-Redfield & Associates for the 2011-2012 school year as recommended. Ayes: All. Motion carried unanimously.

Discussion of district-wide Problem Solving Committee

The Board is interested in forming a committee. This item will be on the agenda under unfinished business.

Review/possibly approve Stillman Valley High School textbook recommendations

The SVHS textbook recommendations will be placed on display. The formal recommendation will be made at the July 21, 2011 school board meeting.

Board Comments

Board members thanked Mr. Prusator for his years of dedication and service to the district.

Adjourn to Closed Session

A motion was made by Pierce, seconded by Smith, to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District; the placement of individual students in special education programs and other matters relating to individual students; and discussion of lawfully closed meeting minutes, whether for the purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Ayes: Smith, Flynn, Glendenning, Pierce and Larson. Motion carried unanimously. Time: 8:25 p.m.

Mr. Mellon arrived at 8:26 p.m.

Reconvene in Open Session

A motion was made by Pierce, seconded by Glendenning, to return to open session. Ayes: All. Motion carried unanimously. Time: 10:29 p.m.

Board Action from Closed Session

Approve closed session minutes of the June 9, 2011 meeting; June 16, 2011 special board meeting; June 23, 2011 special board meeting; and June 24, 2011 special board meeting

A motion was made by Mellon, seconded by Flynn, to approve the minutes of the June 9, 2011; June 16, 2011; June 23, 2011; and June 24, 2011 closed sessions. Ayes: All. Motion carried unanimously.

Motion on the Executive Session minutes from December 2010 through June 9, 2011

A motion was made by Glendenning, seconded by Mellon, to approve the suggested actions for the executive session minutes from December 2010 through June 9, 2011. Ayes: All. Motion carried unanimously.

Personnel Report

A motion was made by Mellon, seconded by Smith, to approve the Personnel Report including the **resignations** of Brittany Lounsbury effective at the end of the 2010-2011 school year as the head volleyball coach (SVHS); Julie Foss effective at the end of the 2010-2011 school year as a Co-PBIS Coach (Highland); Leslie Zoet effective at the end of the 2010-2011 school year as the

6th grade teacher leader; Sandy Tanaglia effective at the end of the 2010-2011 school year as a paraprofessional (SVHS); Adam Zurko effective June 30, 2011 as Principal of Monroe Center Elementary School. The Personnel Report includes the **employment** of Summer Temporary Staff including Adam Reber, building and grounds summer custodial work; Caitlin Shearer, building and grounds summer custodial work; John Timm, building and grounds summer custodial work; Nate Brass, building and grounds summer custodial work; Kaylie Flynn, building and grounds summer custodial work; Isaac Robert, building and grounds summer custodial work; and Carrie Schmidt, building and grounds summer custodial work. All the summer custodial work is until August 17, 2011. Other Summer Temporary Staff includes Cathy Reinsch as MJH summer school paraprofessional June 7-June 29; Deb Thibodeau as MC Jumpstart Coordinator, July – August 2011; Nicole Martinez as MC Jumpstart Teacher, August 1-August 12; Deb Simmering as MC Jumpstart Teacher, August 1-12; Elizabeth Rodriguez as MC Jumpstart Teacher, August 1-12; Angela Hodges as MC Jumpstart Teacher, August 1-12; Kristi Gile as MC Jumpstart Teacher, August 1-12; and Ryan Brown as MC Jumpstart Teacher, August 1-12. The Personnel Report includes the Resolution of Dismissal of Educational Support Personnel, Fezije Asani, for reasons other than reduction in force. Ayes: Pierce, Smith, Flynn, Glendenning, Mellon and Larson. Motion carried unanimously.

Adjourn

A motion was made by Mellon, seconded by Glendenning, to adjourn the meeting. Ayes: All. Motion carried unanimously.

Respectfully submitted,
Donna Fruin, Secretary