

MERIDIAN CUSD #223
DIRECT DEPOSIT AUTHORIZATION FORM

Employee Name: _____
Last First Middle Int.

Building: _____ Social Security #: _____

Please deposit my **entire** check to:

Checking Savings

Bank Name: _____ Phone: _____

Bank Address: _____

Routing #: _____

Account #: _____

Please **divide** my check as follows:

\$ _____ to Checking Savings

Bank Name: _____ Phone: _____

Bank Address: _____

Routing #: _____

Account #: _____

The **balance** of my check should be deposit to the following account:

Checking Savings

Bank Name: _____ Phone: _____

Bank Address: _____

Routing #: _____

Account #: _____

I would like to have my earnings automatically deposited to my account every payday. I hereby authorize the Meridian CUSD #223 to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries to my account indicated above. The bank/banks named above are authorized to credit and/or debit the same to such account.

Employee Signature: _____ Date: _____

****Please submit a voided check and/or savings deposit slip for your account with this authorization form.**

****New direct deposits must perform a prenote. You may still receive a paper check for 1 to 2 payrolls before it starts being deposited into your account**

****Changes to your direct deposit account will also require a prenote which may result in a paper check for 1 to 2 payroll periods.**